

# MINUTES OF AILSWORTH PARISH COUNCIL MEETING

## ON MONDAY 1<sup>st</sup> AUGUST 2022 AT 7.30PM

Held at the Chapel, Main St, Ailsworth

**Present were Councillors** Dr M Ellershaw (arrived 7.38pm), Mr S Langston Jones, Mr R Moon, Mrs A Perkins (Vice Chairman), Mrs J Pickett (Chairman), Mr M Stalley **Clerk** Miss J Rice  
**Members of the public** Mr J Hodder and Mr M Brailsford

22/33	<b>APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk.</b> There were apologies received from Cllr M Samways and from Cllr Ellershaw for being a little late.	
22/34	<b>DECLARATIONS OF INTEREST</b> <b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business) Cllr Stalley declared a personal interest in item 44.7 and a pecuniary interest in item 41.3. Cllr Perkins declared a pecuniary interest in item 41.3.	
22/35	<b>PUBLIC PARTICIPATION</b> <b>Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.</b> It was agreed to discuss items under 39 on the agenda first. J Hodder re-iterated the date for the next joint Parish Councils meeting on 29 <sup>th</sup> September and Councillors are urged to attend if they can or send apologies. It was noted that a draft agenda will be circulated when more items for discussion are added. It was noted that there was no feedback from the recent fete on reviewing Neighbourhood Plan (NP) policies and J Hodder updated the Parish Council members on the initial meeting held on 21/7/22 with PCC NP representatives and stated there is not a formal requirement to review a NP. A couple of minor modifications will be submitted in any case. Cllr Ellershaw arrived. Mr Brailsford asked for an update on the shop and house situation neighbouring his property. He also stated that the parking around that area is particularly bad at the moment and has got worse in general. The Clerk updated him on the feedback received from the relevant planning departments dealing with the building regulations issue and temporary change of use enforcement case. A further update will be obtained on procedure and timescales. Mr Brailsford praised the council on their efforts with the recreation ground.	
22/36	<b>MINUTES OF THE LAST MEETING (previously circulated) and matters arising</b> <b>To confirm as correct the record of the minutes of the meeting held on Monday 20<sup>th</sup> June 2022, Chairman to sign, previously circulated. Matters arising include bus shelter payment form/invoice.</b> The minutes of the last meeting were agreed as a true record and duly signed by the Chairman. Cllr Perkins will see the person about the bus shelter invoice/form in due course.	
22/37	<b>GOVERNANCE, FINANCE AND TRAINING</b>	
	37.1	<b>To receive and note finance report for April to June 2022 and feedback regarding quarterly internal checks by Councillor Langston Jones, herewith.</b> The report was received and noted and the budget line for tree works clarified. It was noted the checks have been done to the Councillor's satisfaction.
	37.2	<b>To agree new training course dates for Councillors, planning and Chairmanship. To note invoice voided for Cllr Langston Jones. Dates circulated.</b> New dates for Councillor and Chairmanship training were agreed and will be booked. <span style="color: red;">Action Clerk</span>
	37.3	<b>To agree archiving of old minutes at Peterborough archives and agree or not scanning of old minutes/maps prior to archiving as per costs circulated. To receive and note lists of old documents/maps of note already held.</b> The information on scanning costs were received and noted and a list of information stored also noted. It was agreed to try scanning the maps and old land ownership details of historical interest using a phone app first. The costs for scanning the old minute books will be built into the next budget and will be properly and securely archived off site. <span style="color: red;">Action Cllr Stalley/Cllr Pickett</span>
	37.4	<b>To note gov.uk accounts being set up and feedback regarding GDPR protection in place.</b>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

