

AILS WORTH PARISH COUNCIL



Dear Councillors,

You are required to attend the meeting of the Parish Council on **MONDAY 16TH SEPTEMBER 2024 at 7.30pm** in the **CEDAR CENTRE, CASTOR** when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

Date 11/9/2024

A G E N D A

24/63	APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk.	
24/64	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
24/65	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.	
24/66	MINUTES OF THE LAST MEETING (previously circulated) and matters arising	
	66.1	To confirm as correct the record of the minutes of the meetings held on Monday 15 th July 2024 and extraordinary meeting on 27/8/24, Chairman to sign, previously circulated.
24/67	REPORT FROM THE WARD COUNCILLOR,	
24/68	GOVERNANCE, FINANCE AND TRAINING, Clerk and Finance working group (FWG)	
	68.1	To note training opportunities circulated and agree any attendance required, including carbon literacy, CAPALC conference on 20/9/24, plus feedback.
	68.2	To receive and note financial report to end of August 2024 and financial checks from Cllr Langston Jones and resolve any queries, herewith.
	68.3	To receive co-option application for Parish Councillor vacancy and resolve co-option.
	68.4	To receive and note any new completed asset checks and agree any necessary action.
	68.5	To receive and note external auditor report (all clear) and agree display on boards. NB note re banking card for Clerk, not Cllr reclaims.
	68.6	To consider budget and precept for next year and agree projects proposed and costs to build in and S106 monies. Plus agree a request for a Community Leadership Fund grant.
	68.7	To receive and note insurance policy renewal due and cost - in 3y deal
24/69	ALLOTMENTS, PARISH LAND MANAGEMENT GROUP - PLMG (Cllr Ellershaw, Cllr Moon, Cllr Pickett and Cllr Stalley) and NATURE RECOVERY GROUP	
	69.1	To note update on lease being checked over by PLMG for New Close tree and wildflower nursery and agree action and expenditure including an amount for S Lambert's specialist time to advise eg £100.
	69.2	To note QR code/survey feedback on parish land and agree closing date/action.
	69.3	To receive and note update from Nature Recovery Group and agree any new expenditure,
	69.4	To receive and note request from Scouts Group to lease/use recreation ground land for base and building and agree action/response.
	69.5	To note allotment renewals due at end of September and agree cost increase. Precept 9.89%, budget 8.5%. Also, consider rent review for Donkey Paddock. Summary attached.
24/70	PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES	
	70.1	NEW 24/01092/HHFUL proposed 2 storey rear extension, façade alterations, installation of 2 dormer windows to front and outbuilding to the rear at 11 Holme Close. Deadline 19/9/24.
	70.2	NEW 24/01130/HHFUL First floor extension to existing dwelling, demolition of rear conservatory and store and erection of S/S rear extension. Extension to front porch with new door, replacement of all existing windows and external doors, widening of front drive at 24 Main St. Deadline 20/9/24.
	70.3	24/00962/HHFUL Demolition of store and erection of gd floor rear infill extension with internal alterations at 37 Main St. Response agreed at meeting 27/8/24. Awaiting decision.
	70.4	To receive applications between issuing agenda and date of meeting and decide if can agree response.
	70.5	To note response from Planning Enforcement and update re shop and agree any action.

	70.6	23/01464/FUL Change of use of field to dog walking area, including parking area and fencing. Deadline extended due to new parking plans being submitted. New plans x 2 submitted. Support responses submitted. Awaiting decision.	
	70.7	24/00848/CTR Bring Magnolia tree back in line of front garden by reducing by 3m, plus Bay tree reduce by 3m at 26 Helpston Road. Permitted 7/8/24	
	70.8	24/00794/LBC proposed bespoke replacement timber windows at 44 Main St, deadline 15/7/24. Permitted 13/8/24	
	70.9	24/00798/HHFUL proposed s/s rear extension to form kitchen/dining/lounge, internal alterations and garage at 10 Singerfire Road. Permitted 28/8/24	
	70.10	To receive and note feedback from Local Plan briefing and Parishes meeting and agree any actions.	
24/71	PLAY AREA/RECREATION GROUND		
	71.1	To review play area works needing doing and PCC response and future costs to repair.	
	71.2	To note any other issues at rec and agree action.	
24/72	PARISH LIAISON/COMMUNITY ENGAGEMENT/JOINT MEETINGS/JCAP		
	72.1	To receive and note feedback from Castor Parish Council meeting, Cllr Pickett, and agree any actions.	
	72.2	To consider the agenda for the JPLG meeting on 19/9/24 and agree the terms of reference for JPLG. John Hodder email 29/8/24 refers.	
	72.3	To agree PC response to NP review for APC, with CPC.	
	72.4	To hear feedback from JCC Conference, Parish Liaison Group and PRP meeting and agree any actions.	
	72.5	To discuss litter picking event for September.	
	72.6	To receive and note update from separate village Climate Action Group meetings from link Cllr.	
	72.7	To note new NHW signs bought and distributed/installed.	
24/73	PARISH MAINTENANCE ISSUES		
	73.1	To receive feedback from Councillors doing defib checks (Cllr Pickett July, Cllr Langston Jones August, Cllr Stalley September and allotment checks.	
	73.2	To note feedback on payment for paddock stone wall repairs and resolve action.	
	73.3	To note any new maintenance issues and resolve appropriate action, including flytipping and wildlife camera consideration, allotment hedge obscuring signs.	
	73.4	To note footpaths officer willing to meet Cllrs and agree.	
	73.5	To note tree survey due and agree appointment, plus Tree of the Year.	
24/74	CLERK REPORT/CORRESPONDENCE: To receive and note correspondence and decide any actions. a) To receive and note feedback re 50mm double yellow lines to address concern re parking issues at junction of Maffit / Main St and speeding on Helpston Road plus buffer zones. b) To note bus franchising consultation and briefing opportunity. c) To note communication and concerns over City Fibre work in villages. d) To note polling station review and response. e) To note new CAPALC website - logins to follow		
24/75	ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows; TO BE PAID AND FUTURE		
	75.1	Clerk pay 26 hours pm £395.46 less tax/NI £79 payable 30/9/24	£316.46
	75.2	Clerk; Reimburse ink shared pm J Rice paid in August and September	£4.22 x 2
	75.3	Clerk; mileage Aug/Sep plus home office expenses £26 for Aug and Sep	£9.90 plus £26 x 2 Aug and Sep
	75.4	HMRC employer/ee payment for September. August payment paid.	£79.20 August paid £79 for September
	75.5	Nurture (was CGM) grass cutting invoice 351512 (July cuts) and 352390 (Aug cuts)	£412.37 x 2
	75.6	The Cedar Centre hall hire invoices 23160 and 23153	£60 plus £30
	75.7	Clear Councils insurance	£561.10
	75.8	Unity Bank monthly charge	£6
	76.9	PKF External Auditor's fee	£378
	75.10	Curtis Website Design	£246
	75.11	Wave water bill due	£99.71
	75.12	S Lambert time	£100 tba
	75.13	PCC repairs	£ tbc
	75.14	Receipts;	Precept second ½ due

24/76

DATE OF NEXT MEETING To note that the next meeting is on 21st October 2024 at 7.30pm tbc.

See notice board/website (www.ailsworthparishcouncil.org.uk) for dates of meetings. Any associated papers/information are available by request from the Clerk at clerk@ailsworth-pc.gov.uk