

MINUTES OF AILSWORTH PARISH COUNCIL MEETING

HELD ON MONDAY 3rd OCTOBER 2022 AT 7.30PM

at the Chapel, Main St, Ailsworth

Present were Councillors Dr M Ellershaw, Mr S Langston Jones, Mr R Moon, Mr M Samways (arrived 19.55) Mr M Stalley
Clerk Miss J Rice
Members of the public Mr J Hodder

As the Chairman and Vice Chairman were both not present, a Chairman was proposed and seconded and voted in for the meeting. Cllr Langston-Jones was nominated and chaired the meeting.

The Chairman then led a minute's silence as a mark of respect following the recent death of the Queen and since the last meeting was held.

22/48	APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk. Apologies were received from Cllr Perkins and Cllr Pickett. Cllr Samways said he would arrive late.	
22/49	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable <i>Pecuniary</i> Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.	
22/50	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting and a shared maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Mr J Hodder explained that the next joint meeting is postponed and asked for dates suitable for Councillors. He stated that the Climate Action Group were still keen to hear from APC on meeting to discuss the strategy document and await contact.	
22/51	MINUTES OF THE LAST MEETING (previously circulated) and matters arising	
	To confirm as correct the record of the minutes of the meeting held on Monday 1st August 2022, Chairman to sign, previously circulated. Motion: to agree accuracy of minutes and sign them. The minutes were agreed as a true record and duly signed by the Chairman.	
22/52	PARISH PROJECTS	
	52.1	To receive brief update on play area project proposal to install new play equipment and new goals. (To note grant application not submitted for 31/8 deadline and next deadline 16/11/22 or 8/3/23 and CIL update). Councillors have met with PCC and are awaiting costs. It was thought the goals can be done at the same time following advice. A proposal will be presented at the next meeting. Action play area group
	52.2	To receive update from the Nature Recovery Group (NRG) project (Cllr Stalley, Cllr Ellershaw and Cllr Pickett, plus T Elson, J Elson and E Stalley) Motion: to agree to proposed planned expenditure and actions. Cllr Stalley gave an update on watering rota success, new trees and stakes planned, grass cutting options, wildflower seeds sown and expenditure agreed to £250 within budget. Action NRG
22/53	JOINT COMMUNITY ACTION PLAN/NEIGHBOURHOOD PLAN/JOINT PARISH LIAISON GROUP (JPLG) a) To note minutes and agree actions from recent JPLG meeting b) To note NP review process outlined, circulated Motion: to agree any actions from JPLG on 29/9/22. This will be deferred to the next meeting – see above 22/50	
22/54	FOOTPATHS, RIGHTS OF WAY, VERGES, VILLAGE MAINTENANCE	
	54.1	To receive an update on any current, outstanding issues and resolve appropriate actions, incl damaged rec springie and repaint of bench in recreation ground, bigger no HGV sign . Motion: to agree works and quotes It was noted that a bigger no HGV sign has been requested for Helpston Road/Main St. Quotes for painting the seating will be agreed at the next meeting, and retention and protection of the old Helpston Road sign will be investigated. Action Cllr Langston-Jones /Cllr Stalley

