

# MINUTES OF THE AILSWORTH PARISH COUNCIL MEETING

## HELD ON MONDAY 31<sup>st</sup> July 2023 AT 7.30PM

### at the Cedar Centre, Castor

Present were Councillors: Dr M Ellershaw, Mr R Moon, Mrs A Perkins (Chairman), Mrs J Pickett (Vice Chairman) and Mr M Stalley Clerk Miss J Rice

Members of the public present: 1 Mr J Hodder for Neighbourhood Plan item 59.2

23/51	<b>APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk.</b> Apologies were received from Cllr Samways. Cllr Langston-Jones did not attend.	
23/52	<b>DECLARATIONS OF INTEREST</b>	
	<b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> <b>Reminder to members to update their register if necessary.</b> (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Declarations of interest were received from Cllr Stalley for item 61.4 and Cllr Perkins and Cllr Stalley for item 56.4.	
23/53	<b>PUBLIC PARTICIPATION</b>	
	<b>Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.</b> The member of public raised nothing in public time and will be invited to speak for item 59.2.	
23/54	<b>MINUTES OF THE LAST MEETING (previously circulated) and matters arising</b>	
	<b>To confirm as correct the record of the minutes of the meeting held on Monday 19<sup>th</sup> June 2023, Chairman to sign, previously circulated.</b> The minutes were agreed as a true record and duly signed by the Chairman.	
23/55	<b>PLAY AREA IMPROVEMENTS PROJECT</b>	
	55.1	<b>To note update and resolve any issues from completion report and grant, post installation inspection, snagging meeting etc.</b> An update was received and noted including positive feedback from users of the new equipment. The Clerk confirmed the "back" to the seesaw is on order and the snagging issues are all sorted. Thanks were extended to Cllr Stalley for trimming around the gate and it was agreed to cost up installing the renovated bench facing the zip wire and to enquire about costs to paint the older wood sections and goal posts. <i>Action Cllr Stalley, Clerk</i>
	55.2	<b>To discuss opening event with new plaque and possible school children visit.</b> It was agreed to hold this on Sunday 1/10/23 2.30-4pm with free refreshments and a working group of Cllrs Perkins, Ellershaw and Moon was agreed. It was agreed to ask the football coach using the recreation ground regularly to organise a fun football match. <i>Action Working Task and Finish Group</i>
23/56	<b>ALLOTMENTS, PARISH LAND MANAGEMENT GROUP PLMG (Cllr Ellershaw, Cllr Samways, Cllr Moon, Cllr Pickett and Cllr Stalley)</b>	
	56.1	<b>To receive update on extended use of recreation ground for football training and agree any action.</b> Cllr Langston-Jones was not present to report on this but it was noted that use continues regularly and a discussion is necessary on whether to charge for commercial use – this will be tied in with the opening event. <i>Action Working Group/Cllr Langston-Jones</i>
	56.2	<b>To receive and note update from Nature Recovery Group, including water harvester and hemlock update, and agree any expenditure from budget.</b> An update from Cllr Stalley was received and noted including the water harvester install planned for October and after that a decision will be made regarding enclosing it or not. The Clerk will circulate details of an ACRE Biodiversity event in September. <i>Action Clerk/Cllr Stalley</i>
	56.3	<b>To receive and note recent issues at garden allotments site and discuss options to improve site security and resolve action.</b> The issues at the top end of the allotments were discussed and options to address also discussed. It was decided to try a temporary plug of the gaps over the summer period and see if this helps stop the incidents. Plus an enquiry re a gate on Nene Park land will be investigated. <i>Action Clerk/Cllr Stalley/Cllr Ellershaw</i>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	56.4	<b>To review and agree garden allotment agreement terms and rent amount for the new contracts.</b> The terms were reviewed and it was decided to keep them as they are and to increase the rent by 5%. <b>Action Clerk</b>
<b>23/57</b>	<b>METHODIST CHAPEL SALE</b>	
