

MINUTES OF THE MEETING OF AILSWORTH PARISH COUNCIL

ON MONDAY 18th OCTOBER 2021 AT 7.30PM

Held at the Chapel, Main St, Ailsworth

Present were Councillors Dr M Ellershaw (Vice-Chairman), Mr S Langston Jones, Mr R Moon, Mrs A Perkins, Mrs J Pickett (Chairman), Mr M Samways (arrived 7.50pm). **Clerk** Miss J Rice

Members of the public Mr J Hodder, Cllr N Boyce (Castor Parish Council), Mr M Stalley (Nature Recovery Group) and Mr A Nash (Climate Action Group).

21/88	APOLOGIES FOR ABSENCE To receive apologies sent to the Clerk. Cllr Samways sent apologies for absence for the first part of the meeting. Cllr J Phillips was absent.	
21/89	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable <i>Pecuniary</i> Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.	
21/90	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting and a maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Cllr Boyce said he had attended the new Code of Conduct training and will circulate the slides. The Clerk said she will check the code against the revised version circulated recently. Action Clerk	
21/91	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as correct the record of the minutes of the meeting held on Monday 20th September 2021, Chairman to sign. The minutes were agreed as a true record and duly signed by the Chairman.	
21/92	REPORT FROM WARD COUNCILLOR S. FAROOQ The Ward Councillor was not present and provided no report.	
21/93	GOVERNANCE AND FINANCE	
	93.1	To note bank account balances, quarterly finance report, circulated, and answer any queries. To hear feedback re internal controls for last 2 quarters. The report was received and noted and there were no questions. Bank balances are £20067.47 current account and £20000 instant access account and bond value £5511.72.
	93.2	To note discussions with website provider and request for DNS names delayed. To decide re web address needed as advised by the provider. The provider is still to reply with final costs for email and website name change.
	93.3	To carry out asset checks for condition of all assets. To assign Councillors to assets. The Clerk explained the checks needed and it was agreed to divide them up and send out a list to do by whom. Action Clerk
	93.4	To receive, note and agree to adopt revised Code of Conduct and Subject Access Request procedure and Disclosure Log requirement plus revised Data Protection policy with consent list, attached to adopt. The policies were received and noted with no amendments suggested. The code of conduct will be checked against PCC training first. Action Clerk
21/94	COMPLAINT	
	94.1	To confirm Complaint Committee for hearing complaint and agree Chairman of the Committee. It was established that Cllr Langston Jones cannot now make the date set and a new date/committee is needed. Action Clerk to re-arrange
21/95	PARISH PROJECTS	
	95.1	To receive and note draft Terms of Reference, previously circulated, for a Parish Land Working Group and resolve content. The Clerk will re-circulate the draft Terms of Reference for comments. Action Clerk
	95.2	To receive update from the group on the Halloween event and resolve any issues and help required. Cllr Samways gave outline details for the event and how informal feedback will be gathered from the community at the time via structured questions about parish council owned land. There will be a Climate Change

Signed by Chairman _____

		talk from A Nash. It was stressed that help is needed from all Councillors. Boards with information on will be displayed. Action Cllr Samways/all
	95.3	To receive update from Re-Wilding Group and resolve any expenditure submitted. M. Stalley gave an update on recent actions and progress by the group – turf cutting, turf sofa, seeding and bulb planting. The PCC tree officer is to give advice on tree planting for a copse of the free whips being sent. The Queen’s Green Canopy tree planting initiative will be further investigated as an Oak tree could be planted, Langdyke Trust to be contacted. Action NRG/Clerk to re-imburse costs
	95.4	To note request for Nature Recovery Plan to have own Facebook page and resolve response. It was agreed that this is possible and the Clerk just warned not to have “Friends of Nature Recovery Group” as that is a separate, recognised, constituted body, which this would not be. M Stalley to look into Facebook. Cllr Langston Jones asked about the PC website and linking this to Facebook and other platforms. It was agreed that he will look into this. Action M Stalley/Cllr Langston Jones
	95.5	To agree suggestions for projects next year to include in the budget and set budget setting meeting date in November to bring to next council meeting. Suggested items included a donation to the festival next year, Neighbourhood Plan review costs and the recreation ground development and further Nature Recovery project costs. M Stalley will provide an idea about NRP costs for 22/23 and then a budget meeting will be set up. Action M Stalley/Clerk
	95.6	To consider the Plant a tree for Jubilee initiative and resolve action by PC. This was discussed also at item 95.3 and more will be known after the tree officer visit.
21/96	JOINT COMMUNITY ACTION PLAN/NEIGHBOURHOOD PLAN/JOINT PARISH LIAISON GROUP (JPLG)	
	96.1	To reaffirm JPLG terms of reference, as circulated. These were accepted with no changes.
	96.2	To agree latest JPLG meeting notes and action points and JCAP as circulated. The meeting notes and JCAP were received, noted and agreed with no comments.
	96.3	To discuss declarations and policies for Climate Change previously circulated to agree a common text. Mr Nash explained that each Parish Council needs their own Climate Action Strategy and action plan. Suggested policies have been circulated. Cllr Samways agreed to co-ordinate comments and feedback. N Boyce will send Castor’s for a starting point. It was agreed it needs to be able to be measured and maybe a questionnaire is needed to see what residents are doing already as a base level to measure improvement from. Action Clerk/M Samways/all to feedback.
	96.4	To note NALC offer of seminar on “Levelling up the environment through biodiversity net gain” This was noted.
	96.5	To note suggestion for a shared garden waste skip for resident brown bin waste and agree response/action. This was discussed however agreed that not possible due to restraints of manning and controlling loading.
	96.6	To note JPLG action re Sibson flight activity and a request for PCs to write to MP and note further activity. Cllr Boyce has written to Sibson and it is agreed that there are areas that they should not be in but there is also activity to catch up on in terms of pilot training/flight school. Residents are still urged to monitor and record it and report it to their MP and the Airfield. The PC agreed to write to Sibson and MP too. Action Clerk
21/97	FOOTPATHS, RIGHTS OF WAY, VERGES	
	97.1	To review works list from meeting with James Collingridge, PCC, re verges and review actions outstanding. The update has been circulated and noted. The HGV signs are thought to be in place now and some pot holes in Maffit and Helpston Roads repaired. Other line markings etc are scheduled. Some actions regarding converting to parking are not viable.
	97.2	To note complaint re pavement half blocked in Main St. and resolve response This was discussed and it was decided to tackle verbally via the landlord initially. Action N Boyce
21/98	ALLOTMENTS AND PARISH LAND	
	98.1	To note renewals of tenancies for Ailsworth garden allotments all complete and resolve decision regarding latest one. The Clerk said all allotments are renewed and paid. It was agreed to let the remaining applicant the whole plot to the one person in their name only. Action Clerk
	98.2	To note PCC informed of tree stumps and will now look over them as part of other checks.

