

MINUTES OF THE AILSWORTH PARISH COUNCIL MEETING

HELD ON MONDAY 15th JULY 2024 AT 7.30PM

at the Cedar Centre, Castor

Present were Councillors: Dr M Ellershaw, Mr S Langston Jones (arrived 19:35 at 24/52), Mr R Moon, Mrs J Pickett (Vice Chairman), Mr M Stalley. Clerk Miss J Rice

Members of the public present: 2 John Hodder (Neighbourhood Plan/Joint meetings) and Neil Boyce, Ward Councillor.

24/49	APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk. There were apologies received from Cllr A Perkins (Chairman) and Cllr S Langston Jones for being a little late. The Vice Chairman chaired the meeting due to the Chairman's absence.	
24/50	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Cllr M Stalley declared a personal interest in planning item 56.3 and did not vote on that item.	
24/51	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. The members of public present raised no issues and contributed as invited on later items.	
24/52	MINUTES OF THE LAST MEETING (previously circulated) and matters arising	
	52.1	To confirm as correct the record of the minutes of the meeting held on Monday 17th June 2024, Chairman to sign, previously circulated. The minutes were agreed as a true record and duly signed by the Chairman.
24/53	GOVERNANCE, FINANCE AND TRAINING, Clerk and Finance working group (FWG)	
	53.1	To note training opportunities circulated and agree any attendance required, (including climate change and bio-diversity) plus receive feedback on any training attended. There were no new feedback or requests for training, and it was agreed budget to be retained for new Councillor hopefully co-opted soon.
	53.2	To receive and review revised NALC Financial Regulations, circulated and recommended by Finance Working Group and Clerk, and adopt, plus any other FWG feedback. The financial regulations were reviewed, and the revised version will be circulated with the salient points to be adopted at the September meeting. Action Clerk
	53.3	To receive and note financial report to end of June 2024 and resolve any queries, herewith. The Clerk went through the finance position, as circulated. It was noted that the basic budget is 33% spent at 25% through the year, due to annual payments made. It was also noted that the earmarked project budget of 13k is as yet unspent. The bank balance is £40153 including £180 interest gained from the extra account. Cllr Stalley stated that Nene Park Trust will hopefully do the long cut as last year saving some budget/expenditure.
	53.4	To receive any co-option applications for Parish Councillor vacancy and agree on co-option or further action to recruit. It was noted that despite advertising, there has been no applications for co-options. Cllrs agreed to approach residents. Action ALL
	53.5	To receive and note any completed asset checks and agree any necessary action. There have been no new forms completed and Cllrs were reminded of their assets. Cllr Stalley will discuss the village sign repaint with the supplier. Action Cllr Stalley/Cllrs yet to do checks
	53.6	To note letter of engagement for internal auditor services for 24/25 and agree. The letter of engagement was agreed for the year 24/25 but payment will be next financial year. Action Clerk to confirm
24/54	ALLOTMENTS, PARISH LAND MANAGEMENT GROUP - PLMG (Cllr Ellershaw, Cllr Moon, Cllr Pickett and Cllr Stalley) and NATURE RECOVERY GROUP	
	54.1	To note update on lease of parish land to PECT for tree and wildflower nursery and note any update from PLMG. Note tenancy for 16 Acre Field extended to December 2025 by agreement.

Signed by Chairman _____ Date _____

		The lease had been sent from Castor Parish Council but not in time for this meeting. It was discussed and copyright issues considered. It will be circulated to the PLMG for comments and then a request made to Buckles Solicitors for a price to produce for APC. Action Clerk/PLMG It was noted that Nene Park Trust are yet to confirm any new arrangements for Station Road/16 acre field allotment and the Clerk said that the tenant has agreed to extend their tenancy until the end of December 2025.
	54.2	To note QR code/survey feedback and agree closing date/action. It was noted that there are 10 surveys completed so far. It was then agreed to advertise the code further on the notice boards, the recreation ground gates and Facebook pages. Action Cllr Stalley, Clerk
	54.3	To receive and note update from Nature Recovery Group and agree any new expenditure. Cllr Stalley gave feedback on the latest activities of the group – watering, feeding and planting replacement trees and rotating/cutting the long grass. It was noted that the John Clare Countryside presentation event is Wednesday, and preparations are in place for that.
24/55	CLIMATE CHANGE	
	55.1	To note update following joint Parish Councils meeting and consider PC group or link Parish Councillor representative to attend Climate Action Group meetings. An update was received, and it was noted that Castor Parish Council’s policy statement has been amended slightly and matches Ailsworth’s. A revised Climate Action group set up was not discussed. Action Clerk to C/F
24/56	PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES	
	56.1	To receive applications between issuing agenda and date of meeting and decide if can agree response. There were none.
	56.2	23/01464/FUL Change of use of field to dog walking area, including parking area and fencing. Deadline extended due to new parking plans being submitted. New plans x 2 submitted. Support responses submitted. Awaiting decision still.
	56.3	NEW 24/00848/CTR Bring Magnolia tree back in line of front garden by reducing by 3m, plus Bay tree reduce by 3m at 26 Helpston Road, deadline 22/7/24. It was agreed to support this application as necessary to control growth/size. Action Clerk to send.
	56.4	NEW 24/00794/LBC proposed bespoke replacement timber windows at 44 Main St, deadline 15/7/24. It was agreed to support this application as they are in keeping. Action Clerk to send.
	56.5	NEW 24/00798/HHFUL proposed s/s rear extension to form kitchen/dining/lounge, internal alterations and garage at 10 Singerfire Road, deadline 15/7/24. It was agreed to support this application as it is in height line with existing and at the rear. Action Clerk to send.
	56.6	To note invitation to meeting with Parish Councils re Local Plan and agree response, circulated. It was agreed to accept the invitation and 2/3 Councillors will attend the suggested date of 4/9/24 7pm. Action Clerk to respond.
	56.7	To receive and note process to hold emergency meeting for planning if needed. It was agreed that if an extension to a planning application deadline is not granted or falls before mid-August, then an extraordinary meeting will be held. Cllr Boyce agreed to send the new applications list to the Chairman and Vice Chairman to keep an eye on applications. It was noted that a new Care Home application may come in and a village meeting held. Action Clerk to send template agenda and Cllrs to monitor applications.
24/57	PLAY AREA/RECREATION GROUND	
	57.1	To receive and agree football and cycles risk assessments, herewith. The activity has already taken place and risk assessments and public liability insurance was all in place. Cllr Stalley completed a risk assessment for other nature recovery work and a village green risk assessment will be completed, taking into account volunteers’ activities. Action Clerk
24/58	PARISH LIAISON/COMMUNITY ENGAGEMENT/JOINT MEETINGS	
	58.1	To receive and note feedback from Castor Parish Council meeting, Cllr Pickett, and agree any actions. Cllr Boyce gave feedback from the meeting, but nothing of note affecting APC.
	58.2	To discuss feedback from K900 Saxon stall event on 6/7/24 and agree any actions. Mixed feedback was received in that the event was mostly successful but engagement for Parish Councils was minimal. Thanks were expressed to Cllr Boyce for going in the stocks and to all for their help. It was agreed to consider a