		The Clerk confirmed that the accounts have been set up and passwords and instructions will be sent out shortly via the Clerk from the web provider.
	37.5	<b>To review options form for Business Bond and agree how to invest again, herewith.</b> The options were discussed and reviewed. It was resolved to avoid a fixed interest rate in the current economic climate and withdraw the business bond, and deposit the whole amount in the instant access Unity account with the rest of the reserves. <b>Action Clerk</b>
	37.6	<b>To review quotes for insurance renewal and agree renewal if possible for 1/10/22, herewith.</b> The quotes received so far were discussed. The Clerk is still waiting for the renewal premium details and so it will be resolved at the next meeting. <b>Action Clerk</b>
	37.7	<b>To review Operation London Bridge, especially new Councillors, and note video available, circulated.</b> The information and process was noted.
	37.8	<b>To review meeting structure and length and resolve any changes.</b> The length of the meetings was voiced as a particular concern and it was agreed that proposals need to be stated and voted on sooner than at present and not then changed. The Clerk will try changing the order of the agenda to ensure all items are given enough time and also state motions on the agenda to focus the discussion. <b>Action Clerk/all</b>
22/38	<b>PARISH PROJECTS</b>	
	38.1	<b>To review play area consultation questionnaires and agree a way forward with cost of project/order/grant – deadlines 31/8 and 16/11.</b> Cllr Langston Jones confirmed that 31 questionnaires had been received and that the majority had voted for options 2 and 3 at once, the zipline was most popular, new equipment should be near the existing and a mix of preference for metal/timber received. A sub group meeting will be held to go through finalising the project and the information for submitting grant applications this autumn, to include new goals on wheels too, to be presented at the September PC meeting. <b>Action play equipment sub group</b>
	38.2	<b>To receive update from the Nature Recovery Group (Cllr Stalley, Cllr Ellershaw and Cllr Pickett, plus T Elson, J Elson and E Stalley) and agree any planned expenditure.</b> Cllr Stalley updated the meeting on the encouraging visit from botanist Sarah Lambert, the grass cutting and clearing/recycling, the watering group rota on Fridays if Councillors can help. He confirmed more plants will go in in October and the benches and owl boxes too. He presented 2 invoices for payment within budget, below.
22/39	<b>JOINT COMMUNITY ACTION PLAN/NEIGHBOURHOOD PLAN/JOINT PARISH LIAISON GROUP (JPLG)</b> a) <b>To note new date for next JPLG meeting and draft agenda and agree any more items and attendance.</b> b) <b>To receive and note feedback from Neighbourhood Plans at the festival and agree any actions needed.</b> See above item 22/35. No new agenda items were put forward. Councillors are urged to attend the next joint parish councils meeting on 29/9/22. <b>Action all</b>	
22/40	<b>FOOTPATHS, RIGHTS OF WAY, VERGES, VILLAGE MAINTENANCE</b>	
	40.1	<b>To receive an update on any current, outstanding issues and resolve appropriate actions. To note broken AWA marker on green reported and mended.</b> This was noted and no new issues raised.
	40.2	<b>To note overgrown hedge along Peterborough Road reported.</b> This was noted and also the Tree Services contact will be approached for the hedge cutting. <b>Action Clerk</b>
22/41	<b>ALLOTMENTS AND PARISH LAND MANAGEMENT GROUP (Cllr Ellershaw, Cllr Perkins, Cllr Stalley and Cllr Pickett)</b>	
	41.1	<b>To receive and note feedback from Wellers Hedley Solicitors on current tenancies legal status. To note new 1 year tenancies have been issued.</b> This was received and noted and the Clerk confirmed the solicitors have been appointed to do the work for between £550 and £800 plus vat.
	41.2	<b>To receive feedback from Cllr Langston Jones and Soccer Elites on a way forward for goals and resolve expenditure/action C/F</b> Cllr Langston Jones stated that he has spoken to the players and that wheeled goals are very expensive but the option to rotate the position is tricky without suitable hole fillers. He further stated that the ground needs rolling in winter if possible. It was later agreed to include moveable goals in the play area plans/grant application. <b>Action sub group/Cllr Langston Jones</b>
	41.3	<b>To review allotment rent and agree new rates for coming year, information circulated.</b> The rent details were received and noted and it was resolved to increase the rent by 5% to match the precept increase. It was also resolved to not cut all the hedges every year and only do the non roadside every 2 years.