Signed by Chairman _____

		This was noted as an informal check only by PCC and Councillors must also check them regularly for any problems. Action Councillors	
	98.3	To note rent received from New Close and Station Road field allotment holders. This was noted.	
21/99	LOCAL GROUPS		
	99.1	To note thank you received from Nene Park Trust for recent donation. This was noted. Feedback from the recent operational meeting was given with the plans for the revised Woodlands/sports pavilion requested as one plan to comment on by CPC.	
	99.2	To decide on use of room/rent for the Chapel as a donation or payment. It was decided to request an invoice from the Chapel to enable correct payment for its use. Action Cllr Pickett	
	99.3	To note request to consider donation to the First Responder team and agree. It was resolved to donate £300 for equipment on completion of the application. Action Clerk	
	99.4	To note update from Platinum Jubilee event group, circulated and resolve any queries or expenditure. The update was noted and the current status of donation outstanding investigated. Action Cllr Perkins	
21/100	ROAD SAFETY WORKING GROUP		
	100.1	To receive and note update and feedback from Road Safety working group and agree any actions/expenditure, including new MVAS and start of Speedwatch. It was noted that training is starting soon. A quote for a new pole and MVAS is awaited. An order now for the MVAS will be checked. Action Clerk	
21/101	PLANNING : THE LATEST APPLICATIONS AND RESPONSES TO NEW ONES WERE RESOLVED AS FOLLOWS;		
	101.1	21/00791/HHFUL proposed 2 storey rear extension and garage extension to the front at 27 Maffit Road. Response sent. Awaiting decision.	
	101.2	21/01234/CTR pollard Willow and trim hedge, fell Fir tree and remove branches of Ash at 55 Main St. Awaiting decision.	
	101.3	01192/HHFUL/LBC s/s rear extension with replacement windows and front door with porch at 49 Main St, deadline extension requested Response sent. Permission granted.	
	101.4	New: 21/01555/CTR Willow to repollard, Plum to reduce in height, Plum to reduce in height and Laburnum to prune at 50 Main St. Deadline 26 th October 2021. No objections to be sent. Action Clerk	
	101.5	To note communication from Society of Model Engineers for new site, circulated, and resolve response. It was decided that there is no suitable piece of land or area. Action Clerk	
21/102	COMMUNICATIONS/WEBSITE/FACEBOOK, TRIBUNE AND PARISH NEWS To agree any new communications and entries sent. An entry in the latest Tribune was done. Nothing more was agreed.		
21/103	CLERK REPORT/COMMUNICATION a) To note next CAPALC Peterborough Parish Forum date 19th November 2021, 10.30 to 11.30am This was noted.		
21/104	ORDERS FOR PAYMENT; The following payments to be made were agreed as follows;		
	104.1	Clerk pay £272.16 plus home office £27 - PAYE £40.20 payable 31/10/21	£258.96
	104.2	Clerk extra hours Sep/Oct	£60
	104.3	Reimburse ink shared pm J Rice paid Oct	£5
	104.4	J Rice mileage Sep	£9.90
	104.5	CGM invoices 242267 and 242483	£186 and £372
	104.6	Chapel payment	tbc
	104.7	Employer HMRC payment October to be deducted from salary	£40.20
	104.8	Reimburse Clerk for Avast security package and wreath	£59.99/ £30
	104.9	Nature recovery project re-imburse M Stalley	£161.28
	104.10	Donation to village First Responder Team	£300
	104.11	Receipts/ transfers. Allotment rent since last meeting including £567 and £150 field allotment rent.	£949.59
21/105	DATE OF NEXT MEETING The next Parish Council meeting is on 15th November 2021 at 7.30pm venue Chapel unless notified otherwise.		

Signed by Chairman _____