	57.1	<b>To receive and note latest from Property Records and note new ACV application submitted and correspondence from Solicitors.</b> The Clerk reported she had had no confirmation of receipt despite chasing this up however had heard no more about the application for listing or the sale. The case will continue to be reviewed.
<b>23/58</b>	<b>VILLAGE GROUPS</b>	
	58.2	<b>To note loan repaid from events group of £1400 to donations budget.</b> It was noted this has now been received.
<b>23/59</b>	<b>PARISH LIAISON/COMMUNITY ENGAGEMENT/JOINT MEETINGS</b>	
	59.1	<b>To receive and note feedback from village fete and discuss any issues for APC and actions needed.</b> Cllr Perkins thanked all those involved in helping on the day and it was thought to be more organised, more cohesive, a friendly stall and in a good location. It was agreed that to make it more professional looking, an APC banner will be purchased. <b>Action Cllr Perkins</b>
	59.2	<b>To receive, agree and note notes from the joint PCLG meeting on 13<sup>th</sup> July 2023 and agree any actions including defib refresher training liaison person.</b> <b>Plus, receive and note and agree latest Joint Community Action Plan, email J Hodder refers.</b> The summary of the notes of the meeting were agreed. The revised JCAP was also agreed and the date of the next meeting on 9/11/23 noted. It was further noted that a public meeting for the Local Plan – see below – is suggested as 6/9/23. <b>Action Clerk</b>
	59.3	<b>To receive and note feedback from stakeholders' event at Nene Park on 20/7/23.</b> It was noted that the invite to this came too late as the original invite did not include APC. A request for future invites was made.
<b>23/60</b>	<b>PARISH MAINTENANCE ISSUES</b>	
	60.1	<b>To receive and note old Helpston sign, new notice board, flowers in planters and old (Chapel) bench renovation and agree security and extra costs.</b> A vote of thanks to Cllr Langston-Jones was noted for the gentle work to the old Helpston sign. Cllr Stalley reported the new board is nearing completion and the restored bench will be installed soon plus flowers are planted. Expenses form was noted and submitted.
	60.2	<b>To receive and note any other, new maintenance issues and resolve action.</b> There were no new issues reported.
	60.3	<b>To receive and note quotes for tree works on Helpston Road and resolve contractor.</b> Two quotes were received and compared, and one chosen to do the work. They will be informed and the planning application for works to trees completed. <b>Action Clerk and Cllr Stalley</b>
<b>23/61</b>	<b>PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES</b> Applications were noted and resolved as follows;	
	61.1	<b>To receive applications between issuing agenda and date of meeting and decide if can agree response. (Note new one for fencing at Castor school.)</b> It was decided to object to this fencing application, and a response will be sent, with similar reasons to the Castor Parish Council objection. <b>Action Clerk</b> There was also an application 23/00828/CLP for a proposed dog walking paddock at field on Helpston Road listed but is for information only, and not publicised.
	61.2	<b>23/00111/R4FUL Development of sports pavilion, MUGA, storage facilities and associated infra-structure. Response from Ailsworth sent. Awaiting decision.</b> (Application for new care home units has been withdrawn.)
	61.3	<b>23/00801/HHFUL installation of Juliet balcony to front elevation and alterations to first floor layout at 6 Normangate. Deadline extended to 6/8/23. Agree response.</b> It was decided to support this application due to there being other balconies and it does not overlook anyone. <b>Action Clerk</b>
	61.4	<b>23/00924/CTR tree works plus removal of Elderberry at 26 Helpston Road, deadline 7/8/23. Agree response.</b> It was decided to support this application as necessary works. <b>Action Clerk</b>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	61.5	<b>23/00912/CTR removal of 2 wild Cherry trees at 25 Maffit Road, deadline 7/8/23. Agree response.</b> It was decided to support this application as self set, unnecessary trees. <b>Action Clerk</b>	
	61.6	<b>23/00583/CTR fell and remove Ash stump at 42 Main St. No objections. Permitted 20/6/23</b>	
