

# MINUTES OF THE AILSWORTH PARISH COUNCIL MEETING

## HELD ON MONDAY 19<sup>TH</sup> JUNE 2023 AT 7.30PM

at the Cedar Centre, Castor

**Present were** Councillors: Dr M Ellershaw (left at 21:15, item 44.3), Mr S Langston-Jones, Mr R Moon, Mrs A Perkins (Chairman), Mrs J Pickett (Vice Chairman), Mr M Stalley and Mr M Samways (arrived 19.50) **Clerk** Miss J Rice

**Members of the public present:** 1, Anne Raven

<b>23/35</b>	<b>APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk.</b> Mr J Hodder (Neighbourhood Plan and Joint Action Plan) sent his apologies. All Councillors were present.
<b>23/36</b>	<b>DECLARATIONS OF INTEREST</b>  <b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> <b>Reminder to members to update their register if necessary.</b> (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.
<b>23/37</b>	<b>PUBLIC PARTICIPATION</b>  <b>Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.</b> The member of the public raised a concern over the numbers of HGVs using Helpston Road and the danger caused due to the sharp bend. The Clerk mentioned that other residents had also raised this and notes had been recorded of when and who they were, as the companies have then been approached, and that the City Council has also been asked about putting larger signs on Main St so that they are more visible but to no avail and HGVs seem to use the road anyway. The clerk will ask PCC what the criteria is for restricting HGVs with a maximum weight limit from using the road.
<b>23/38</b>	<b>MINUTES OF THE LAST MEETING (previously circulated) and matters arising</b>  <b>To confirm as correct the record of the minutes of the meeting held on Monday 15<sup>th</sup> May 2023, Chairman to sign, previously circulated.</b> The minutes were agreed as a true record and duly signed by the Chairman.
<b>23/39</b>	<b>GOVERNANCE, FINANCE AND TRAINING</b> It was agreed to cover item 39.6 first. The Chairman thanked Mrs Pickett for doing the Chairman role for so long and for agreeing to be Vice Chairman. After a mini review of meetings, it was agreed that the meetings mostly needed to be shorter, and the aim will be for 2 hours max and ideas were sought on achieving this; It will be assumed that all papers will have been read before the meeting for meaningful discussion and to focus the decision making. It was agreed that a 1 or 3 year plan will be on the next agenda and Councillors are asked to send in ideas. The Clerk advised a clear discussion, proposal and vote process is needed. It was suggested that some agenda items could be bi-monthly to reduce the agenda and could be moved around on the agenda sometimes depending on "importance", which was agreed, without losing sight of other eg governance items. Also, that there would be a move towards named people for items where possible and more responsibility taken on for those areas. The Clerk did say the items are often there as a reminder to get an update and/or action and move things forward. It was recognised that the email system does not suit everyone, and that people's particular issues should be sent to the Clerk to raise with the web provider for help to improve. <b>Action Clerk/all</b>
	<b>39.1</b> <b>To note training opportunities circulated and agree any attendance required.</b> These were noted and any requests to be sent to the Clerk. <b>Action all</b>
	<b>39.2</b> <b>To receive and note financial report to end of May and resolve and queries, herewith.</b> The clerk gave headlines on the finance report, including the repayment of the £1400 "donation" is in progress and the second grant claim is due to be paid at the end of the play area project. <b>Action Clerk</b>
	<b>39.3</b> <b>To receive and note insurance details for renewal purposes. (In LTA til Sept '25 and equipment included) and note asset checks to be carried out.</b> This was noted and a query raised regarding total sums assured against the value of all equipment – this will be checked especially in light of the incident in Castor. The assert checks were agreed to be carried as

