

MINUTES OF AILSWORTH PARISH COUNCIL MEETING

HELD ON MONDAY 16TH JANUARY 2023

at the Cedar Centre, Castor

Present were Councillors: Dr M Ellershaw, Mr R Moon, Mrs A Perkins (Vice-Chairman), Mrs J Pickett (Chairman) and Mr M Stalley. **Clerk** Miss J Rice

Members of the public: 2, Mr J Hodder (Neighbourhood Plan) and Mr C Foster (arrived 7.50pm)

22/107	APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk. Apologies were received from Cllr Langston Jones and Cllr Samways	
22/108	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable <i>Pecuniary</i> Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.	
22/109	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting and a shared maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Mr Hodder was included in the item 115 as an agreed first item on the agenda. To receive brief presentation/information from Neighbourhood Watch Co-ordinator, Chas Foster This was presented at 7.50pm after the item 110. Mr Foster explained the current situation with the scheme and thanked Mrs Tomkin for all of her work on this in the past. He is helping to co-ordinate the scheme now and sorting out new members by extending the area covered. He asked for consideration for a donation towards costs for resources/new signs. The Parish Council discussed the merits of this before new members showed an interest and a plan was agreed as part of item 114.4 to extend the scheme, advertise it in the next newsletter, and then decide on new signs and co-ordination going forward.	
22/110	MINUTES OF THE LAST MEETING (previously circulated) and matters arising	
	To confirm as correct the record of the minutes of the meeting held on Monday 19th December 2022, Chairman to sign, previously circulated. Motion: to agree accuracy of minutes and sign. The minutes were agreed as a true record and duly signed by the Chairman.	
22/111	GOVERNANCE, FINANCE AND TRAINING	
	111.1	To receive and note current finance report to end of December 2022 to inform expenditure decisions, herewith. The report was received and noted. Forthcoming expenditure was discussed to inform the end of year expected balance such as hedge cutting, bus shelter and chapel payments and the tree surveyor will be approached to do the tree survey. Action Clerk
	111.2	To note precept form submitted as agreed at the last meeting by new deadline of 6/1/23. This was noted and also that the Clerk had reduced the precept amount slightly due to the burial fees being reduced for this year. The gross precept is now £14381 and the parish part now £7723.
	111.3	To discuss internal communications, in particular new email addresses, and reflect on discussion from the last meeting. Motion: decide on an action plan to improve effectiveness. This was discussed again with the email system still not being popular. It was agreed a guide will be requested to set it up on Outlook and other systems instead if this is preferred. It was further agreed that communication is an issue, and one councillor should not be picking up a lot of the work. It was agreed to return to this when everyone is present and more working groups can be considered to aid discussion and decision making in meetings. Action Clerk/all
	111.4	To receive and note travel and expenses policy, herewith, and form to complete to claim back expenses. This was received, noted and agreed to be implemented.
	111.5	To note and agree dates for meetings April 2023 to March 2024, 17/4/23 AVM, 15/5 APCM, 19/6, 17/7 or 24/7, 18/9, 16/10, 20/11, 18/12, 15/1/24, 19/2, 18/3.

