

# MINUTES OF THE AILSWORTH PARISH COUNCIL MEETING

## HELD ON MONDAY 16<sup>TH</sup> SEPTEMBER 2024 AT 7.30PM

at the Cedar Centre, Castor

Present were Councillors: Mr R Moon, Mrs A Perkins (Chairman), Mrs J Pickett (Vice Chairman) and Mr M Stalley. Clerk Miss J Rice

Members of the public present: 5: John Hodder (Neighbourhood Plan/Joint meetings), Mr I Baugh, Mr M Patel (arrived 19:35), Mr M Chillcott (arrived 19:39) and Mrs A Raven (see item 68.3)

<b>24/63</b>	<b>APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk.</b> Apologies were sent by Cllr Ellershaw and Cllr Langston Jones.	
<b>24/64</b>	<b>DECLARATIONS OF INTEREST</b>	
	<b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</b> There were no declarations of interest stated.	
<b>24/65</b>	<b>PUBLIC PARTICIPATION</b>	
	<b>Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.</b> A resident explained the issue with the white lines in the middle of the road having worn away and drivers driving in the middle of the road, plus another mentioned the give way lines at the chicanes also not clear. It was explained that fixmystreet.com is the best way to report this. Mr Patel was at the meeting as there is no shop currently in the locality and he was interested in developing another shop with a Post Office to add to his other two. He wanted details of any suitable building or land as he had checked the Chapel and told it was under offer and the current owner was not interested in selling. He was told there is a joint Parish Council meeting this week and more information could come from that. Cllr Perkins read a statement from the current shop owner to confirm that "she is not doing any building work due to increased costs all round but she welcomes feedback from residents with particular reference to her concern that people would not use the shop as they did not in the past". Mr Chillcott stated that the Parish Council could have a say in what goes where in the village and that a change of use from a shop might not be supported. It was thought that feedback to the current shop owner would be helpful as external liaison had been taking place. <i>Action Clerk/Cllr Perkins</i>	
<b>24/66</b>	<b>MINUTES OF THE LAST MEETING (previously circulated) and matters arising</b>	
	<b>66.1</b>	<b>To confirm as correct the record of the minutes of the meetings held on Monday 15<sup>th</sup> July 2024 and extraordinary meeting on 27/8/24, Chairman to sign, previously circulated.</b> The minutes of the last meetings were agreed as a true record and duly signed.
<b>24/67</b>	<b>REPORT FROM THE WARD COUNCILLOR</b> Cllr Boyce was not present. <i>It was agreed to move item 68.3 to now.</i>	
<b>24/68</b>	<b>GOVERNANCE, FINANCE AND TRAINING, Clerk and Finance working group (FWG)</b>	
	<b>68.1</b>	<b>To note training opportunities circulated and agree any attendance required, including carbon literacy, CAPALC conference on 20/9/24, plus feedback.</b> Dates of new Councillor training will be sent to Cllr Raven (see above). The Carbon Literacy training was cancelled and then inconvenient for Cllr Stalley. There were no takers for the CAPALC conference. <i>Action Clerk</i>
	<b>68.2</b>	<b>To receive and note financial report to end of August 2024 and financial checks from Cllr Langston Jones and resolve any queries, herewith.</b> The finances were received and noted with a brief summary by the Clerk of the current position – at the end of August the basic budget is underspent slightly. The projects budget still has the amounts put aside left intact. The bank balance is 39k, but this includes 19k of S106 monies still to be spent and earmarked reserves of as maximum of 13k. The ½ precept payment is due in September of 8k. General reserves will be slightly low if all projects and basic budget spent by end of March 2025.
	<b>68.3</b>	<b>To receive co-option application for Parish Councillor vacancy and resolve co-option.</b>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

