

AILSWORTH PARISH COUNCIL

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

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Dear Councillors,

You are required to attend the **Parish Council meeting on MONDAY 20TH FEBRUARY 2023 at 7.30pm** in the **CEDAR CENTRE, CASTOR** when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

Date 15/2/23

22/122	APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk.	
22/123	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
22/124	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting and <i>a shared maximum of 15 minutes</i> will be permitted for members of the public to address the meeting on any item on the agenda.	
22/125	MINUTES OF THE LAST MEETING (previously circulated) and matters arising	
	To confirm as correct the record of the minutes of the meeting held on Monday 16 th January 2023, Chairman to sign, previously circulated. Motion: to agree accuracy of minutes and sign.	
22/126	GOVERNANCE, FINANCE AND TRAINING	
	126.1	To receive and note current finance report to end of January 2023 to inform expenditure decisions, herewith.
	126.2	To re-visit internal communications, including setting up of new email addresses on Outlook etc, herewith, and discuss other changes needed. Motion: decide on an action plan to improve effectiveness.
	126.3	To receive and note Civility and Respect Pledge document, herewith, and decide whether to adopt, along with Dignity at Work policy.
	126.4	To receive update on archiving of old files and documents as necessary and agree action.
	126.5	To note next Councillor drop-in session date of 7/3/23 at 7-8pm zoom, from CAPALC.
	126.6	To note bus shelter payment due and resolve to ask for invoice/agreement for payment.
22/127	ALLOTMENTS, PARISH LAND MANAGEMENT GROUP (Cllr Ellershaw, Cllr Samways, Cllr Moon and Cllr Pickett)	
	127.1	To note farmers use of Station Road field allotment. Resolve any more action needed.
	127.2	To note hedges cut, branch damage and agree payment for recreation ground.
	127.3	To receive and approve quote for tree survey by Rebecca Peace at £250.
	127.4	To receive update from metal detectors and resolve any action.
	127.5	To receive verbal update from land management group on tenancies and future use. Station Road tenancy due to be advertised in March 2023.
22/128	FUTURE/SALE OF METHODIST CHAPEL/MEETING VENUE	
	128.1	To receive and note update circulated regarding sale of chapel following open session on 29/1/23 and Property Records return to PCC. Resolve next steps and setting up of a working group.
22/129	PARISH PROJECTS	
	129.1	To receive update from Nature Recovery Group and agree expenditure from budget.
	129.2	To receive and note update regarding Augean grant agreement requirements for quotes and resolve action, including decision whether to waive tender process as per financial regulations and setting up of a working group.
22/130	VILLAGE GROUPS	
	130.1	To receive grant application from Celebration Group and agree donation, herewith.
	130.2	To discuss The Big Help Out volunteering day of Monday 8/5/23 and decide on Parish Council involvement.
	130.3	To receive an update on the Climate Action Group and review PC objectives/declaration and note PCC PC Climate Change summit on 29/3/23.
22/131	PARISH LIAISON/COMMUNITY/JOINT	

	131.1	To agree/add to the draft agenda for the next JPLG meeting on 16/3/23 and agree attendance.	
	131.2	To receive and note draft Bus Strategy document and resolve response. Deadline 24/2/23 5pm.	
	131.3	To receive and note approach from police sergeant and agree date/joint visit.	
	131.4	To receive proposal for a new community notice board near existing board. Cost £200 approx.	
	131.5	To receive proposal to site old chapel bench near notice boards and renovate to be a “chatty bench”.	
	131.6	To receive and note update on Woodlands/village meeting	
	131.7	To note next Parish Council Liaison meeting on 8/3/23 at 6.30 pm via zoom and agree attendance.	
22/132	PARISH MAINTENANCE ISSUES		
	132.1	To receive and note information regarding old Helpston sign refurbishment, Cllr Langston-Jones	
	132.2	To receive and note any other issues and resolve action, including Maffit Road flooding update.	
22/133	PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES		
	133.1	22/01655/HHFUL erection of single storey rear extension, with raising of eaves and ridge to form new rooms within attic space at 15 Holme Close. Permitted 31/1/23.	
	133.2	22/01538/HHFUL erection of single storey side extension at 25 Maffit Road. Response sent awaiting decision. 22/01538/HHFUL revised plans received. Response sent. Permitted 20/1/23	
	133.3	23/00080/CTR Fell Fir tree and replace with Acer at The Steadings, Main St.	
22/134	CLERK REPORT/CORRESPONDENCE: To receive and note any correspondence and decide whether to bring to future meeting. a) Village Tribune article and village newsletter submitted. b) New id requirement for voting, note and advertise/posters. c) Defib activation process, circulated, and training opportunity. d) Cambs and Peterborough Parks Partnership event 14/3/23 6-7pm via zoom.		
22/135	ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows;		
	135.1	Clerk new pay £391.27 (includes A/L) plus home office £26 – PAYE £78.20 payable	£339.07
	135.2	Reimburse ink shared pm J Rice paid February	£5.80
	135.3	Clerk mileage Jan/Feb	£14.85
	135.4	Employer HMRC payment for February to be deducted from salary	£78.20
	135.5	Cedar Centre for meetings	£45 and £30
	135.6	Hedge cutting D Burton	£480
	135.7	Donations	TBA
	135.8	Tree survey	TBA
	135.9	M Stalley, Nature Recovery	TBA
	135.10	Plumb Web to fix light in defib box	£46.99
22/136	IN-COME	½ rent received from New Close tenant	£150
22/137	DATE OF NEXT MEETING To note that the next Parish Council meeting is Monday 20th March 2023 to be held at 7.30pm, venue Cedar Centre, Castor.		