Signed by Chairman _____ Date _____

		Dates were noted and may change nearer the time if necessary.
22/112	ALLOTMENTS AND PARISH LAND MANAGEMENT GROUP (Cllr Ellershaw, Cllr Samways, Cllr Moon and Cllr Pickett)	
	112.1	<p>To note farmers use of Station Road and resulting mess and action taken. Motion: Resolve any more action needed.</p> <p>This was noted and that prompt action had been taken by the tenant when asked to resolve. The verges still need attention it was noted, and this will be monitored. It was agreed it is tied in with the terms and conditions of the hire agreement for the land to tenants and should be reviewed.</p>
	112.2	<p>To note increased prices and agreed contract from CGM for 2023. Max total pa £3003. Budget £3000.</p> <p>This was noted.</p>
	112.3	<p>To receive and note quotes for extra hard hedge cut along Peterborough Road and resolve contractor and agree to contractor for Recreation Ground hedges cut.</p> <p>The quotes were received and noted. It was decided to accept the lower quote on this occasion. Action Clerk to inform contractors.</p>
22/113	FUTURE/SALE OF METHODIST CHAPEL/MEETING VENUE	
	113.1	<p>To note updated information, feedback on the sale of the chapel and resolve further actions that are necessary, especially on the follow up session to be held later this month.</p> <p>An update was received and noted although information is not forthcoming from solicitors on the Asset of Community Value listing and process affecting the sale. It had been agreed to hold the second session on 29th January 2023 instead of 22nd due to timescales and people's availability. It was agreed to do some headings on discussion points and ideas to prompt feedback and input. Also, that reminders will be put on Facebook, pew sheets and flyers will be prepared and delivered to all households in Castor and Ailsworth. It was agreed to prepare some more detailed figures for a loan and increased precept, as per the Clerk had done previously, and to try to establish more facts about Chapel running costs and other funding options and ideas from CAPALC. It was agreed to spend money on refreshments of hot drinks and biscuits. Action Clerk/Cllr Stalley/Cllr Perkins/all</p>
22/114	VILLAGE GROUPS	
	114.1	<p>To receive grant application from Neighbourhood Watch for new signs and decide amount if granted.</p> <p>It was agreed in principle to donate but to delay a payment until feedback on the interest in the scheme is known. Action C Foster/Clerk</p>
	114.2	<p>To decide on grant donation towards Xmas lights exceptionally retrospectively, as per application.</p> <p>A donation for £100 for tree lights was agreed retrospectively. Action Clerk/Signatories</p>
	114.3	<p>To receive an update on the Climate Action Group and PC objectives/policy statement.</p> <p>Cllr Stalley updated the members on the revised, proposed one-page document with 9 points of action included. It was circulated and is in progress. Cllr Stalley also updated the members on the extra tree planting for Nature Recovery and a forthcoming meeting at Sacrewell to update the parishes on group working and sharing initiatives/ideas. He stated that a meeting in April will be held to see what more residents want. Expenditure from within their budget was agreed.</p>
22/115	PARISH LIAISON/COMMUNITY/JOINT	
	115.1	<p>To agree/add to the draft agenda for the next JPLG meeting on 26/1/23 and agree attendance.</p> <p>It was confirmed that this meeting date is to be re-scheduled due to some information from PCC not being available. The agenda was agreed with the addition of the VETS (Village Emergency Telephone System) for the defibrillator being out of date and an update needed. It was also confirmed that refresher training on using the defib would be useful for residents. Action Clerk to look into.</p>
	115.2	<p>To review and re-confirm or amend the Terms of Reference for the JPLG, previously circulated by JH.</p> <p>These were agreed.</p>
22/116	PARISH MAINTENANCE ISSUES	
	116.1	<p>To receive and note information regarding old Helpston sign refurbishment, Cllr Langston-Jones</p> <p>Cllr Langston-Jones was not present but has said he will get a quote asap. Action Cllr L-Jones.</p>
	116.2	<p>To receive and note any other issues and resolve action.</p> <p>The issue of potential flooding at the top of Maffit Road was raised and photos will be captured and sent on for comment. Action Cllr Ellershaw/Clerk</p>
22/117	PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES	

Signed by Chairman _____ Date _____

	The following was noted and decided;		
	117.1	22/01425/WCPP Variation of condition C1 cease retail use pursuant to planning permission 21/00421/FUL temporary change of use of ground floor from vacant dwelling to storage for retail use at 109 Peterborough Road. Deadline 28/11/22. Permitted 3/1/23	
	117.2	22/01655/HHFUL erection of single storey rear extension, with raising of eaves and ridge to form new rooms within attic space at 15 Holme Close. Response sent, awaiting decision.	
	117.3	22/01538/HHFUL erection of single storey side extension at 25 Maffit Road. Response sent awaiting decision. 22/01538/HHFUL revised plans received. Deadline to respond 20/1/23. It was agreed to still support this (revised) application in line with the Conservation Officer.	
22/118	CLERK REPORT/CORRESPONDENCE: To receive and note any correspondence and decide whether to bring to future meeting. a. NPT Rural Estate Newsletter, circulated. This was noted. b. A47 Dualling consultation period extended, circulated. This was noted. c. To agree entries for Tribune and newsletter content. An article for the next newsletter will include the chapel, Neighbourhood Watch and a library service promotion. Action Clerk		
22/119	ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows; Payments were agreed as follows; Action Clerk to pay		
	119.1	Clerk new pay £391.27 (includes A/L) plus home office £26 – PAYE £128 payable 31/1/23	£289.27
	119.2	Reimburse ink shared pm J Rice paid January	£5.80
	119.3	Clerk mileage Dec/Jan	£4.95
	119.4	Employer HMRC payment for January to be deducted from salary	£128
	119.5	Cedar Centre for meeting 19/12/22	£18
	119.6	ICO data protection registration fee	£35 by DD
	119.7	Hedge cutting and recreation ground rec hedges	£1100 and £480
	119.8	Donations to village hall and NHW plus Tribune, already agreed £125	£100, £125 and tba
	119.9	Reimburse Clerk for Microsoft subscription £59.99 paid 23/12/22	£59.99
	119.20	Cllr Stalley for trees and compost for pots on green	£81
22/120	IN-COME	½ rent due from New Close tenant	£150
22/121	DATE OF NEXT MEETING To note that the next Parish Council meeting is Monday 20th February 2023 to be held at 7.30pm, venue Cedar Centre.		

Signed by Chairman _____ Date _____