

MINUTES OF AILSWORTH PARISH COUNCIL MEETING

HELD ON MONDAY 17th OCTOBER 2022 AT 7.30PM

at the Chapel, Main St, Ailsworth

Present were **Councillors** Mr R Moon, Mrs A Perkins (Vice-Chairman), Mrs J Pickett (Chairman) Mr M Samways (arrived 19.50 during public time) Mr M Stalley **Clerk** Miss J Rice

Members of the public Mr J Hodder (Neighbourhood Plan), Mr J Burton and Mrs K Trundle (Parish Newsletter) and Mr A Nash (Climate Action Group)

22/64	APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk. Apologies were received from Cllr Ellershaw. Cllr S Langston-Jones was not present.	
22/65	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.	
22/66	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting and a shared maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Mrs Trundle asked if there was any update on the shop rebuild as other residents had expressed concern. The Clerk said an update had been requested recently but it was in the hands of Building Control. Mr Burton explained the proposed new Parish Newsletter that is ready to go and wanting adverts and subscriptions or donations to fund the £200 pm print costs. The Clerk said it was on the agenda later to make a decision. Mr A Nash explained that a draft Climate Action Strategy had been circulated some months previously and wanted now to firm it up and get a way forward. Cllr Samways explained the link to the City Council's strategy document, and it will be sent to Cate Harding. Councillors will comment on the draft and Cllr Samways will then meet with Mr Nash. It was agreed by all to cover item 69 first.	
22/67	MINUTES OF THE LAST MEETING (previously circulated) and matters arising	
	To confirm as correct the record of the minutes of the meeting held on Monday 3rd October 2022, Chairman to sign, previously circulated. Motion: to agree accuracy of minutes and sign them. The minutes were agreed as a true record and duly signed by the Chairman.	
22/68	PARISH PROJECTS	
	68.1	To receive proposal for play area project to install new play equipment and new goals. Motion; to agree proposal and resolve grant application details and budget implications Cllr Perkins reported that the group will involve Jayne Jarvis at PCC to order and manage the installation. They are waiting costs for equipment before a project total can be circulated and grant application completed. It was resolved to commit to a maximum expenditure of £5500 as the Contributing Third Party Contribution 11% of the total cost, plus the 14k in the budget earmarked for the project. Cllr Ellershaw and the Clerk will meet to complete the application. It was further agreed not to include the CIL monies due as they could be payable too late. Action Clerk/Cllrs
	68.2	To note feedback from Cllr Moon on history plaque project Motion: to resolve to continue or not. Cllr Moon reported problems getting the right information and with plaques and expense so it was resolved not to continue with this at the present time.
22/69	JOINT COMMUNITY ACTION PLAN/NEIGHBOURHOOD PLAN/JOINT PARISH LIAISON GROUP (JPLG) a) To note minutes and agree actions from recent JPLG meeting The minutes and actions were agreed by all. b) To note NP review process outlined, circulated Motion: to agree any actions from JPLG on 13/10/22 It was agreed that councillors would each consider the Neighborhood Plan and the extent to which it might need modification, and the terms of reference of the group, for agreement at the November meeting.	

