

# MINUTES OF THE AILSWORTH PARISH COUNCIL MEETING

## HELD ON MONDAY 20<sup>th</sup> NOVEMBER 2023 AT 7.30PM

at the Cedar Centre, Castor

Present were Councillors: Dr M Ellershaw, Mr S Langston Jones, Mr R Moon, Mrs A Perkins (Chairman), Mrs J Pickett (Vice Chairman) and Mr M Stalley. Mr M Samways (arrived 19:50 at 104.2) Clerk Miss J Rice

Members of the public present: 2 - Mr J Hodder and Mr N Boyce

<b>23/100</b>	<b>APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk.</b> There were no apologies for the meeting, just Cllr Samways who would be arriving late.
<b>23/101</b>	<b>DECLARATIONS OF INTEREST</b> <b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> <b>Reminder to members to update their register if necessary.</b> (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interests made.
<b>23/102</b>	<b>PUBLIC PARTICIPATION</b> <b>Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.</b> The members of the public were invited to speak later on relevant agenda items.
<b>23/103</b>	<b>MINUTES OF THE LAST MEETING (previously circulated) and matters arising</b> <b>To confirm as correct the record of the minutes of the meeting held on Monday 16<sup>th</sup> October 2023, Chairman to sign, previously circulated.</b> The minutes were signed as a true record and duly signed by the Chairman.
<b>23/104</b>	<b>FINANCE, GOVERNANCE AND TRAINING</b>
<b>104.1</b>	<b>To receive and note the current finance position for any monetary decisions, herewith.</b> The Clerk highlighted key points from the report and there were no questions.
<b>104.2</b>	<b>To receive and note the draft budget and precept for 24/25 following the pre-meeting to discuss and amend or agree, herewith.</b> Cllr Samways arrived. The draft budget was received and noted and discussed. It was noted that the new nature recovery projects can be funded by the CIL monies as no project budget expenditure is being added to the precept. The difference in precept is due to higher costs and slightly reduced income. The proposed increase of 10.6% parish precept part was agreed, with the precept total amount being £15552. There are a few fine tuning adjustments to figures to be made and agreed. It was further noted that the Clerk's new salary after appraisal is estimated in the figures and a staff appraisal is due. <b>Action Clerk/Cllr Perkins/Cllr Pickett</b>
<b>104.3</b>	<b>To note training opportunities and agree any new bookings, circulated. Cllr Perkins booked on Action Plans, Clerk attended CIL.</b> This was noted. <b>Action Cllr Perkins</b>
<b>104.4</b>	<b>To receive and note information regarding CIL monies and agree action.</b> The information on CIL circulated was received and noted. The Clerk has included the details in the newsletter to ensure public awareness of its receipt and amount.
<b>23/105</b>	<b>PLAY AREA</b>
<b>105.1</b>	<b>C/F To receive and note risk assessment for play area/equipment and check/agree, herewith.</b> This will be sent to Cllr Perkins for checking again and uploaded to the website. <b>Action Clerk/Cllr Perkins</b>
<b>23/106</b>	<b>ALLOTMENTS, PARISH LAND MANAGEMENT GROUP PLMG (Cllr Ellershaw, Cllr Samways, Cllr Moon, Cllr Pickett and Cllr Stalley) and NATURE RECOVERY GROUP</b>
<b>106.1</b>	<b>To receive and note update from Nature Recovery Group, including the water harvester, circulated, and agree expenditure from budget.</b> Cllr Stalley circulated and gave an update and an invoice for water harvester and plants/bulbs to be paid. This was agreed.
<b>106.2</b>	<b>To agree contractor for future hedge cut of recreation ground, Station Road and allotments only.</b> It was agreed to rest the hedge cutting this year and just trim around the recreation ground gates and allotments. Risk assessment is needed. The Clerk has chased up PCC about them cutting Peterborough Road hedge but it needs escalating and also whether the Parish Council can organise it with funds from PCC. <b>Action Cllr Stalley/Clerk</b>
<b>106.3</b>	<b>To note Donkey Paddock tenancy due at end of December and agree to renew, as it is, for one year.</b>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