		Mrs Raven gave a brief summary of herself, and Councillors noted the application meeting the criteria had been received and signed. They voted unanimously to co-opt Mrs Raven to the vacant position. Mrs Raven joined the meeting to discuss but not vote on any items.
	68.4	<b>To receive and note any new completed asset checks and agree any necessary action.</b> It was reported that the village sign(s) need a repaint and it was agreed to discuss at the joint meeting and possibly get a quote for both sides, Castor and Ailsworth. Cllr Moon will check the allotments. <b>Action Clerk/Cllr Moon</b>
	68.5	<b>To receive and note external auditor report (all clear) and agree display on boards. NB note re banking card for Clerk, not Cllr reclaims.</b> The external audit report was received and noted verbally. A new bank card will be discussed by the finance group at a budget etc meeting. <b>Action FWG</b>
	68.6	<b>To consider budget and precept for next year and agree projects proposed and costs to build in and S106 monies. Plus agree a request for a Community Leadership Fund grant.</b> A request was made for working groups to consider budgets and all Councillors for projects for next year. A budget meeting will be set up before the next meeting. The CLF was not discussed and will be C/F. <b>Action Cllrs/Clerk</b>
	68.7	<b>To receive and note insurance policy renewal due and cost - in 3y deal.</b> The Clerk presented the new premium which was 30% higher than last year but still less than other quotes from last year and the rate last year was lower due to a 3-year deal. It was agreed to try to get a better deal with the current provider and if not agree to pay. <b>Action Clerk</b> <b>It was agreed to move item 70.10 to now.</b>
24/69	<b>ALLOTMENTS, PARISH LAND MANAGEMENT GROUP - PLMG (Cllr Ellershaw, Cllr Moon, Cllr Pickett and Cllr Stalley) and NATURE RECOVERY GROUP</b>	
	69.1	<b>To note update on lease being checked over by PLMG for New Close tree and wildflower nursery and agree action and expenditure including an amount for S Lambert's specialist time to advise eg £100.</b> Cllr Stalley gave feedback from the PLMG on another meeting mid-October with Langdyke Trust and Nene Park Trust to discuss the various options put forward. Feedback on the lease so far was given and a meeting with PECT to be arranged to clarify open days and then get legal advice on final wording. The expenditure was agreed as £60 for a survey of current and future flora and fauna by local expert. <b>Action PLMG</b>
	69.2	<b>To note QR code/survey feedback on parish land and agree closing date/action.</b> This will be carried forward as no data is yet available.
	69.3	<b>To receive and note update from Nature Recovery Group and agree any new expenditure.</b> Cllr Stalley gave an update on new trees, harvester watering, Preschool visit and £150 was agreed for mulch. Thanks to NPT and R Ashman were noted for help with cutting and seeds and notes of a 2 year plan by Langdyke with landowners keen.
	69.4	<b>To receive and note request from Scouts Group to lease/use recreation ground land for base and building and agree action/response.</b> Cllr Perkins gave an update on the request from the Scout Group for them to build on the recreation ground as their continuation of using school outside space has been refused. It was thought a temporary situation has been agreed and so an update on the request from the Parish Council is needed as there could be restrictions on buildings on the Fields in Trust rec site. <b>Action Clerk/Cllr Perkins</b>
	69.5	<b>To note allotment renewals due at end of September and agree cost increase. Precept 9.89%, budget 8.5%. Also, consider rent review for Donkey Paddock. Summary attached.</b> The costs and budget were received and noted and it was agreed to increase the rent by 5%. It was further agreed to look into the Donkey Paddock agreement and decide at the next meeting. <b>Action Clerk/Cllrs Stalley/Perkins</b>
24/70	<b>PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES</b>	
