

MINUTES OF THE AILSWORTH PARISH COUNCIL MEETING

HELD ON MONDAY 17th APRIL 2023

at the Cedar Centre, Castor

Present were Councillors: Dr M Ellershaw, Mr R Moon, Mrs A Perkins (Vice-Chairman), Mrs J Pickett (Chairman) and Mr M Stalley and Mr M Samways (arrived 19.40pm) **Clerk** Miss J Rice

Members of the public present: none

23/01	APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk. Apologies were received from Cllr S Langston Jones and Cllr M Samways for being late (Mr J Hodder also sent apologies).	
23/02	DECLARATIONS OF INTEREST To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable <i>Pecuniary</i> Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.	
23/03	PUBLIC PARTICIPATION Arrangements will be made for the public to join the meeting and a shared maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. There were no members of the public present.	
23/04	MINUTES OF THE LAST MEETING (previously circulated) and matters arising To confirm as correct the record of the minutes of the meeting held on Monday 20th March 2023, Chairman to sign, previously circulated. Motion: to agree accuracy of minutes and sign. Minutes from 20/2/23, previously agreed, to be signed also. The minutes were agreed as a true record and both sets signed by the Chairman.	
23/05	GOVERNANCE, FINANCE AND TRAINING	
	5.1	M Samways arrived 19.40. To receive and note finance report to the end of the financial year 2022/2023 and agree accounting figures for audit, plus exemption status of under 25k expenditure or income, herewith. The report was previously circulated and noted and transactions since the end of March 2023 included the contributing third-party payment for the grant of £3630 and income of Station road rent of £567. It was agreed that the council can claim to be exempt from full external audit.
	5.2	To note reserves carried forward, earmarked and general, herewith, and feedback from finance checks, Cllr Langston-Jones. The earmarked reserves were agreed, and the stone wall rebuild amount in reserve will be checked. Action Clerk The checks have not been completed as yet. Action Cllr S Langston Jones
	5.3	To receive and note Joint Panel on Accountability and Governance Practitioner's guide - for Councillors especially p8-14 for accountability statements next meeting, herewith. This was received and noted. It was agreed that the internal auditor be used as last year and an appointment is booked.
	5.4	To review and agree revised financial regulations, standing orders and asset register for adoption in May. These were reviewed and agreed for adoption in May. Action Clerk
23/06	ALLOTMENTS, PARISH LAND MANAGEMENT GROUP PLMG (Cllr Ellershaw, Cllr Samways, Cllr Moon, Cllr Pickett and Cllr Stalley)	
	6.1	To note rent received for next 6 months on Station Road field allotment. This was noted.
	6.2	To receive and note correspondence from resident about the previous discussions to possibly change the use of Station Road field allotment to a community orchard and decide response. To consider membership of group to include up to 4 residents and resolve to address.

