

# MINUTES OF THE MEETING OF AILSWORTH PARISH COUNCIL

## ON MONDAY 17<sup>th</sup> JANUARY 2022 AT 7.30PM

Held at the Cedar Centre, Castor, due to restrictions in place

**Present** were **Councillors** Dr M Ellershaw (Vice-Chairman), Mr S Langston Jones, Mr R Moon, Mrs J Pickett (Chairman), Mr M Samways (arrived at 7.55pm, 145.1) and **Clerk** Miss J Rice

**Members of the public** Mr M Stalley (Nature Recovery Group), Mr J Hodder

<b>21/140</b>	<b>APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk.</b> Apologies were received from Cllr Perkins and Cllr Phillips (and Cllr Samways for arriving late)
<b>21/141</b>	<b>DECLARATIONS OF INTEREST</b> <b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> <b>Reminder to members to update their register if necessary.</b> (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable <i>Pecuniary</i> Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.
<b>21/142</b>	<b>PUBLIC PARTICIPATION</b> <b>Arrangements were made for the public to join the meeting and a maximum of 15 minutes was permitted for members of the public to address the meeting on any item on the agenda.</b> Mr Stalley commented on the Nature Recovery Project and explained the tree planting was all done for now and thanked the people who kindly helped with the Oak tree planting. All trees have been posted to the Queen's Plant a Tree map and that there are expenses to be agreed later. He talked about future plans to involve schoolchildren and have labels on their trees and other plans for the group. Cllr Langston Jones will enquire about possible Queen's Jubilee contribution towards plaques. Mr Stalley said he had done a few jobs around the village as requested and he was thanked for his time and efforts.
<b>21/143</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b> <b>To confirm as correct the record of the minutes of the meeting held on Monday 20<sup>th</sup> December 2021, Chairman to sign.</b> The minutes were agreed as a true record and duly signed by the Chairman.
<b>21/144</b>	<b>REPORT FROM WARD COUNCILLOR S. FAROOQ if available. Community Leadership Fund query.</b> There has been no contact again from the Ward Councillor and the Clerk had been told from another Ward Councillor that the CLF has now finished.
<b>21/145</b>	<b>GOVERNANCE AND FINANCE</b>
<b>145.1</b>	<b>To receive and note quarterly finance report Oct-Dec 2021 and internal checks feedback and resolve any queries. To follow.</b> The Clerk had circulated the quarterly report and went through the comments submitted. There was a query regarding the grass cutting contract and the Clerk will enquire as to the status of this. The internal checks have been done and no problems reported. <b>Action Clerk</b>
<b>145.2</b>	<b>To receive and note revised budget report due to burial fees invoice, precept as agreed, and note precept form submitted. To follow.</b> The revised budget summary had been circulated and received and noted. The change in burial fees was incorporated but with no change to the total precept agreed at the last meeting. The rationale for the increase in parish precept was confirmed as a return to previous levels after a reduction and planned expenditure on the play area next year.
<b>145.3</b>	<b>To receive and note email accounts next steps and agree common name structures, circulated.</b> The Clerk had circulated a summary of the position relating to a previous agreement to adopt forwarding of new .gov.uk emails to a gmail account on the advice of the web provider. Cllr Langston Jones explained he thought there was a better, more efficient way to do it and improve the website and communications together too and will make some enquiries and bring them back to a future meeting. <b>Action Cllr Langston Jones</b>
<b>145.4</b>	<b>To note that historic stone wall not insured and resolve whether to do so.</b> After a discussion it was decided to get an up to date valuation and costs needed to rebuild the wall and await a cost implication confirmation from the insurance company. <b>Action Clerk</b>
<b>145.5</b>	<b>To agree if February meeting needed or not and dates and agree format for Annual Parish Meeting.</b>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

