

AILSWORTH PARISH COUNCIL

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; ailsworthcouncil@yahoo.co.uk



Dear Councillors,

You are required to attend the **Parish Council meeting on MONDAY 20th June 2022 at 7.30pm in the Ailsworth Chapel, Main St, Ailsworth** when the following listed business will be transacted. Please respect current regulations and advice on social distancing, mask wearing and any personal preferences relating to Covid-19.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

Date 15/6/22

A G E N D A

22/19	APOLOGIES FOR ABSENCE. To receive and record apologies sent to the Clerk.	
22/20	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
22/21	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.	
22/22	MINUTES OF THE LAST MEETING (previously circulated) and matters arising	
	To confirm as correct the record of the minutes of the meeting held on Monday 16 th May 2022, Chairman to sign, previously circulated. Matters arising include the change to an offer of a bench and action by NVR regarding railway crossing gate.	
22/23	GOVERNANCE, FINANCE AND TRAINING	
	23.1	To receive and complete Cllr forms for email summons and GDPR consents plus one declaration of acceptance following election.
	23.2	To establish satisfactory arrangement regarding the payment for opening and closing the bus shelter gates as per auditor advice and after further consultation.
	23.3	To note bank balances for current, instant access and business bond accounts as at 31/5/22 as £13708.55, 20012.08 and £5511.72. To note business bond comes to term on 16th August 2022.
	23.4	To agree Chairmanship training for Chairman and Vice Chairman and note Councillor training session new dates of 9/7, 3/9 or 11th/18th/25 th Oct for booking. To note planning training course on offer 14 th /21 st July.
	23.5	To agree archiving of old minutes at Peterborough as per requirements and scanning of minute books and maps etc plus note contents of 4 drawer cabinet.
	23.6	To resolve a way forward regarding the switch to gov.uk email accounts, either via current website (as per previously stated costs) or with a new website/email accounts, C/F and previously circulated.
	23.7	To receive, note and agree risk management assessment. To note and carry out Councillor annual asset checks due, as per attached list.
	23.8	To note NALC request for election process feedback, link circulated.
22/24	PARISH PROJECTS	
	24.1	To review the plans from play equipment supply companies and Peterborough City Council and agree a way forward and also agree additional member on the sub group.
	24.2	To receive and note feedback on quotes for removal of rec shelter and replacing with 3 benches, to follow.
	24.3	To receive feedback from Parish Conference and update from the Nature Recovery Group (Cllr Stalley, Cllr Ellershaw and Cllr Pickett, plus T Elson, J Elson and E Stalley) and agree any planned expenditure within budget, including owl boxes at £80-£100, more information circulated.
	24.4	To note feedback on and agree a plan of action for the blue plaque history/heritage project.
22/25	JOINT COMMUNITY ACTION PLAN/NEIGHBOURHOOD PLAN/JOINT PARISH LIAISON GROUP (JPLG)	
	a) To note feedback and minutes from latest JPLG meeting and agree resulting actions and note next meeting date, including free permit scheme, climate action strategy meeting, village shop, review of Neighbourhood Plans and litter pick date postponed to September. b) To agree latest JCAP and 1 or 2 Councillors to be on a working group to review the Neighbourhood Plans with Castor PC members and resident.	
22/26	FOOTPATHS, RIGHTS OF WAY, VERGES, VILLAGE MAINTENANCE	
	26.1	To receive an update on any current, outstanding issues and resolve appropriate actions. To note broken AWA marker on green reported.