		This was noted and agreed.
	<b>106.4</b>	<b>To note and agree letter to landowners for possible Station Road interest.</b> This had been circulated and agreed to be sent out. The group had met to look at options and an interest from Langdyke Trust was noted and being followed up.
	<b>106.5</b>	<b>To note reply from PCC re pavement/road etc spraying and resolve action. Also, consider verge cutting by parish via agreement.</b> This was noted and accepted. The verge cutting will be discussed at a later date, however, it will be investigated whether the package should include the green spaces generally, including the hedge. <b>Action Cllr Perkins, Cllr Stalley.</b>
	<b>106.6</b>	<b>To receive and note information on Tweentowns access and resolve action.</b> Cllr Boyce from Castor PC explained that the tenant of Tweentowns had been given notice as the field is to become a tree nursery by PECT. The access is definitive but only as a footpath, according to PCC records. It was noted that PECT might be interested in New Close too if it was ever available. It was agreed to ask the tenant if she could/wanted to continue without vehicular access and then discuss again. It was further noted that the shed was in bad disrepair and needs attention. Photos are needed to assess it. <b>Action Clerk/Cllr Langston Jones</b>
	<b>106.7</b>	<b>To receive and note feedback/proposal from Councillors looking into the allotment hedge gap options and resolve.</b> The subgroup had not met again. They were given a deadline of Friday 24/11/23 close of play to meet on site and sort a proposal out.
	<b>106.8</b>	<b>To receive information on village pond and agree a way forward.</b> This will be carried forward.
<b>23/107</b>	<b>PARISH COUNCIL ACTION PLAN</b>	
	<b>107.1</b>	<b>C/F To receive the draft action plan and discuss/agree taking into account budget ideas and CIL amount of 19k. Agree content.</b> It was agreed it made sense to finalise this after the training course and aligning it to the recently agreed budget. <b>Action Cllr Perkins</b>
<b>23/108</b>	<b>VILLAGE GROUPS / UPDATES</b>	
	<b>108.1</b>	<b>To note village group donations budget remaining and decide any action, including Xmas tree at village hall. Note Warm Spaces use.</b> This was noted. It was further noted that Evergreens may approach the Parish Council for a donation and the Village Tribune. It was agreed to donate £75 (on top of the £100 for Ailsworth green lights) to the Village Hall tree and lights. <b>Action Clerk</b>
	<b>108.2</b>	<b>To receive and note feedback on Calendars for Ukraine on sale and resolve to sell, circulated.</b> It was agreed to just advertise this on Facebook to all residents. <b>Action Clerk</b>
	<b>108.3</b>	<b>To receive and note any feedback from PCC on sale of Chapel and agree action.</b> The Clerk reported concern that no one had acknowledged or replied about the resubmission of the Asset of Community Value application and no information regarding the sale was forthcoming.
	<b>108.4</b>	<b>To note village hall AGM was 16/11/23 and receive feedback.</b> It was noted that the committee reported healthy funds are now built up for the refurbishment.
<b>23/109</b>	<b>PARISH LIAISON/COMMUNITY ENGAGEMENT/JOINT MEETINGS</b>	
	<b>109.1</b>	<b>To note new defib checks rota, recent check and agree new form to complete and process. (Also, to note VETS invoice being queried and insurance cover in place.)</b> The new rota was noted and the recent first check carried out. It was agreed that until an explanation was received about the VETS bill, it would not be paid. <b>Action All</b>
	<b>109.2</b>	<b>To receive an update on the defib refresher training, not from Good Neighbours, and resolve action.</b> It was noted that there were not enough volunteers come forward for the training and so it will be arranged for now.
	<b>109.3</b>	<b>To receive and note feedback from A47 roadworks consultation meeting plus update on funding form for A47 belt, also from Castor Parish Council meeting. Joint PC meeting postponed and new date tbd.</b> Cllr Pickett gave feedback on the consultation and Cllr Stalley reported no funds for tree belt now but to check in the future. The next meeting of the JPCM is 18/1/24 and the terms of reference were agreed.
	<b>109.4</b>	<b>To note new combined village Rural Police Surgeries, Castor on 18/1 4-6pm, Ginton 14/12 9-11am.</b> This was noted and will be advertised locally. <b>Action Clerk</b>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	109.5	<b>To note request from JCC to support their Local Plan approach, herewith.</b> This was not covered.	