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

		previously and as per list circulated. Cllr Pickett mentioned that the bus shelter will need some attention and costs incorporated in the next budget. <b>Action Clerk, Cllr Moon</b>
	<b>39.4</b>	<b>To receive grant application form from Scouts and resolve response, circulated.</b> The application was noted, and a discussion ensued regarding the request. It was agreed to donate £150 towards the resources. <b>Action Clerk</b>
	<b>39.5</b>	<b>To note Community Infrastructure Levy monies received of £19578.58 and resolve when to consider use.</b> It was agreed to defer this item.
	<b>39.6</b>	<b>To discuss and agree any meeting agenda, charring and structure changes.</b> See above.
<b>23/40</b>	<b>ALLOTMENTS, PARISH LAND MANAGEMENT GROUP PLMG (Cllr Ellershaw, Cllr Samways, Cllr Moon, Cllr Pickett and Cllr Stalley)</b>	
	<b>40.1</b>	<b>To receive any update from PLMG.</b> Cllr Ellershaw gave an update and explained there is a resident involved to give an independent view and input and that suggestions and a proposal will be ready by mid-September taking this into account and the village consultations carried out.
	<b>40.2</b>	<b>To receive and note update from Nature Recovery Group and agree any expenditure from budget.</b> Cllr Stalley gave an update from the group and residents involved, on the watering rota, the water harvester delay until October and the options for service sharing with other parishes. The A47 dualling project was discussed in terms of tree planting for shielding against noise and pollution and also possibilities for money for re-surfacing. <b>Action Clerk</b> to ask
	<b>40.3</b>	<b>To note Donkey Paddock and New Close tenancies status and resolve any action.</b> It was agreed to continue the tenancies as they are now; 1 year for the Donkey Paddock Jan 24 to Dec 24 and re-advertise New Close tenancy when it is due in March 2024. <b>Action Clerk</b>
	<b>40.4</b>	<b>To note increased use of rec for football training and resolve any action.</b> The increased use for business purposes was noted and the issue over exclusion of others noted. A Councillor will speak to him about moving on when there are other users in the area. <b>Action Cllr Langson-Jones</b>
	<b>40.5</b>	<b>To note request for land use by Model Railway Club and agree response.</b> This was discussed and it was decided that there is nowhere suitable unfortunately. <b>Action Clerk</b> to confirm.
<b>23/41</b>	<b>METHODIST CHAPEL SALE</b>	
	<b>41.1</b>	<b>To receive and note latest from Property Records and resolve to re-submit ACV application or not.</b> Cllr Langston-Jones updated the meeting from the sub group meeting on the chapel, in that it was a positive that there is still commercial interest in buying the venue for community activities and meetings and that this would be supported over any change of use subsequently submitted. It was agreed to re-submit the application for the building to be listed as a community asset, as requested by Property Records and to inform the chapel solicitors that an interest exists. <b>Action Clerk</b>
	<b>41.2</b>	<b>To note revised terms of reference and agree.</b> These were noted and agreed.
<b>23/42</b>	<b>PLAY AREA IMPROVEMENTS PROJECT</b>	
	<b>42.1</b>	<b>To receive and note update on project started. Resolve any issues raised. Post installation inspection tba.</b> It was noted that the area is ¾ complete and that delays with fencing and mulch had held it up so far but that all was ok with the installation. A “snagging” meeting will be held pre-finish and any issues resolved. The post installation inspection will be booked and opening up checked out. The overgrown bushes near the gate will be trimmed back. <b>Action all/Cllr Stalley</b>
<b>23/43</b>	<b>VILLAGE GROUPS</b>	
	<b>43.1</b>	<b>To receive and note all entries from volunteering competition and decide winners and presentation of certificates and prizes.</b> The entries were noted and the winners agreed. It was further agreed that the names for the prizes will be drawn from a hat at the fete. Winners to be informed of this and arrangements planned for the fete. <b>Action Clerk and Cllr Langston-Jones/Cllr Perkins</b>
	<b>43.2</b>	<b>To note progress and update on villages bus service.</b>

