

# MINUTES OF THE MEETING OF AILSWORTH PARISH COUNCIL

ON MONDAY 2<sup>ND</sup> AUGUST 2021 AT 7.30PM

Held at the Cedar Centre, Castor due to meetings returning to face to face and with some Covid-19 restrictions still in place.

Present were Councillors Dr M Ellershaw (arrived 8.15pm, item 56) Mr S Langston-Jones, Mr R Moon, Mrs A Perkins, Mrs J Pickett, Mr J Phillips (arrived 8.10pm, during public time) Mr M Samways

Clerk Miss J Rice.

Members of the public Mr J Hodder plus Mr J Elson and Mr M Stalley (Nature Group), Mrs C Ingram, Mrs S Edwards, Mr T Treharne

21/53	<b>APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk.</b> City Councillor S Farooq sent apologies and Cllrs Ellershaw and Phillips for being late to the meeting.
21/54	<b>DECLARATIONS OF INTEREST</b> <b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> <b>Reminder to members to update their register if necessary.</b> (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable <i>Pecuniary</i> Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Mr S Langston Jones declared a pecuniary interest in item 64.5.
21/55	<b>PUBLIC PARTICIPATION</b> <b>Arrangements were made for the public to join the meeting in person if there is room according to any Covid restrictions still in place. A max of 15 minutes was permitted for members of the public to address the meeting on any item on the agenda - this was extended in view of the number of comments.</b> Members of the public and neighbours summarised their concerns about the planning application for 27 Maffit Road, in terms of impact on many mature trees and wildlife, reduction of light due to proximity and oppressive and overbearing size/height and loss of privacy due to new windows. They also raised concerns about the shared drainage and capacity to cope with foul sewage that Anglian Water has commented on. One resident asked if Councillors have visited the property. The Chairman responded to say visits stopped during Covid but the Councillors knew the property and had the plans – the resident welcomed a visit as it can be done outside if there were more questions after the meeting. Mr J Hodder mentioned that there is no reference to the Ailsworth Neighbourhood Plan or Peterborough Local Plan in the application and there are sections that might not meet the requirements of the plans in terms of being sympathetic to neighbours and consistency of scale and style – the Conservation Officer has commented about the variety of roof lines/pitches. The members of the Re-wilding Nature Recovery Working Group updated the meeting on progress at the recreation ground. They have had expert advice about mowing the long grass for best results and quotes are being obtained for this to do asap. They asked the Council for authority to spend money on this. It would be offset against savings made on obtaining free tree stumps and seeds. They have managed to get 30 free trees from the Queen's canopy project and wondered about planting an Oak tree for marking this occasion. They will also do explanations for residents on the cutting regime. The Council thanked them for their work and input.
21/56	<b>MINUTES OF THE LAST MEETING (previously circulated)</b> <b>To confirm as correct the record of the minutes of the annual meeting held on Monday 28<sup>th</sup> June 2021 and Chairman to sign.</b> The minutes were agreed as a true record and duly signed.
21/57	<b>REPORT FROM NEWLY APPOINTED WARD COUNCILLOR S. FAROOQ, if available.</b> The Clerk reported Cllr Farooq is unavailable and will attend the next meeting in September.
21/58	<b>GOVERNANCE AND FINANCE</b>
58.1	<b>To note bank account statement and reconciliation to date (including quarterly internal check) and quarterly financial report against budget and resolve any queries, herewith.</b> The Clerk went through the quarterly report previously circulated and there were no questions or concerns raised. It was noted that the current bank statement of £17135 includes the £1050 grant from Langdyke Trust/Milton Estate and the payments for July are still to be taken out. The savings accounts remain the same at £25399.26.
58.2	<b>To note costs to switch to .gov.uk email accounts and resolve way forward.</b> The Clerk had circulated the costs quoted by the web provider to handle the gov.uk email accounts via gmail. There were concerns raised about this method and more technical detail felt needed on how it works before agreement. <b>Action Clerk to find out and Cllr Moon to advise.</b> The agenda item on Planning was agreed to be done at this point.

