

MINUTES OF THE AILSWORTH PARISH COUNCIL MEETING

HELD ON MONDAY 18th September 2023 AT 7.30PM

at the Cedar Centre, Castor

Present were Councillors: Dr M Ellershaw, Mr S Langston Jones, Mr R Moon, Mrs A Perkins (Chairman), Mrs J Pickett (Vice Chairman) and Mr M Samways (arrived 7.50pm, item 71) Clerk Miss J Rice

Members of the public present: 2 Mr J Hodder and Mr J Judge

23/68	APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk. Apologies were received from Cllr Stalley.	
23/69	DECLARATIONS OF INTEREST To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Cllr Perkins declared a personal interest in item 73.2	
23/70	PUBLIC PARTICIPATION Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Mr J Judge explained the situation that he and other users of the gap in the hedge at the top end of the allotment have and why he would like the Council to ideally retain the gap or spend money on putting in a gate instead. He explained that the level of break ins and vandalism is very low and that there are no restrictions with parking alongside the gap, or with sight lines and traffic and the verge is wide enough in his opinion. The Councillors confirmed that it would not be possible to put in a gate on the field side as it is not their land, they then thanked him and would make a decision later on in the meeting.	
23/71	MINUTES OF THE LAST MEETING (previously circulated) and matters arising Cllr Samways arrived 7.50pm. To confirm as correct the record of the minutes of the meeting held on Monday 25th July 2023, Chairman to sign, previously circulated. Matters arising, A47 tree belt funding. The minutes were agreed as a true record and duly signed by the Chairman. It was confirmed that Cllr Stalley would look into the A47 funding grant form for a tree belt. Action Cllr Stalley	
23/72	PLAY AREA AND OPENING EVENT	
	72.1	To note repairs to play area carried out and discuss any new issues with the equipment/area. Quote for re-painting to be received and noted and a decision made. It was confirmed that all of the requested repairs have been carried out. A quote for refurbishment of some of the old equipment by the same company was accepted, bar the goal repainting, as it is needed for the 1 st October open day. Action Clerk
	72.2	To receive and note update from Cllr Perkins on the open day event, circulated, and discuss and resolve any actions, including MUGA seat repaint. The update was received and noted. Further actions were agreed. Cllr Langston Jones to provide a table, Cllr Ellershaw to talk to preschool, Cllr Perkins to ask about a photographer and refreshments were agreed. The Clerk circulated a risk assessment and explained it needs to be read and adhered to with any alterations made and notified. It was agreed football and tennis (in MUGA) would be played with an adult to supervise. It was noted that the seat repaint is included above. Cllr Perkins confirmed a design for a banner will be circulated soon for comments and feedback. Action All
23/73	ALLOTMENTS, PARISH LAND MANAGEMENT GROUP PLMG (Cllr Ellershaw, Cllr Samways, Cllr Moon, Cllr Pickett and Cllr Stalley) and NATURE RECOVERY GROUP	
	73.1	To receive and note update from Nature Recovery Group, circulated, and agree expenditure from budget. Cllr Perkins gave the update from Cllr Stalley on the water harvester, new trees and cutting hedging and the expenditure mentioned was agreed from the budget. Some items were deferred to the next meeting. Action Cllr Stalley

Signed by Chairman _____ Date _____

	73.2	To receive an update on the garden allotments site considering previous issues and the suggestions to rectify. Discuss options to improve site security and resolve action. The Councillors discussed the situation and decided that they needed to view it on site and consider the options carefully, including positions for a gate. Action working group of Cllr Moon, Cllr Langston Jones and Cllr Samways and Clerk to communicate to tenants.
	73.4	To receive an update from the PLMG on Station Road and other parish allotments' future. To note that notice given and invoice sent to tenant of Station Road to end the current tenancy in December 2024 and New Close and Donkey Paddock still on 1 year tenancies. The PLMG are due to meet again soon. The Clerk confirmed the notice given and continuation of other tenancies as now. Also, that the garden allotments renewals will now go out with an update on the security issues. Action PLMG/Clerk
23/74	PARISH COUNCIL ACTION PLAN/BUDGET SETTING	
	74.1	To receive the draft action plan and discuss. To follow. Agree any changes/additions and where appropriate impact on budget for next year for budget setting meeting, including a new website/email system. This was discussed after item 79. The Chairman asked again for ideas to be input to the plan and to the budget for next year. Budget bids from each working group are needed at the next meeting for a budget setting meeting to be held. Action Working Groups/Cllrs
23/75	VILLAGE GROUPS	
	75.1	To receive and note feedback circulated from the joint PRP/PCs meeting regarding the Local Plan consultation and agree the PC response. The feedback from the PC/Protect Rural Peterborough meeting was very positive and very well attended. Councillors went through the draft response by Cllr Moon and decided on some changes to be made. It was agreed to focus on PC priorities and emphasise this is Ailsworth Parish Council's response. The final response will be circulated and submitted by the Clerk by 29/9/23. All Councillors were encouraged to submit their own response as residents. Action RM/All/Clerk
	75.2	To receive and note update on the new bus service. Cllr Perkins reported that this is ongoing and still being negotiated.
23/76	PARISH LIAISON/COMMUNITY ENGAGEMENT/JOINT MEETINGS	
	76.1	To receive an update on the defib refresher training. The Clerk reported 3 people had responded so far and an advert is going in the October newsletter. It was suggested to check with Cate Harding, Good Neighbours Co-Ordinator for any future planned training. Action Cllr Samways
23/77	PARISH MAINTENANCE ISSUES	
	77.1	To receive and note any other, new maintenance issues and resolve action, including trees permission application ending 19/9/23. See notes circulated by Cllr Stalley. Cllr Perkins gave the update (from Cllr Stalley) on the community notice board and refurbished seat. There were no new issues raised.
	77.2	To receive and note quote for making bench higher on green as per request and decide. It was agreed to try again to get a second quote for making the bench on the green higher. Action Clerk
23/78	PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES	
	78.1	To receive applications between issuing agenda and date of meeting and decide if can agree response. 23/01247/CTR prune large Poplar and remove rotten stump at 29 Maffit Road – It was decided to support this application. 23/01237/CTR reduce 3 Poplars and Sycamore at 1 Helpston Road – it was decided to support this application. Action Clerk to send responses.
	78.2	23/00111/R4FUL Development of sports pavilion, MUGA, storage facilities and associated infrastructure. Response from Ailsworth sent. Awaiting decision.
	78.3	23/00801/HHFUL installation of Juliet balcony to front elevation and alterations to first floor layout at 6 Normangate. Deadline extended to 6/8/23. Permitted 22/8/23
	78.4	23/00924/CTR tree works plus removal of Elderberry at 26 Helpston Rd. Permitted 8/8/23
	78.5	23/00912/CTR removal of 2 wild Cherry trees at 25 Maffit Road. Permitted 8/8/23
	78.6	23/00828/CLP proposed enclosed dog walking paddock – not for public consultation. Refused as unlawful under permitted development law, planning permission required. 7/9/23.