	ALLOTMENTS AND PARISH LAND MANAGEMENT GROUP (Cllr Ellershaw, Cllr Perkins, Cllr Stalley and Cllr Pickett)		
	26.2	To receive and note feedback from surveyors and PCC Property Legal Services on options on tenancy contracts and agree next steps. To note Station Road field allotment tenancy currently expires end September 2022 and Donkey Paddock current tenancy ends 31/12/22. To note both tenants informed.	
	26.3	To receive feedback from Cllr Langston Jones and Soccer Elites on a way forward for goals and resolve expenditure where necessary.	
22/27	VILLAGE GROUPS		
	27.1	To receive and note feedback from Platinum Jubilee celebrations and note any changes necessary for similar events.	
	27.2	To discuss arrangement for the PCC fete and agree who can attend, set up a stall and agree display/topics ie play equipment displays, Neighbourhood Plans feedback, Speedwatch.	
	27.3	To resolve involvement in Climate Action Strategy group and grant opportunities from “Recoup”.	
22/28	ROAD SAFETY WORKING GROUP (Cllr Perkins, Cllr Stalley and Cllr Anker, CPC)		
	28.1	To receive update on new MVAS installed in Helpston Road and update on keys for data download.	
22/29	PLANNING; TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES		
	29.1	21/01624/OUT Construction of 2 detached dwellings with all matters (listed) reserved at Castor and Ailsworth tennis club, Holme Close. Deadline 16/11/21. Response sent, awaiting decision .	
	29.2	21/01943/FUL demolition of existing building and erection of 3 x 4 bed dwellings and 1 x 5 bed dwelling, garages, parking, access, soft landscaping and associated infrastructure at Vogel site, Helpston Road. Permitted. Receive feedback from site meeting re trees and road and houses names.	
	29.3	22/00611/CTR Trim Apple tree, fell 3 Elder trees in rear garden and trim tree across site boundary at 27 Maffit Road. Deadline 25/5/22. Response sent. Permitted 27/5/22.	
	29.4	22/00427/FUL proposed remodelling of the dwelling including demolition of the existing rear and single storey bath-room, porch (no 76) and WC (no 78), two storey side and rear extensions, oak frame front porches, new vehicular access (no 76) and detached garage (no 78) at 76 and 78 Peterborough Road. Deadline 21/5/22. Response sent. Awaiting decision.	
	29.5	21/00421/FUL temporary change of use of ground floor from vacant dwelling to storage for retail use, retrospective permission granted with conditions until 30/11/21 at 109 Peterborough Road. To note request to Planning Enforcement to investigate timescales and response received.	
	29.6	21/00665/DISCG and 17/02123/FUL at 107c Peterborough Road. To note request to Building Control to investigate concerns and response received.	
	29.7	NEW 22/00797/CTR Works to trees in a conservation area – prune Silver Birch and Twisted Hazel at 28 Helpston Road, deadline 1/7/22. Decide response.	
	29.8	22/00773/LBC internal room alterations at first floor level to create ensuite with vents to outside wall at 17 Main St, deadline 5/7/22. Decide response.	
22/30	CLERK REPORT/COMMUNICATION/CORRESPONDENCE TO NOTE/BRING BACK TO FUTURE MEETING a) Information regarding grants to help communities buy or take over community assets at risk of being lost. Also, update re Assets of Community Value b) Cambridge & Peterborough Authority Local Transport and Connectivity Plan consultation until 4/8/22. c) Carbon Literacy courses available via CAPALC d) Offer of new, recycling clothes bank with weekly collections and income opportunity, information circulated. e) Campaign for hybrid meetings – Councillors to sign letter to Michale Gove. f) Parish Liaison Group meeting Wed 13/7/22 4.30pm, who to attend?		
22/31	ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made as follows;		
	31.1	Clerk pay £360.17 plus home office £26 - PAYE payable 30/6/22	£314.17
	31.2	Reimburse ink shared pm J Rice paid May	£5.80
	31.3	Clerk mileage May/Jun	£19.80
	31.4	Employer HMRC payment for June to be deducted from salary	£72
	31.5	Share of SLCC subs	£48
	31.6	Wave water bill	£61.54
	31.7	CGM grass cutting bill 248112 for 24/5, 10/5	£390.60
	31.8	Reimburse Clerk for paying hosting fee	£8.34
	31.9	Reimburse Cllr Stalley for benches	£480
	31.10	Payment for gate mended at New Close, no invoice received/lost previously	£245
22/32	DATE OF NEXT MEETING To note that the next Parish Council meeting is due to be 18/7/22 however Clerk is away and also there is no meeting in August so requests 1/8/22 instead, to be held at 7.30pm venue Methodist Chapel.		