	70.1	<b>NEW 24/01092/HHFUL proposed 2 storey rear extension, façade alterations, installation of 2 dormer windows to front and outbuilding to the rear at 11 Holme Close. Deadline 19/9/24.</b> It was decided to support this application as the issues have been taken into account and plans improved accordingly. <b>Action Clerk</b>
	70.2	<b>NEW 24/01130/HHFUL First floor extension to existing dwelling, demolition of rear conservatory and store and erection of S/S rear extension. Extension to front porch with new door, replacement of all existing windows and external doors, widening of front drive at 24 Main St. Deadline 20/9/24.</b> It was decided to support this application due to it having no negative impact. <b>Action Clerk</b>
	70.3	<b>24/00962/HHFUL Demolition of store and erection of gd floor rear infill extension with internal alterations at 37 Main St. Response agreed at meeting 27/8/24. Awaiting decision.</b>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	<b>70.4</b>	<b>To receive applications between issuing agenda and date of meeting and decide if can agree response.</b> There were none.
	<b>70.5</b>	<b>To note response from Planning Enforcement and update re shop and agree any action.</b> The reply from planning enforcement was that no action can be taken about the site in the condition it is, as the work has started and is fenced off, unless the Parish Council ask the applicant to tidy it more. The shop was discussed also in public time – see above.
	<b>70.6</b>	<b>23/01464/FUL Change of use of field to dog walking area, including parking area and fencing. Deadline extended due to new parking plans being submitted. New plans x 2 submitted. Support responses submitted.</b> Awaiting decision.
	<b>70.7</b>	<b>24/00848/CTR Bring Magnolia tree back in line of front garden by reducing by 3m, plus Bay tree reduce by 3m at 26 Helpston Road.</b> Permitted 7/8/24
	<b>70.8</b>	<b>24/00794/LBC proposed bespoke replacement timber windows at 44 Main St, deadline 15/7/24.</b> Permitted 13/8/24
	<b>70.9</b>	<b>24/00798/HHFUL proposed s/s rear extension to form kitchen/dining/lounge, internal alterations and garage at 10 Singerfire Road.</b> Permitted 28/8/24
	<b>70.10</b>	<b>To receive and note feedback from Local Plan briefing and Parishes meeting and agree any actions.</b> Cllr Moon gave a report from the two Local Plan meetings attended and outlined the new timescale for the PCC Local Plan review consultation extended by 6 months, with a new call for sites by 29/11/24. He explained the new Government National Planning and Policy Framework of 14% increased housing over 20y, even though the current plan has a supply. The other parishes were discussed and how other counties are also affected by the Peterborough Plan, and that the A47 dualling project has been halted but due to obtaining a better price. Mr Chillcott gave feedback from the Protect Rural Peterborough group and the challenge being made to the plan extension to 2044, not 2041, meaning more housing included. It was thought communications to residents are needed after the joint Parish Councils meeting. A vote was taken on the response by Cllr Moon and it was agreed to be sent and he was thanked for his work on it. <b>Action Cllr Moon/Clerk</b>
<b>24/71</b>	<b>PLAY AREA/RECREATION GROUND</b>	
	<b>71.1</b>	<b>To review play area works needing doing and PCC response and future costs to repair.</b> It was decided to await reply and costs from PCC, after Clerk submitted the photos of issues.
	<b>71.2</b>	<b>To note any other issues at rec and agree action.</b> There was mention of the big gate being old and rotten and could be put in the budget for next year. <b>Action FWG</b>
<b>24/72</b>	<b>PARISH LIAISON/COMMUNITY ENGAGEMENT/JOINT MEETINGS/JCAP</b>	
	<b>72.1</b>	<b>To receive and note feedback from Castor Parish Council meeting, Cllr Pickett, and agree any actions.</b> There was nothing more to feedback than that said already.
	<b>72.2</b>	<b>To consider the agenda for the JPLG meeting on 19/9/24 and agree the terms of reference for JPLG. John Hodder email 29/8/24 refers.</b> The agenda and T of R were agreed.