	<b>58.3</b>	<b>To note business term deposit term ends 16<sup>th</sup> August 2021 and resolve action to invest.</b> The Clerk stated some similar fixed bonds for very slightly higher interest but they were with unknown providers. It was resolved not worth moving the existing bond for now and to renew for 1 year, not 2, this time to see what happens with the economy. <b>Action Clerk</b>
	<b>58.4</b>	<b>To note information required by Came and Co Insurance re building etc</b> The Clerk explained the insurance company needed information on construction and value of any building ie war memorial/bus shelter. A photo has been sent and an enquiry will be sent about the change in premium if cost to rebuild is reduced. <b>Action Clerk</b>
<b>21/59</b>	<b>PARISH PROJECTS</b>	
	<b>59.1</b>	<b>To receive update from the Re-Wilding Working Group and resolve any issues and agree expenditure to progress further.</b> The Council agreed to expenditure of up to £300 plus vat depending on quotes being received including one from CGM if arrives in time for the cutting of the grass now and in approx. April. It was difficult to know regular costs of cutting by CGM as no bills have been received this financial year to date despite twice chasing them. The project budget is still there for the Nature Recovery Plan and £1000 agreed last meeting is still unspent. <b>Action Clerk and Rewilding/NRP Group</b>
	<b>59.2</b>	<b>To note form submitted to Langdyke Trust (LT) for autumn/winter project ideas and receive feedback from recent meeting with Chairman of LT and resolve any further action. To note Zoom event 3/8/21.</b> It was noted that Mr M Stalley had completed the form for their project ideas and the Clerk had submitted it for the Langdyke summary of Parishes action in time for the meeting on 3/8/21. It was further noted that Cllr Ellershaw had recently met with Richard Astle from the Langdyke Trust and told there is a new pot of money being granted to the whole group for project staff and there could be more available for Parishes for specific things required and requests can be submitted any time.
	<b>59.3</b>	<b>To review progress with Nominating an Asset of Community Value process, circulated and resolve action.</b> The Clerk reported she had informed those for whom submissions will be made as assets of community value and got photos. She will continue with the process. <b>Action Clerk</b>
	<b>59.4</b>	<b>To resolve heritage list assets to include.</b> Cllr Pickett asked everyone to think of historical interest assets to be included on the list, such as specific features, footpaths, pieces of land, particular houses/buildings to be included on a list organised by PCC's, Daniel Worley. Cllr Perkins agreed to consult the 5 Parishes Journal. Clerk will resend the information from PCC. <b>Action Cllr Perkins/All</b>
	<b>59.5</b>	<b>To review litter picking event</b> It was noted that the suggested date of 31/7/21 was not possible due to restrictions in place still. It was agreed that the Clerk will contact CPC and T Blackmore about a future date and hopefully in school holidays or to be added to joint meeting agenda. <b>Action Clerk</b>
<b>21/60</b>	<b>JOINT COMMUNITY ACTION PLAN/NEIGHBOURHOOD PLAN/JOINT PARISH LIAISON GROUP (JPLG)</b>	
	<b>60.1</b>	<b>To agree the draft summary of the JPLG meeting held on 23 June and the draft amendments to the Joint Community Action Plan. (C/F). These were agreed and adopted. Action Clerk to upload to website.</b>
	<b>60.2</b>	<b>To review joint meeting actions for APC and resolve action needed including an update from the Climate Action Group and a review of the non-housing policies in the Neighbourhood Plan, item 7.3 of notes.</b> Following the recent meeting, the Climate Action Group are circulating some policies and ideas to use. It was noted that Councillors need to review the non-housing policies for the next joint meeting on the new date of 30/9/21. <b>Action All</b>
<b>21/61</b>	<b>FOOTPATHS, RIGHTS OF WAY, VERGES</b>	
	<b>61.1</b>	<b>To receive update from James Collingridge, PCC, re verges, hedge ownership and parking actions and resolve further action. Hedge cutting on Peterborough Road reported and actioned.</b> The Clerk had not received an update and will chase this up. It was noted the hedge has been cut and is being cut again. Parking on Main St needs to be added to the list if not already. <b>Action Clerk</b>
<b>21/62</b>	<b>ALLOTMENTS AND PARISH LAND</b>	
	<b>62.1</b>	<b>To note Station Road field allotment tenant will review farmer ploughing to edge and "open field" policy adopted.</b> It was noted that following a request to the tenant, the fields will not be ploughed to the edge allowing walkers and riders to access the fields and this open field approach was re-iterated by the tenant. It was noted that there has been other interest in the use of the land and this will be reviewed in conjunction with plans to develop the recreation ground area.
	<b>62.2</b>	<b>To note gate and posts at New Close field allotment mended.</b> Cllr Langston Jones reported meeting the contractor and new posts being installed and the gate being reset.