Signed by Chairman _____ Date _____

		The correspondence was received and noted, and a draft response agreed and will be sent. Action Clerk The group agreed to stay as councillors whilst investigations are continuing although Nene Park or PECT will be consulted for independent advice and residents in due course. A meeting will be set up with the tenant to discuss the terms and conditions and options and the process expected to be followed in terms of giving notice. Ideas/feedback from the previous resident consultation will be used and a costed appraisal presented to council for consideration. Action PLMG and Clerk
	6.3	To receive and note update from Nature Recovery Group and agree any expenditure from budget. Cllr Stalley updated the council about the planting of plug plants and prettying the field.
	6.4	To note grant received for water harvester and note any update on progress. It was noted that the water harvester project is a lot of work, input from Peakirk to be sought and help accepted from Wave. The possibility and offer of an enclosure will be considered. The Clerk stated it will need to be added to the insurance and a risk assessment done. Action NRG and Clerk
23/07	METHODIST CHAPEL	
	7.1	To receive and note update from the working group and Peterborough City Council (PCC) and agree any action. The Clerk said that there had been no information or confirmation received from PCC. She will chase the Property Records Dept. Action Clerk
23/08	PLAY AREA IMPROVEMENTS	
	8.1	To receive and note update on the project grant agreement and payment of Contributing Third Party. Agree equipment to order and get invoice to obtain first grant instalment. The update was noted – the invoice will be uploaded to receive the first grant payment and the order placed. It was agreed to stick to the Wicksteed springie and Playscape will be informed. They will also be asked to put in sockets for goals to be moved to rest areas of grass. Action Clerk
23/09	VILLAGE GROUPS	
	9.1	To receive and note update on donation to Celebrations Group and agree further donation from this year's budget, circulated. Cllr Perkins gave an update on ticket sales and advertising. It was agreed to pay the £1400 on the understanding (in writing) that it is returned when finances allow. Action Clerk
	9.2	To review purchase and installation cost of a plaque to commemorate the Coronation, circa £200. Cllr Stalley gave an update on ideas for a plaque and it was agreed that bespoke is best and he will look at other options and confirm asap. Action Cllr Stalley
	9.3	To discuss The Big Help Out volunteering day on Monday 8/5/23 and decide on Parish Council involvement if any litter pick. It was agreed to hold a mini competition for residents to get involved in doing volunteering activities and sending a photo in to be shared locally, with 4 winners and prizes, possibly Coffee House teas. Action Clerk and Cllr Perkins
	9.4	To receive and note email regarding the village fete and discuss Parish Council involvement. It was agreed to discuss this nearer the time but similar stall as before would be arranged.
	9.5	To receive, note and agree new Climate Action Group Terms of Reference as circulated and feedback from the recent conference. The statement was agreed as circulated. The conference was reported on and feedback received and noted.
23/10	PARISH LIAISON/COMMUNITY/JOINT	
	10.1	To receive feedback from the recent Woodlands village meeting on 22/3/23. It was reported that there were lots in attendance and the majority were against the plans. It was noted that it has been requested it go to a planning committee. It was agreed to send a response from APC objecting along the same lines as Castor, but where it specifically affects Ailsworth Local and Neighbourhood plans. Action Cllr Pickett.
	10.2	To receive and note feedback from the further bus strategy meeting and correspondence from resident. It was reported and noted that the meeting did not go ahead but that Mayor/taxi monies are available for a weekly service and Vectaire are still being considered also. The Stamford Transport Strategy survey needs completing too. Action All
	10.3	To note feedback from Neighbourhood Watch new members and agree no need for lamppost signs.

Signed by Chairman _____ Date _____

		This was noted and agreed. Further information was posted on Facebook about joining.	
	10.4	To note PC Rose can attend the village fete in July as part of the engagement strategy. This was noted and other engagement dates agreed with Castor to be shared with Ailsworth too, of 28/5, 30/7 and 30/9.	
23/11	PARISH MAINTENANCE ISSUES		
	11.1	To receive and note tree survey and report and any feedback from Councillor in attendance and resolve action required, item carried forward. The survey was received and noted, that very little work is necessary. The tree with concerns is on a verge and will be referred to PCC and also another that was hit by a van will be reported. Action Clerk/Cllr Stalley	
	11.2	To receive and note any maintenance issues and resolve action, including Helpston Road parking issue raised and renovation of Helpston Road sign and donation. The photos of the issue in Helpston Road outside stables will be referred to Highways. The old sign has not been renovated and will be chased up. Action Clerk	
23/12	PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES		
	12.1	To receive applications between issuing agenda and date of meeting and decide if can agree response. See item 10.1.	
23/13	CLERK REPORT/CORRESPONDENCE: To receive and note any correspondence and decide whether to bring to future meeting. The following was noted; a) Tracy Squire is taking over from Hazel Jeffrey at Cedar Centre. b) Voter id is needed for local elections and polling station venue Tennis club in Helpston Road c) Complaints about Sibson planes flying close to residents’ gardens has been reported and acted upon. d) Issue raised by CPC of access to New Close field.		
23/14	ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows; The following payments were agreed;		
	14.1	Clerk new pay 26 hours pm incl A/L £362.70 plus £26 home office less tax/Ni	£316.30
	14.2	Reimburse ink shared pm J Rice paid April	£5.80
	14.3	Clerk mileage Mar/Apr	£10.35
	14.4	Employer HMRC payment for April to be deducted from salary	£72.40
	14.5	Cedar Centre for meetings	£30
	14.6	CGM grass cutting invoices for cut 27/3/23	£200.18
	14.7	CAPALC subs	£299.64
	14.8	Burial fees forthcoming year	£1558.44
	14.9	M Stalley NRP seeds	£26 paid 31/3/23
	14.10	Donation to celebrations group to underwrite only	£1400
23/15	IN-COME	Grant from PECT for water harvester Station Road field allotment rent from A Harrison Smith	£1000 received 27/3/23 £567 received 4/4/23
23/16	DATE OF NEXT MEETING It was noted that the next meeting is the Annual Meeting of the Parish Council on Monday 15th May 2023 held at 7.30pm, in the Cedar Centre, Castor.		

Signed by Chairman _____ Date _____