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		An update on this was given in that it looks promising that it will be re-instated and that a contribution from each PC may be necessary. It was noted that resident Sue MacGill and Cllr Perkins have been attending meetings with Wittering PC who are very supportive and instrumental in the progress.	
23/44	PARISH LIAISON/COMMUNITY ENGAGEMENT/JOINT MEETINGS		
	44.1	<b>To receive update on village fete and agree arrangements for APC stall, as per earlier correspondence. Plus, open afternoon and plaque unveiling event planning.</b> The work has been divided up, and covering the rota between Councillors, plus posters and information to be produced by each Cllr. <b>Action all</b>	
	44.2	<b>To note date for next joint PCLG meeting on 13<sup>th</sup> July 2023 at Royal Oak and agree draft agenda, circulated.</b> This was noted and that the venue is now the Cedar Centre. The Clerk will add the bus service to the agenda but the rest was agreed. <b>Action Clerk/all to attend</b>	
	44.3	<b>To receive feedback from Castor PC meeting on split of work, police presence/feedback</b> The Clerk reported her attendance at the CPC meeting as her objective and mentioned their split of work, as discussed above, worked well with allotment, land, maintenance responsibilities and reports from meetings circulated before the meeting, to reduce meeting time. (Cllr Ellershaw left the meeting.)	
23/45	PARISH MAINTENANCE ISSUES		
	45.1	<b>To receive and note update on Helpston Road parking request, and land ownership is unadopted land.</b> The Clerk reported that PCC say it is unadopted and unregistered land and that the landowners probably maintain it, not Highways. The clerk reported that the resident will speak to them to try to sort out better parking. A Cllr will also do this. It was confirmed that the possibility of a traffic mirror at the junction is not permitted by Highways. <b>Action Cllr Langston-Jones</b>	
	45.2	<b>To receive and note old Helpston sign and agree action based on new information. Cllr Langston-Jones plus non possibility of a mirror on Helpston Road junction.</b> It was agreed that a gentle refurb will be carried out to prolong its life and that a post on Facebook will confirm this to allay fears when it is removed. <b>Action Clerk/Cllr Langston-Jones</b>	
	45.3	<b>To note response re parish trees in report, site visit and quotes for works. To agree action.</b> It was agreed to get a further quote and look to carry out works at the end of the summer. <b>Action Clerk/Cllr Stalley</b>	
	45.4	<b>To receive and note any other maintenance issues and resolve action.</b> The Clerk reported a request to make the bench on the green higher and this will be investigated. <b>Action Clerk</b>	
23/46	PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES		
	46.1	<b>To receive applications between issuing agenda and date of meeting and decide if can agree response.</b> There were no new applications.	
	46.2	<b>23/00111/R4FUL Development of sports pavilion, MUGA, storage facilities and associated infrastructure. Response from Ailsworth sent. Awaiting decision.</b> This was noted.	
23/47	TRAFFIC CALMING/REDUCING SPEEDING		
	47.1	<b>To receive and note the latest MVAS data and agree any action.</b> There was no data available, however it will be investigated. <b>Action Cllr Langston-Jones</b>	
23/48	<b>CLERK REPORT/CORRESPONDENCE: To receive and note any correspondence and decide any actions.</b> <b>1. Correspondence re increase in Sibson planes flying over resident houses and request to meet on site.</b> A visit was discussed however turned down given the perceived lack of co-operation by Sibson of late. The Environmental Health Dept is being contacted by City Cllr Hiller. <b>2. Dates for Mayor open sessions, circulated.</b> These were noted.		
23/49	<b>ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows; TO BE PAID AND FUTURE</b> Payments were agreed as follows;		
	49.1	Clerk; pay 26 hours pm incl A/L £362.70 plus £26 home office less tax/Nl, payable 30/6/23	£316.10
	49.2	Clerk; Reimburse ink shared pm J Rice paid June	£5.85
	49.3	Clerk; mileage May/June	£36
	49.4	HMRC employer/ee payment for June to be deducted from salary	£72.60
	49.5	Cedar Centre for meetings room hire	£30
	49.6	Wave water bill	£39.33

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	49.7	CGM grass cutting invoice 254375 for 9/5 and 23/5	£400.37
	49.8	Playscape for remainder of project, payment due and to Wicksteed for equipment	tbc
	49.9	Play Inspection Company	£350 to be paid in future
	49.10	Reimburse R Moon for goal post sockets	£140.23
	49.11	Donation to Scouts Group	£150
	49.12	Reimburse E Stalley for planter flowers	£41.15
23/50	IN-COME	Repayment of grant from Celebrations Group	£1400
23/51	DATE OF NEXT MEETING It was agreed that the next meeting is to <b>change to Monday 31st July 2023 at 7.30pm</b> - held in the Cedar Centre, Castor.		

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_