		It was agreed to not hold a February meeting unless a planning application response is needed. It was also agreed that residents' involvement in the Annual Parish meeting should be encouraged and maybe include another informal session at the recreation ground for feedback on plans could be incorporated. The Clerk said there were some restrictions on the parish meeting, ie 6pm start, and options on bank holiday dates were discussed. These needed checking out before a decision is possible. <b>Action Clerk</b>
<b>21/146</b>	<b>PARISH PROJECTS</b>	
	<b>146.1</b>	<b>To receive update from Nature Recovery Group and agree any planned expenditure within budget.</b> The update was given in public time above and the payments totalling £75 were approved.
	<b>146.2</b>	<b>To note update on evidence requested for coffee shop to meet criteria to consider Asset of Community Value nomination and other nominations. To also note feedback from PCC re options to buy/support community buildings.</b> The Clerk explained she had obtained and just sent some evidence for the coffee shop as requested and sent another photo for the paper shop. A decision on the 4 submitted is officially due on 18/1/22 and no appeal from the nominator allowed, although the landowner can ask for a review. The options for a community grant were mentioned however it was considered too early to apply until arrangements for the Chapel look to be changing. Item will be C/F. <b>Action Clerk</b>
	<b>146.3</b>	<b>To receive feedback from site visits re new equipment/play area improvements and agree next steps.</b> Some feedback was received and there are 2 more visits planned for more input and comparison. Some ideas and costings are due from Wicksteed. Some feedback from children will be investigated. <b>Action Cllr Perkins and Cllr Pickett</b>
<b>21/147</b>	<b>JOINT COMMUNITY ACTION PLAN/NEIGHBOURHOOD PLAN/JOINT PARISH LIAISON GROUP (JPLG)</b>	
	<b>147.1</b>	<b>To note JPLG meeting postponed, no revised date set, Neighbourhood Plan review due from April and Councillors involvement.</b> This was noted. It was decided to wait for David Shaw's assessment of meetings required for the NP review before arranging a future JPLG meeting.
	<b>147.2</b>	<b>To agree comments to feedback in respect of Climate Action Group policy as drafted by CPC and previously circulated.</b> It was agreed that Cllr Samways would review the document and circulate comments – initial feedback being that it is too long a document for what is required. <b>Action Cllr Samways</b>
<b>21/148</b>	<b>FOOTPATHS, RIGHTS OF WAY, VERGES, VILLAGE MAINTENANCE</b>	
	<b>148.1</b>	<b>To note unstable post at New Close reported and PCC to check.</b> This was noted.
	<b>148.2</b>	<b>To receive and note feedback from Tree Officer about planting new trees.</b> It was noted that some feedback still needs to be circulated and followed up. <b>Action Cllr Ellershaw</b>
<b>21/149</b>	<b>ALLOTMENTS AND PARISH LAND</b>	
	<b>149.1</b>	<b>To agree to ask contractor to cut hedges around the recreation ground and agree expenditure.</b> This was agreed. <b>Action Clerk</b>
<b>21/150</b>	<b>VILLAGE GROUPS</b>	
	<b>150.1</b>	<b>To receive and note update from Platinum Jubilee celebrations group.</b> Cllr Langston Jones explained that the next meeting is end of February.
<b>21/151</b>	<b>ROAD SAFETY WORKING GROUP</b>	
	<b>151.1</b>	<b>To receive and note update and feedback from Road Safety working group and agree any actions/expenditure. Note MVAS ordered.</b> Cllr Perkins has been dealing with PCC and has ordered the MVAS and the new post for it is in progress.
	<b>151.2</b>	<b>To note speeding issue raised by resident not discussed at joint meeting and agree action.</b> This was discussed and it was decided to let Castor Parish Council know about the issue at the school now the joint meeting to address it is cancelled.
<b>21/152</b>	<b>PLANNING : TO NOTE LATEST APPLICATIONS AND RESOLVE RESPONSES TO NEW ONES.</b> These were noted and responses agreed as follows.	
	<b>152.1</b>	21/00791/HHFUL proposed revised drawings for 2 storey rear extension and garage extension to the front at 27 Maffit Road. <b>Response sent, awaiting decision.</b>