	<b>72.3</b>	<b>To agree PC response to NP review for APC, with CPC.</b> It was decided that the response agreed by Cllr Shaw will be sent. <b>Action Clerk</b>
	<b>72.4</b>	<b>To hear feedback from JCC Conference, Parish Liaison Group and PRP meeting and agree any actions.</b>
	<b>72.5</b>	<b>To discuss litter picking event for September.</b> This was noted as on the joint meeting agenda and will be brought back to a future meeting.
	<b>72.6</b>	<b>To receive and note update from separate village Climate Action Group meetings from link Cllr.</b> It was noted this will be covered at the joint meeting and an update circulated afterwards.
	<b>72.7</b>	<b>To note new NHW signs bought and distributed/installed.</b> This was noted. A sign for the allotments will be investigated. <b>Action Clerk</b>
<b>24/73</b>	<b>PARISH MAINTENANCE ISSUES</b>	
	<b>73.1</b>	<b>To receive feedback from Councillors doing defib checks (Cllr Pickett July, Cllr Langston Jones August, Cllr Stalley September and allotment checks.</b> Cllr Raven will watch with Cllr Stalley. Other checks carried out have been recorded.
	<b>73.2</b>	<b>To note feedback on payment for paddock stone wall repairs and resolve action.</b> It was agreed that further investigations are needed on the wall ownership and works required. <b>Action Cllr Perkins/Stalley</b>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	<b>73.3</b>	<b>To note any new maintenance issues and resolve appropriate action, including flytipping and wildlife camera consideration, allotment hedge obscuring signs.</b> It was noted and agreed to cut the hedge back near the 20mph sign ourselves and that the flytipping has been removed and tape is available from Cllr Perkins to be shared around. <b>Action Cllr Stalley</b>
	<b>73.4</b>	<b>To note footpaths officer willing to meet Cllrs and agree.</b> It was noted that footpaths are needing attention and a meeting will be arranged with the Footpaths Officer and Cllr Raven. <b>Action Clerk/Cllr Raven</b>
	<b>73.5</b>	<b>To note tree survey due and agree appointment, plus Tree of the Year.</b> It was agreed to arrange a survey date. The Tree of the Year was not mentioned. <b>Action Clerk</b>
<b>24/74</b>	<b>CLERK REPORT/CORRESPONDENCE: To receive and note correspondence and decide any actions.</b>	
	<p>a) <b>To receive and note feedback re 50mm double yellow lines to address concern re parking issues at junction of Maffit / Main St and speeding on Helpston Road plus buffer zones.</b> This was received and noted as the only option. Costs for yellow lines will be obtained. <b>Action Clerk</b></p> <p>b) <b>To note bus franchising consultation and briefing opportunity.</b> This was noted and Cllr Perkins will attend to hopefully move a bus stop to a better place.</p> <p>c) <b>To note communication and concerns over City Fibre work in villages.</b> This was noted and remedial work has/will be taken place.</p> <p>d) <b>To note polling station review and response.</b> This was noted and no response to be sent.</p> <p>e) <b>To note new CAPALC website - logins to follow.</b> This was noted.</p>	
<b>24/75</b>	<b>ORDERS FOR PAYMENT;</b> The following payments were noted and agreed as follows; TO BE PAID AND FUTURE	
	<b>75.1</b>	Clerk pay 26 hours pm £395.46 less tax/NI £79 payable 30/9/24
	<b>75.2</b>	Clerk; Reimburse ink shared pm J Rice paid in August and September
	<b>75.3</b>	Clerk; mileage Aug/Sep plus home office expenses £26 for Aug and Sep
	<b>75.4</b>	HMRC employer/ee payment for September. August payment paid.
	<b>75.5</b>	Nurture (was CGM) grass cutting invoice 351512 (July cuts) and 352390 (Aug cuts)
	<b>75.6</b>	The Cedar Centre hall hire invoices 23160 and 23153
	<b>75.7</b>	Clear Councils insurance
	<b>75.8</b>	Unity Bank monthly charge
	<b>76.9</b>	PKF External Auditor's fee
	<b>75.10</b>	Curtis Wedsite Design
	<b>75.11</b>	Wave water bill due
	<b>75.12</b>	S Lambert time
	<b>75.13</b>	PCC repairs
	<b>75.14</b>	Receipts;
<b>24/76</b>	<b>DATE OF NEXT MEETING</b> It was agreed and noted that the next meeting is on 21 <sup>st</sup> October 2024 at 7.30pm.	

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_