Signed by Chairman _____ Date _____

	54.2	<p>To note hedge trimmed and resolve new hedge work</p> <p>Motion: to agree to get quotes to install new hedge or investigate hedge fund.</p> <p>It was agreed to await reply to get permission from PCC and make enquiries on the works.</p> <p>Action Clerk/Cllr Stalley</p>
22/55	ALLOTMENTS AND PARISH LAND MANAGEMENT GROUP (Cllr Ellershaw, Cllr Perkins, Cllr Stalley and Cllr Pickett)	
	55.1	<p>To receive and note feedback from Wellers Hedley Solicitors on current tenancies legal status.</p> <p>This will be deferred as no advice has been received as yet. Action Clerk</p>
	55.2	<p>To note recent increased vandalism at allotments and suggestion to install fence or more hedging.</p> <p>Motion: to agree a plan of action to help tackle issues.</p> <p>It was agreed to plug the holes in the hedge at the top right and left to try to secure and make safe the area and entry is only via one gate. Cost of max £100 agreed. Action Cllr Stalley for hedging</p>
	55.3	<p>To consider water storage building on recreation ground</p> <p>It was noted that this has pros and cons. More information will be circulated. Action Cllr Stalley</p>
	55.4	<p>To consider tree planting possibilities ref PCC offer</p> <p>It was thought that there is no room for more planting at this current time.</p>
22/56	VILLAGE GROUPS	
	56.1	<p>To receive update from Climate Action Group and APC involvement in Strategy Document, Cllr Samways.</p> <p>Motion: to agree next steps to progress this</p> <p>It was agreed that Cllr Samways would attend the next CAG meeting and give an update from the PCC Scrutiny Committee and information from Orton Longueville PC. Action Cllr Samways</p>
	56.2	<p>To note Chapel new licence signed and in place for 3 months and Asset of Community Value listing process, as circulated.</p> <p>Motion: to note and agree a plan of action in advance of losing the facility</p> <p>This was discussed and options considered. It was agreed that the process is still unclear, and little can be done until more information such as valuations, covenants are known. It was agreed to invite Rev Langley to the next meeting and express the Parish Council's desire to keep a facility if possible. Action Clerk</p>
	56.3	<p>To receive and note tennis club project update, circulated.</p> <p>This was received and noted.</p>
22/57	ROAD SAFETY WORKING GROUP (Cllr Perkins, Cllr Stalley and Cllr Anker, CPC)	
	57.1	<p>To receive and note update on new MVAS installed and any data retrieved.</p> <p>Cllr Langston-Jones has tried but it is not mac or Bluetooth friendly and will have to try again. Action Cllr LJ</p>
22/58	GOVERNANCE, FINANCE AND TRAINING	
	58.1	<p>To receive and note latest, quarterly finance report and discuss any queries or issues. Herewith. To ask for consideration to budget requirements for next year, to be discussed at the next meeting.</p> <p>The report was received and noted. NRG spend to be adjusted by Jubilee costs not NR. Groups to bring budget bids to next meeting. Action All</p>
	58.2	<p>To agree new training course dates for Councillors – planning (21/11/22 7pm) and any other requirements.</p> <p>To note feedback from new code of Conduct training on 22/9/22 and new dates and also Carbon Literacy, dates circulated plus Councillor drop in session 6/12/22 7-8pm.</p> <p>Motion: to agree attendance and cost of Councillor training.</p> <p>Dates were noted and no new bookings required at time.</p>
	58.3	<p>To receive feedback from recent Chairmanship training and note any actions useful to implement.</p> <p>Motion: to agree new procedures for Chairing of meetings.</p> <p>This will be deferred to the next meeting as both not present.</p>
	58.4	<p>To receive update on archiving of old minute books and maps. To note Clerk deposited printed and signed minutes and older material to be archived asap after photos. To agree movement of 4 drawer cabinet or contents. Motion; to agree plan of action on archiving/storage of old minute books and cabinet contents</p> <p>It was agreed to archive the very old minute books at the Archives Centre and clear the 4 drawer. A list will be requested of other documents held and Cllr Stalley will continue photos/archiving of any other important documents. Action Cllr Pickett/Cllr Stalley/Clerk</p>
	58.5	<p>To review quotes for insurance renewal and discuss renewal options for 1/10/22, previously circulated.</p> <p>Motion: to agree renewal policy company and cost and any further considerations.</p>