	61.7	<b>To note proposed addition to the Peterborough Local Plan and discuss possible response if development plans for township re-emerge for north of Ailsworth, email D Shaw refers.</b> This was noted and a suggestion of a public meeting on 6/9/23 also discussed and noted. The consultation period during the summer holidays was noted as particularly uncooperative. It was agreed to request an extension to the deadline until after the September APC meeting and if this is not permitted, it was resolved that the Clerk will have delegated powers to send a response on behalf of APC, following the public meeting. It was suggested that a leaflet drop will be useful and the venue will be confirmed with CPC. It was resolved that the Liaison person for the joint councils defib refresher training is agreed as Cllr Samways. <b>Action Clerk and Cllr Samways</b>	
<b>23/62</b>	<b>GOVERNANCE, TRAINING AND FINANCE</b>		
	62.1	<b>To receive and note the quarter ending 30/6/23 finance report and resolve any queries.</b> The (incorrect) report was received and noted with no queries, except from Cllr Stalley.	
	62.2	<b>To receive feedback on finance checks from internal checker and resolve any issues.</b> Cllr Langston-Jones to be reminded re checks. <b>Action Clerk</b>	
	62.3	<b>To note response from insurance company and resolve to accept standard cover or not.</b> The response from the insurance company and Cllr Moon interpretation of declared cover was discussed. It was agreed to further check the adequate cover and maybe increase it for play equipment with BHIB and with CPC. <b>Action Clerk</b>	
	62.4	<b>To note pensions regulator legal requirements met with re-enrolment.</b> This was explained to all Councillors and noted as made compliant by the Clerk.	
<b>23/63</b>	<b>PARISH COUNCIL ACTION PLAN To brainstorm ideas to be included.</b> Councillors were asked to send feedback and input to content on a short/medium/long-term plan to Cllr Perkins by email for the next meeting and budget setting in October/November. <b>Action All</b>		
<b>23/64</b>	<b>CLERK REPORT/CORRESPONDENCE: To receive and note any correspondence and decide any actions.</b> <b>1. Correspondence re road noise reduction with new A47 and note scheme response/agree expression of interest form, plus invite to Galliford Try A47 Traffic Management meeting.</b> The response was circulated and sent to the resident. Peter Lee in Sutton will be approached about the funding application expression of interest for a tree belt. Changed meeting date noted of 21/22/9/23. <b>Action Cllr Stalley</b> <b>2. Correspondence re HGVs using Helpston Road and more restriction requested and note response from Highways.</b> The clerk reported that further restrictions could not be practically imposed on the road for use by HGVs. <b>3. Correspondence on changes in roles/contacts at PCC in Highways and Environment.</b> This was noted. <b>4. Correspondence that CGM are taken over by Nurture Group.</b> This was noted. <b>5. CAPALC conference date received as 15/9/23.</b> This was noted and information will be circulated.		
<b>23/65</b>	<b>ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows;</b> The following payments were authorised;		
	65.1	Clerk; pay 26 hours pm incl A/L £362.70 plus £26 home office less tax/NI, payable 31/7/23 and 31/8/23	£362.50
	65.2	Clerk; Reimburse ink shared pm J Rice paid June	£5.85
	65.3	Clerk; mileage June/July	£15.30
	65.4	HMRC employer/ee payment for July and Aug to be deducted from salary. Reduced by £46.20 for credit on tax paid.	£26.20
	65.5	Cedar Centre for meetings room hire 23/052 and new one	£30
	65.6	CGM grass cutting invoice 255086 for 5/6 and 19/6	£400.37
	65.7	Playscape for remainder of project, payment due and to Wicksteed for equipment	£25002.60 paid
	65.8	Reimburse Clerk for TSO hosting	£9.54
	65.9	Society of Local Council Clerks share of subs	£49
	65.10	Play Inspection Co	£420
	65.11	M Stalley Reimburse for NRG resources	£39.40
<b>23/66</b>	<b>INCOME</b>	Repayment of grant from Celebrations Group	£1400 received 20/6/23
<b>23/67</b>	<b>DATE OF NEXT MEETING</b> It was noted that the next meeting is the 18th September 2023 (no meeting planned in August) to be held in the Cedar Centre, Castor.		

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_