

AILS WORTH PARISH COUNCIL ASSETS REGISTER AS AT APRIL 2022

		Purchase	Date	Replacement	Insure
		Value	Acquired	value	Y/N
				Plus 4% 22/23	Excess £250
Playing Fields/land:	Station Road Rec gd	Nominal			N
Allotments	Field allotments;	Nominal			
	New Close				
	Donkey paddock				
	Station Road				
Street Furniture:					
	Bench seat, rec	726	11/12	£780	Y
	Bench seat, rec	749	11/12	£780	Y
	Bus shelter	12000	1952	£17160	Y
	Notice board	2468	2019	£3120	Y
	Information board	1133	2017	£2080	Y
	Village sign, shared ownership	1500	2019	£1560	Y
	Old Telephone box	£1	2015	£3120	Y
	MVAS and post	£3500	2022	£3500	Y
Play equipment	Goal posts	1099	2018	£1248	Y
Gym equipment	Adult gym	£4800	2016	£5200	Y
Office Equipment:					
	Laptop plus package	£485	2020	£520	Y
	printer	£ 49.00		£60	N
	2 filing cabinets	No value	?		N
First Aid Equipment:	Defibrillator	£ 780.00	2015	£1000 Auto cover 5k	Y
	Defibrillator Cabinet	£ 345.00	2015	£400	Y
		AGAR			
Totals		£29635		£40468	

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RISK ASSESSMENTS AND CHECKS OF ASSETS CHECKLIST

Asset	Risk	Maintenance	Annual Check Date and comments	Action
Bench seat, recreation ground	Detach from base, structural degradation resulting in injury to 3 rd parties	None	(MS)	
Bench seat, recreation ground	Detach from base, structural degradation, resulting in injury to 3 rd parties	None	(MS)	
Bus shelter	Structural degradation resulting in injury to 3 rd parties. Vandalism causing danger to others.	Occasional re-varnishing of wood and general maintenance and regular removal of litter. Locked every morning and evening	MSt	Ad hoc checks by councillors
Notice board	Open door, broken perspex, sharp corner joints or detachment of case from wall resulting in injury	Checking when used and cleaning as necessary	(ME)	Ad hocs checks by clerk/councillors putting notices in and ad hoc cleaning
Information board	Structural degradation resulting in injury to 3 rd parties. Vandalism	Ad hoc checks on condition and renovation as required.	(AP)	
Village sign, shared ownership	Structural degradation resulting in injury to 3 rd parties. Vandalism	Ad hoc checks on condition	(RM)	
Old Telephone box	Structural degradation resulting in injury to 3 rd parties. Vandalism	Monthly checks of defibrillator inside so ad hoc checks at same time	(AP)	
Goal posts	Structural degradation resulting in injury to 3 rd parties.	None	(MS)	
Adult gym	Malfunction or structural degradation	Regular checks by City Council	N/A	Ad hoc checks by councillors

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	resulting in injury to 3 rd parties			
Laptop plus package	Software updates, Mc Afee security software installed.	Laptop, battery or software comes to end of useful life	N/A	Replace laptop and battery as required. Clerk to action.
Printer	Printer breaks down, no ink delivered	Ink subscription	N/A	Clerk to manage. Use of own equipment if necessary
1 filing cabinet	Structural degradation resulting in injury to user	None	N/A	Checks by councillors
Defibrillator	Breakdown or theft	Monthly checks as per CHT checklist	N/A	Checks done by residents
Defibrillator Cabinet	Broken parts, door fails	As above	N/A	As above
Land				
Recreation ground	Dangers left resulting in injury to 3 rd parties	As required, cuts, spraying by contractor	N/A	Ad hoc checks by councillors
Allotments; Field and garden	Condition deteriorates or dangerous practices introduced	Tenancies in place with signed terms and conditions	N/A	Ad hoc checks by councillors