Signed by Chairman _____ Date _____

		It was agreed to accept the quotation from BHIB, as circulated and that the stone wall will not be insured separately. Action Clerk	
	58.6	To receive feedback on annual asset checks performed by Councillors. Motion: to agree any remedial actions necessary A reminder will be sent round and these will be reported on in due course. Action All	
	58.7	To note external auditor's option to opt out and process and recommend remaining, herewith. Motion: to agree to keep in contract with PKF Littlejohn This was agreed.	
	58.8	To review the new council email addresses Motion: agree any actions to introduce fully It was noted that not all Councillors had managed to set these up yet. Action as appropriate	
	58.9	To review the Operation London Bridge process Motion: to agree any action in respect of marking the death of the Queen with tree planting, plaque, bench This was reviewed and confusion regarding meetings being held noted. It was agreed to attribute the new Oak tree being grown off site as a memorial with a bench/plaque.	
22/59	PLANNING; LATEST APPLICATIONS AND RESPONSES TO NEW ONES AGREED AS FOLLOWS:		
	59.1	22/00427/FUL proposed remodelling of the dwelling including demolition of the existing rear and single storey bath-room, porch (no 76) and WC (no 78), two storey side and rear extensions, oak frame front porches, new vehicular access (no 76) and detached garage (no 78) at 76 and 78 Peterborough Road. Awaiting decision still.	
	59.2	22/00959/CTR T1 Birch prune, T2 Hazel, remove branches overhanging neighbours at 28 Helpston Road. Deadline extended to 2/8/22. Permitted 11/8/22.	
	59.3	22/01094/CTR Eucalyptus pollard back to previous point, deadline 22/8/22. Permitted 2/9/22	
	59.4	22/01016/HHFUL change of use of domestic detached garage to residential annex to main dwelling at The Olde Barns, 17A Main St, deadline extended. To await decision.	
	59.5	NEW 22/01193/TRE Sycamore reduce, Birch reduce at 21 Helpston Road, deadline 13/9/22. To note.	
	59.6	NEW 22/01246/CTR fell Eucalyptus at 34 Main St, deadline extended. To await decision.	
	59.7	21/00791 27 Maffit Road. Appeal against decision by PCC to refuse planning permission was dismissed. To note.	
	59.8	21/01624/OUT Construction of 2 detached dwellings with all matters listed reserved at Castor and Ailsworth Tennis Club, Holme Close. Outline permission granted.	
22/60	CLERK REPORT/COMMUNICATION/CORRESPONDENCE TO NOTE/BRING BACK TO FUTURE MEETING a) Complaint from resident re noise of planes flying over houses and action taken Representations were sent to Sibson/parachuting bases and action promised. b) Representation re large HGV delivery vehicles up Helpston Road and damage done Highways requested to install a bigger sign to stop HGVs still using this narrow road. c) Village Tribune changes and possible subscription – decide response It was agreed to contribute a donation of £125. The village newsletter was reported as starting up but no firm information was available. d) Unity Trust Bank interest rate increase IA account to 2.25%, changing regularly. This was noted.		
22/61	ORDERS FOR PAYMENT; Payments/ transfer to be made and already made as follows were agreed:		
	61.1	Clerk pay £360.17 plus home office £26 - PAYE payable 30/9/22	£313.97 paid
	61.2	Reimburse ink shared pm J Rice paid July/Aug	£11.60 paid
	61.3	Clerk mileage Jul/Aug	£25.20 paid
	61.4	Employer HMRC payment for September to be deducted from salary	£72.20 paid
	61.5	CGM grass cutting bill 250086 for work 31/8/22	£195.30 paid
	61.6	M Healey contractor for recreation ground	£250 paid 2/9
	61.7	Wave water bill	£191.53 paid
	61.8	A Curtis website support contract	£135 paid
	61.9	CAPALC chairmanship training	£100 paid
	61.10	CLlr Stalley reimbursed for NR items	£13.64
	61.11	BHIB insurance premium	£404.38
22/62	62.1	To note income received from PCC for remaining 1/2 precept and allotment rent so far	£6904.50 £237.27
22/63	DATE OF NEXT MEETING It was noted that the next Parish Council meeting is 17th October 2022 to be held at 7.30pm venue Methodist Chapel.		

Signed by Chairman _____ Date _____