Signed by Chairman _____ Date _____

		bigger involvement/presence next time concentrating on kids' activities to draw parents and more engagement.
	58.3	To discuss feedback from and agree notes from joint PCs meeting on 20/6/24 and agree the latest JCAP, plus agree Ailsworth Neighbourhood Plan review document, all circulated, and agree actions, including village shop update and bus service. The notes of the last joint meeting were agreed and the latest JCAP also agreed. It was noted the draft agenda will be circulated for the next meeting. The review document for the Ailsworth Neighbourhood Plan was agreed to be submitted with Castor's. Action Clerk It was noted that there has been no progress with the shop rebuild and work/talks seem to have completely ceased, which was noted as frustrating for Parish Councils helping the owner and all residents nearby and in the village. It was noted that the bus service is working well and a request for a change to a bus stop has been sent to the group to consider.
	58.4	To hear feedback from Parish Liaison Group and PRP meeting and agree any actions. Cllr Boyce confirmed he is no longer Chairman of the PLG but attends. He confirmed anti-social behaviour cameras for fly tipping will be available for PCs to use in hotspots and he's ordered some for Ailsworth. It was noted that any further requests need to be made direct. He further confirmed that some fly tipping is left if under investigation and new tape is being ordered to indicate this. Action Cllrs Cllr Boyce confirmed action from the Protect Rural Peterborough (PRP) group has been strong but confirmed PCs are not involved directly.
	58.5	To discuss litter picking event for September. It was noted that the event will be organised by Cllr Boyce over the summer with the Scouts and the Wombles and involve Councillors.
24/59	PARISH MAINTENANCE ISSUES	
	59.1	To receive feedback from Councillors doing defib checks and allotment checks. It was noted that Cllr Pickett will do July with Cllr Stalley and Cllr Langston Jones will do August. Cllr Moon will do an allotment site check asap. Action Cllrs Stalley, Pickett and Langston Jones, Cllr Moon.
	59.2	To note feedback on payment for paddock stone wall repairs and resolve action. This feedback was unavailable and will be carried forward to September. Action Clerk.
	59.3	To note feedback re chemical spraying on weeds by PCC, circulated. There has been no further activity to comment on or monitor.
	59.4	To note feedback from CPC re meeting on flooding areas and resolve action, circulated. Cllr Boyce confirmed a meeting will be held with all parties for a joint responsibility approach.
	59.5	To note any new maintenance issues and resolve appropriate action, including flytipping and wildlife camera consideration. See item 58.4 above. It was agreed that photos of the play equipment issues will be forwarded to PCC for attention and the P'boro hedge and approach road hedge will be reported. Action Cllr Ellershaw/Clerk
24/60	CLERK REPORT/CORRESPONDENCE: To receive and note correspondence and decide any actions. a) To consider concern re parking issues at junction of Maffit / Main St Following resident concerns and Council data on Helpston Road traffic, it was agreed to investigate controls such as white lines, dragon's teeth and 321 rumble strips for these hotspots of parking and speeding. Action Clerk Cllr Boyce said there was Community Leadership Fund monies to be requested – to be C/F Action Clerk.	
24/61	ORDERS FOR PAYMENT; The following payments were authorised and signed off;	
	61.1	Clerk pay 26 hours pm £395.46 less tax/NI £79 payable 31/7/24 and 31/8/24 £316.26
	61.2	Clerk; Reimburse ink shared pm J Rice paid in June and July £4.22 x 2
	61.3	Clerk; mileage Jun/Jul plus home office expenses £26 £9.90 plus £26
	61.4	HMRC employer/ee payment for July £79
	61.5	Nurture (was CGM) grass cutting 350113 for June £206.18
	61.6	The Cedar Centre hall hire £tbc
	61.7	M Stalley/E Stalley nature recovery tree mats £18
	61.8	Cllr Langston Jones for materials £45 tbc
	61.9	Receipts; interest on instant access account £180
24/62	DATE OF NEXT MEETING It was noted that the next meeting is on 16th September 2024 at 7.30pm tbc. No meeting in August.	

Signed by Chairman _____ Date _____

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