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	<b>41.4</b>	<b>To review costs for modifying shelter in Recreation Ground and agree action, to follow.</b> Quotes had been requested for the work and it was resolved to appoint a contractor. <b>Action Cllr Stalley/Clerk</b>
<b>22/42</b>	<b>VILLAGE GROUPS</b>	
	<b>42.1</b>	<b>To receive and evaluate feedback from village fete and decide on any changes needed.</b> Feedback was discussed and some changes recommended for the future; gazebo/layout to encourage participation, appointing a lead person to plan attendance and stand content earlier and consider the content to make more interesting and promote the work of the Council more, separate from other groups.
	<b>42.2</b>	<b>To receive update from Climate Action Group and APC involvement in Strategy Document</b> There is no update available from Cllr Samways. This item was deferred to the next meeting.
	<b>42.3</b>	<b>To note feedback from Events (Jubilee) Group regarding profits, circulated.</b> This was discussed and all agreed it was a success and well organised following a lot of hard work by the group. There was feedback, discussion and a query on the allocation of profits as a significant sum remains in the village celebration bank account ready for the next event. This will be fed back and reviewed for the future. It was confirmed that the group are hugely grateful for all the help and donations. <b>Action Cllr Perkins</b>
	<b>42.4</b>	<b>To resolve any issues for the Nene Park Trust operational liaison meeting.</b> There were no items suggested for the next meeting.
<b>22/43</b>	<b>ROAD SAFETY WORKING GROUP (Cllr Perkins, Cllr Stalley and Cllr Anker, CPC)</b>	
	<b>43.1</b>	To receive update on new MVAS installed and any data retrieved. Cllr Langston Jones will do this soon and report back. <b>Action Cllr Langston Jones</b>
<b>22/44</b>	<b>PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES</b> The following was noted and responses agreed;	
	<b>44.1</b>	21/01624/OUT Construction of 2 detached dwellings with all matters (listed) reserved at Castor and Ailsworth tennis club, Holme Close. Deadline 16/11/21. Response sent, <b>awaiting decision.</b>
	<b>44.2</b>	22/00427/FUL proposed remodelling of the dwelling including demolition of the existing rear and single storey bathroom, porch (no 76) and WC (no 78), two storey side and rear extensions, oak frame front porches, new vehicular access (no 76) and detached garage (no 78) at 76 and 78 Peterborough Road. <b>Awaiting decision.</b>
	<b>44.3</b>	21/00421/FUL temporary change of use of ground floor from vacant dwelling to storage for retail use, retrospective permission granted with conditions until 30/11/21 at 109 Peterborough Road. It was noted that the enforcement case is being pursued to ensure compliance.
	<b>44.4</b>	21/00665/DISCG and 17/02123/FUL at 107c Peterborough Road. It was noted that building works are still suspended and the relevant building works information has been requested and the site is being monitored as appropriate.
	<b>44.5</b>	22/00797/CTR Works to trees in a conservation area – prune Silver Birch and Twisted Hazel at 28 Helpston Road, deadline 1/7/22. <b>Withdrawn.</b>
	<b>44.6</b>	22/00773/LBC internal room alterations at first floor level to create ensuite with vents to outside wall at 17 Main St, deadline 5/7/22. Response sent, awaiting decision. <b>Permitted 19/7/22</b>
	<b>44.7</b>	NEW 22/00959/CTR T1 Birch prune, T2 Hazel, remove branches overhanging neighbours at 28 Helpston Road. Deadline extended to 2/8/22. It was resolved to support this application. <b>Action Clerk to send.</b>
	<b>44.8</b>	To note successful appeal against Peterborough City Council's refusal of planning permission for Cycle West's pedestrian/cycle route from Ailsworth to the Nene Valley railway station at Stibbington.
	<b>44.9</b>	To receive update re Vogel site and discharge of conditions. This was noted as confusing although not normally involves the PC, they had been invited to be involved in the tree culling and replanting which was not as carried out.
	<b>44.10</b>	22/01094/CTR pollard Eucalyptus to previous point at 119 Peterborough Road. This was received after the agenda was issued so no comments will be sent by the deadline but no extension requested as not thought to be an issue.
<b>22/45</b>	<b>CLERK REPORT/COMMUNICATION/CORRESPONDENCE TO NOTE/BRING BACK TO FUTURE MEETING</b> a) Village Tribune correspondence. Deadline 12/8. Cllr Perkins will send an article. b) Community Ownership Fund information available. This was noted. c) Clerk leave 9/8 to 23/8. This was noted. d) Consultation regarding election system at PCC, circulated. It was agreed individuals will send own responses. e) Correspondence re solar panels on house in Maffit Road – information noted and will be circulated.	

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

<b>22/46</b>	<b>ORDERS FOR PAYMENT; Payments were agreed to be made as follows;</b>		
	<b>46.1</b>	Clerk pay £360.17 plus home office £26 - PAYE payable 31/7/22 and 31/8/22	£314.17 and Aug tbc
	<b>46.2</b>	Clerk, reimburse ink shared pm paid June	£5.80
	<b>46.3</b>	Clerk mileage Jun/Jul	£9.90
	<b>46.4</b>	HMRC payment for July to be deducted from salary	£72 and Aug tbc
	<b>46.5</b>	CGM grass cutting bills 248801 and 249400	£390.60 and £195.30
	<b>46.6</b>	Viking Raja A4 paper APC turn to pay	£37.07
	<b>46.7</b>	M Healey, contractor	£250
	<b>46.8</b>	M Stalley reimburse for benches parts	£73.81
<b>22/47</b>	<b>DATE OF NEXT MEETING</b> It was noted that the next Parish Council meeting is 19 <sup>th</sup> September 2022 to be held at 7.30pm venue Methodist Chapel.		

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_