Signed by Chairman _____ Date _____

	78.7	23/01062/CTR 2 Leylandii fell and 1 Oak remove low branch – APC application, deadline 19/9/23.	
	78.8	23/00976/LBC replacement of glazing to 7 windows and 1 door at 46 Main St. Decide response. It was decided to support this application. Action Clerk	
	78.9	23/01011/CTR Purple flowering plum lift crown to approx.2.5m above drive. No issue. Permitted 5/9/23.	
	78.10	23/00998/CTR Sycamore crown to previous points, deadline 24/8/23 – no issue/response. Awaiting decision.	
23/79	GOVERNANCE, TRAINING AND FINANCE		
	79.1	To receive and note the current finance position for any monetary decisions, herewith. There were no queries raised.	
	79.2	To note response from insurance company circulated and resolve policy cover. The Clerk had circulated responses from BHIB, now Clear Insurance, on the premium if play equipment is increased to 120k. It was resolved to accept and pay this higher cost over budget. Action Clerk	
	79.3	To consider budget bids for 24/25 budget and precept setting and draft budget for next meeting. The Clerk asked Councillors to consider and request budget bids for Nature Recovery and Parish Land Management Groups expenditure next year and all Councillors to consider any new projects and expenditure for next year’s budget to bring to the next meeting. Action all	
	79.4	To note training opportunities and agree any new bookings, circulated. Cllr Stalley Biodiversity, Clerk on CIL. This was not covered due to the time.	
23/80	CLERK REPORT/CORRESPONDENCE: To receive and note correspondence and decide any actions. The following was noted: 1. tennis club update over selling club and move to Woodlands site, circulated. 2. budget simulator offer from PCC to engage on PCC budget – no interest. 3. further complaint re planes over houses in Maffit Road and Ward Councillor Hiller following up.		
23/81	ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows; TO BE PAID AND FUTURE The following payments were agreed:		
	81.1	Clerk; pay 26 hours pm incl A/L £362.70 plus £26 home office less tax/Ni, payable 30/9/23	£316.10
	81.2	Clerk; Reimburse ink shared pm J Rice paid July and August	£11.70
	81.3	Clerk; mileage July/Aug	£0
	81.4	HMRC employer/ee payment for August (paid) and September	£72.60 paid £72.60 to pay
	81.5	Cedar Centre for meetings room hire 23.079 and 23.052 paid	£30/£30 (paid)
	81.6	CGM grass cutting invoice 256130 and 255425 (paid)	£400.37 and £600.55 (paid)
	81.7	A Curtis website email account set up and annual costs/support	£180/£135
	81.8	Wicksteed for springy deer	£1367.40
	81.9	Coffee House for prize	£17 paid
	81.10	Cllr Stalley tree labels	£40.20
	81.11	Repainting work tba and bench adaptations tba plus £30 board carving cost, £25-90 refurbished bench.	Future payments
	81.12	Clerk A4 pad of paper, share of pack of 3	£2.79
	81.13	Wave water bill	£297.13 – reading being queried so check new bill before paying.
	81.14	Clear Insurance (was BHIB)	£539.21
23/82	RECTS	None	
23/83	DATE OF NEXT MEETING It was noted that the next meeting is the 16 th of October 2023 at 7.30pm to be held in the Cedar Centre, Castor.		

Signed by Chairman _____ Date _____