<b>23/110</b>	<b>PARISH MAINTENANCE ISSUES</b>		
	110.1	<b>To receive and note feedback from Councillor asset checks (incl bus shelter and hedge along PB Road) and agree any action needed, plus discuss any new maintenance issues. Cllr Stalley submitted form.</b> It was noted that Cllr Moon also submitted a form and others gave verbal updates. The owner of the property near the bus shelter will be approached re cutting of the hedge. <b>Action Cllr Pickett</b>	
	110.2	<b>C/F To receive and note quotes for making bench higher on green as per request and decide.</b> It was agreed not to raise the low bench now and that the refurbished bench will be located opposite the shops. <b>Action Cllr Stalley</b>	
	110.3	<b>C/F To receive and note MVAS data for review. Cllr Langston Jones.</b> Cllr Jones said he could not download the data and it was agreed Cllr Perkins will enquire with the company contact. <b>Action Cllr Perkins</b>	
	110.4	<b>To note and agree cost and location of refurbished bench.</b> See above 110.2.	
<b>23/111</b>	<b>PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES</b>		
	111.1	<b>To receive applications between issuing agenda and date of meeting and decide if can agree response.</b> There were none.	
	111.2	<b>23/01416/CTR Fell large box Elder in front garden at 7A Maffit Road. Deadline 7/11/23, resolve any action.</b> It was agreed to support the Tree Officer's comments that if agreement could not be reached on relevant maintenance, a TPO would be supported. This is due to the principle of keeping trees wherever possible, especially large, significant to the area ones. <b>Action Clerk</b>	
	111.3	<b>23/01330/LBC Replacement windows and patio door at 47 Main St, deadline 22/11/23.</b> Supported.	
	111.4	<b>23/01237 various tree works at 1 Helpston Road, no issues, permitted 25/10/23.</b> Noted.	
	111.5	<b>23/01247 various tree works at 29 Maffit Road, no issues, permitted 26/10/23.</b> Noted.	
	111.6	<b>PCC tree works notified down Maffit Road (2) and Helpston Road (1)</b> Noted.	
<b>23/112</b>	<b>CLERK REPORT/CORRESPONDENCE: To receive and note correspondence and decide any actions.</b> <ul style="list-style-type: none"> <li>a) <b>To note correspondence regarding new notice board and to consider if any modifications are needed to ensure it is appropriate in design for the surrounding area.</b> It was discussed and all Councillors were happy with the board as it is.</li> <li>b) <b>CAPALC new HR service offered, Worknest.</b> Noted.</li> <li>c) <b>Mayor's Charity Guided Walk 2/12/23, poster up.</b> Noted.</li> <li>d) <b>Letter from Homes England about sale of land in Castor.</b> Noted that not applicable as in Castor and reply sent to this effect and to Castor PC to ensure they are aware.</li> <li>e) <b>Celebration group accounts submitted as per grant application – noted.</b></li> </ul>		
<b>23/113</b>	<b>ORDERS FOR PAYMENT;</b> Payments were agreed as follows, to be paid and some paid since the last meeting:		
	113.1	Clerk; new nationally agreed pay 26 hours pm £388.78 plus £26 home office less tax/NI, payable 30/11/23 plus back pay to April 2023	£295.38 £208
	113.2	Clerk; Reimburse ink shared pm J Rice paid October	£4.22
	113.3	Clerk; mileage Oct/Nov	£19.80
	113.4	HMRC employer/ee payment for November	£119.40
	113.5	Cedar Centre for meetings room hire	£tbc
	113.6	CGM grass cutting invoice 256949 for work 23/10 and 9/10	£400.37
	113.7	Wave water revised bill paid 26/10/23	£179.69 revised bill paid
	113.8	Paul Sharpe tree works agreed previously and paid on completion 26/10/23	£400 paid
	113.9	CAPALC training	£40
	113.10	M Stalley for NRG and water harvester	£209.18
	113.11	R Moon for land reg searches	£22
	113.12	Castor Parish Council for tree contribution	£75
<b>23/114</b>	<b>RECTS</b>	Station road rent received 18/10/23 New allotment holders rent received 19/10/23	£567 £12.15
<b>23/115</b>	<b>DATE OF NEXT MEETING</b> It was noted that the next meeting is the 18 <sup>th</sup> December 2023 at 7.30pm to be held in the Cedar Centre, Castor.		

See notice board/website ([www.ailsworthparishcouncil.org.uk](http://www.ailsworthparishcouncil.org.uk)) for dates of meetings. Any associated papers/information are available by request from the Clerk at [clerk@ailsworth-pc.gov.uk](mailto:clerk@ailsworth-pc.gov.uk)

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_