	<b>152.2</b>	21/01624/OUT Construction of 2 detached dwellings with all matters (listed) reserved at Castor and Ails-worth tennis club, Holme Close. Deadline 16/11/21. <b>Response sent, awaiting decision.</b>
	<b>152.3</b>	21/01856/HHFUL s/s rear extension, alterations to cladding, render and fenestration to rear and side elevations and construction of raised decking with glass balustrade to rear and side involving demolition of existing conservatory at 29 Maffit Road. Deadline 23/12/21 <b>Response sent, awaiting decision.</b>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	<b>152.4</b>	21/01805/HHFUL s/s rear/side extension and alterations to garage fenestration at 2 Andrew Close. Deadline extended to 21/12/21. <b>Response sent, awaiting decision.</b>
	<b>152.5</b>	21/01758/HHFUL conversion of roof space to habitable use to include a front dormer at 12 Andrew Close. Deadline extended to 21/12/21. <b>Response sent, awaiting decision.</b>
	<b>152.6</b>	21/01979/CTR Fell 2 x Sycamore and 1 x Laburnum at 3 Main St. Deadline 10/1/22. It was agreed to send a no objections response. <b>Action Clerk</b>
	<b>152.7</b>	21/01943/FUL demolition of existing building and erection of 3 x 4 bed dwellings and 1 x 5 bed dwelling, garages, parking, access, soft landscaping and associated infrastructure. Deadline 26/1/22. It was decided to send a response of no objections to the development itself however a request for appropriate measures to be taken to protect the trees that are in situ, after consultation with the PCC Tree Officer. <b>Action Cllr Ellershaw and Clerk</b>
	<b>152.8</b>	Helpston Neighbourhood Plan submitted. Consultation responses invited until 15/2/2022. There were no comments.
	<b>152.9</b>	21/01999/HHFUL Formation of dormer to rear of bungalow at 14 Andrew Close, deadline 1/2/22. It was agreed to send a no objections response. <b>Action Clerk</b>
<b>21/153</b>	<b>COMMUNICATIONS/WEBSITE/FACEBOOK, TRIBUNE AND PARISH NEWS</b> a) <b>To note next Tribune deadline is 11/2/22 and resolve entry content.</b> It was agreed that M Stalley will send an update on the Nature Recovery project tree planting. b) <b>To consider a communication/community owned hub/board for the parish, as suggested by T Elson, Recreation Group, as part of the overall parish plan.</b> This was discussed and it was decided to wait until the next action plan for the group is formulated and stress that the right-hand section of the Parish Council board can be utilised for village notices.	
<b>21/154</b>	<b>CLERK REPORT/COMMUNICATION</b> a) <b>To note date of next Cllr or Clerk CAPALC drop in session 20/1/22, Parish Forum 21/1/22, Councillor training booked, Virtual roundtable by Police and Crime Commissioner, Darryl Preston 7/2/22, RSVP needed.</b> These were noted and no takers for the roundtable event. b) <b>To note consultation on views on proposed increase of policing part of council tax, deadline 20/1/22.</b> This was noted. c) <b>To note resident correspondence in respect of planning application 21/00791 and Clerk reply.</b> This had been circulated and was noted with no further action required.	
<b>21/155</b>	<b>ORDERS FOR PAYMENT; The following payments were agreed to be made as follows;</b>	
	<b>155.1</b>	Clerk pay £272.16 plus home office £27 - PAYE payable 31/1/22 and 28/2/22 £294.76
	<b>155.2</b>	Reimburse ink shared pm J Rice paid January £5
	<b>155.3</b>	J Rice mileage Dec/Jan £19.80
	<b>155.4</b>	Employer HMRC payment January to be deducted from salary £4.40
	<b>155.5</b>	Microsoft Office re-imburse Clerk £59.99
	<b>155.6</b>	Cedar Centre hire fee December £24
	<b>155.7</b>	Tree survey Rebecca Peace Arboriculture £350, paid
	<b>155.8</b>	Burial fees to Parochial Church Council, payable in April 2022 £1989.52
	<b>155.9</b>	ICO Data protection registration fee £35 paid by DD
	<b>155.10</b>	Re-imburse Cllr Ellershaw for Xmas decorations £40.79
	<b>155.11</b>	Reimburse M Stalley, NRP, £25 plus pay donation to Sutton PC for Oak tree £75
	<b>155.12</b>	<b>Receipts/ transfers.</b> £150 New Close rent due and now paid.
<b>21/156</b>	<b>DATE OF NEXT MEETING</b> The date of the next Parish Council meeting is <b>21<sup>st</sup> March 2022</b> at 7.30pm venue Chapel unless notified otherwise. There will only be a meeting in February if required and will be notified separately.	

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_