Signed by Chairman _____ Date _____

	If it is concluded that the only change required at present is as suggested in David Shaw's draft, that draft could then be agreed as the review summary. The latest JCAP was agreed, and it was noted that JCAP 1.4 is altered to reflect that there is no appetite to do this at present. Action Clerk	
22/70	FOOTPATHS, RIGHTS OF WAY, VERGES, VILLAGE MAINTENANCE	
	70.1	<p>To receive an update on any current, outstanding issues and resolve appropriate actions, including seating in recreation ground.</p> <p>Motion: to agree works and quotes and expenditure.</p> <p>The sign on Helpston Road has been reported. The painting of the recreation ground green bench will be deferred to better weather. The signs for diverting HGVs from Helpston Road is in hand.</p>
	70.2	<p>To receive update from PCC and contractor on hedge works.</p> <p>Motion: to agree works</p> <p>The Clerk is awaiting a reply from PCC on the request to cut this back 2' to the original fence line.</p>
22/71	ALLOTMENTS AND PARISH LAND MANAGEMENT GROUP (Cllr Ellershaw, Cllr Perkins, Cllr Stalley and Cllr Pickett)	
	71.1	<p>To receive and note feedback from Wellers Hedley Solicitors on current tenancies legal status.</p> <p>Motion: to agree plan of action as a result of the advice.</p> <p>The Clerk will chase a reply to the additional question regarding allotment status before a plan of action can be made. Action Clerk</p>
22/72	VILLAGE GROUPS	
	72.1	<p>To note Chapel agreement extended for 1 month and feedback from the current management.</p> <p>Motion: to note and agree a plan of action in advance of losing the facility if possible.</p> <p>It was noted that the sale process is in the hands of the Charity's Solicitors and the City Council in connection with the Asset of Community Value. Councillors expressed concern that parishioners should know in advance of it going up for sale, given that it is the only meeting place/venue in Ailsworth. It was agreed to put an article in the new newsletter, on Facebook and website to get views and interested groups/individuals. It was further agreed to try to obtain a valuation and conduct a Land Registry search. Action Clerk</p>
22/73	GOVERNANCE, FINANCE AND TRAINING	
	73.1	<p>To discuss 23/24 budget requests for draft budget preparation to be presented at the next meeting ie scanning, NRG project, play area, chapel/shop, including feedback from training.</p> <p>Motion to agree budget amounts to be included in draft budget.</p> <p>The Nature Recovery Group requested a budget amount of £1k. Other ideas included a community orchard, hedging and any other ideas should be sent to the Clerk within 2 weeks, before a meeting is held to prepare a draft for the November meeting. Action All</p>
	73.2	<p>To receive feedback from recent Chairmanship training and note any actions useful to implement.</p> <p>Motion: to agree new procedures for Chairing of meetings.</p> <p>Cllr Perkins and Pickett gave feedback and it was agreed that proposals and voting should be clearer and then controlled by the Chairman to avoid further discussion or repetition to keep meetings to 2 hours maximum. Action All</p>
	73.3	<p>To receive feedback on the internal finance checks performed by Cllr Langston-Jones</p> <p>Motion: to agree if any further action is necessary.</p> <p>The Clerk these had been done with no issues.</p>
	73.4	<p>To note Clerk deposited old minute and allotment books from 1898 in the Peterborough Archives at the library and emptied the 4 drawer cabinet.</p> <p>Motion: To agree a temporary home for the 4 drawer.</p> <p>This was noted and removal of the filing cabinet (and bench seat) is to be deferred.</p>
	73.5	<p>To review the current situation regarding new council email addresses</p> <p>Motion: agree any actions to introduce fully</p> <p>It was reported that Cllr Ellershaw has not implemented the new email address as yet. Action Cllr Ellershaw</p>
22/74	PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES	
	The latest applications were noted;	

Signed by Chairman _____ Date _____

	74.1	22/00427/FUL proposed remodelling of the dwelling including demolition of the existing rear and single storey bath-room, porch (no 76) and WC (no 78), two storey side and rear extensions, oak frame front porches, new vehicular access (no 76) and detached garage (no 78) at 76 and 78 Peterborough Road. Awaiting decision still.
	74.2	22/01016/HHFUL change of use of domestic detached garage to residential annex to main dwelling at The Olde Barns, 17A Main St, deadline extended. Permitted 10/10/22
	74.3	22/01193/TRE Sycamore reduce, Birch reduce at 21 Helpston Road, deadline 13/9/22. Permitted
	74.4	22/01246/CTR fell Eucalyptus at 34 Main St, deadline extended. Permitted 13/10/22
22/75	VILLAGE TRIBUNE AND PARISH NEWSLETTER To note village tribune request is that of a subscription pa (for £300) and Parish Newsletter group request Motion: to resolve donations and amounts It was resolved that a donation of £300 will be given to the Parish Newsletter and the previously agreed amount of £125 for the Tribune will remain unchanged.	
22/76	ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made and already made as follows; Payments were agreed as follow;	
	76.1	Clerk pay £360.17 plus home office £26 – PAYE 372 payable 31/10/22 £314.17
	76.2	Reimburse ink shared pm J Rice paid Sep/Oct £11.60
	76.3	Clerk mileage Sep/Oct £25.20
	76.4	Employer HMRC payment for October to be deducted from salary £72
	76.5	CGM grass cutting bill 250782 for work 12/9, 26/9 £390.60
	76.6	Wellers Hedley Solicitors £960
	76.7	Hawk and Owl Trust £96
	76.8	Reimburse Clerk Avast security £tbc
	76.9	Donations to village groups £300 and £125
	76.10	Wreath for Remembrance Day £30
	76.11	Land registry fees confirmed £24
22/77	IN-COME	C Bass allotment chq rent received via Chairman and bank transfer allotment rent £23.15 posted, £13.78 on 3/10 Allotment rent, Station Road and New Close £567 and £150 recd 10/10, 4/10
22/78	DATE OF NEXT MEETING It was noted that the next Parish Council meeting is 21st November 2022 to be held at 7.30pm venue Cedar Centre, Castor.	

Signed by Chairman _____ Date _____