		The new meter reading has been taken.
	<b>62.3</b>	<b>To receive and note feedback from allotments site inspection and agree any action needed.</b> Cllr Moon had inspected and sent comments. The possibility of potato blight will be communicated. The tap issue can be resolved with filling a butt with a hose to water from the butt. The untended plot will be addressed by September and adjoining tenant informed. <b>Action Clerk/Councillor</b>
	<b>62.4</b>	<b>To resolve design and order for signs for recreation ground if email address agreed.</b> The design of the sign has been agreed now and after email address changed it will be ordered. <b>Action Clerk</b>
	<b>62.5</b>	<b>To receive ideas /options and resolve a way forward for recreation ground improvements, to follow.</b> Cllr Perkins had circulated some ideas from a sub group before the meeting. It was resolved that the group will meet again to suggest an action plan and bring it to the September meeting and to allow a longer session on the agenda to discuss and agree. <b>Action Recreation Ground Sub Group Cllrs</b>
	<b>62.6</b>	<b>To review rent cost for garden allotments and resolve costs.</b> It was resolved that the rent can remain the same as water/hedge costs are covered.
<b>21/63</b>	<b>ROAD SAFETY WORKING GROUP</b>	
	<b>63.1</b>	<b>To receive and note update and feedback from working group. To note email sent regarding roundels on Helpston Road and Peterborough Road. To note request for help with new camera position.</b> It was noted that a meeting with M Brooker from PCC Highways is arranged to discuss the MVAS and also that the roundel will soon be done following support for action. <b>Action Cllr Perkins and Pickett</b>
	<b>63.2</b>	<b>To agree actions in respect of inaction by Peterborough City Council (PCC) to move the agreed measures forward, including expenditure for new 20mph bin stickers.</b> It was agreed by all that the bin stickers are not an issue in terms of the new speed limit. No more action was agreed in respect of the other measures - representation has been made recently.
<b>21/64</b>	<b>PLANNING APPLICATIONS previously circulated. Parish Council responses were agreed to new applications and others noted as follows;</b>	
	<b>64.1</b>	20/01026/FUL Construction of dual use cycle/pedestrian path and associated earthworks from Sutton village across the meadows to the Nene Valley Railway station at Stibbington including cattle grids, a new 3m wide timber cycle/footbridge over field drain and new flight of steps with wheeling channel to the across the River Nene. Deadline 18/2/21. <b>Permission refused.</b>
	<b>64.2</b>	21/00421/FUL Temporary change of use of ground floor from vacant dwelling to storage for retail use – retrospective at 109 Peterborough Road. Situation update on this and buildings work on shop requested and received – still some outstanding conditions to be discharged, circulated. It was noted that the applications seem to be being dealt with together - the building work and temporary shop. The architect has spoken to the Chairman and Vice Chairman to explain some of the ongoing problems and halt in proceedings that he cannot seem to progress with the applicant. The site visit requested by the Parish Council will be chased again. <b>Action Clerk</b>
	<b>64.3</b>	21/00688/HHFUL single story rear extension at 5 Maffit Road, deadline 30/6/21. Response sent, awaiting decision.
	<b>64.4</b>	21/00503/HHFUL external wall insulation to outside walls at 9 Main St, deadline extended to 29/6/21. Response sent, <b>permitted 20/7/21.</b>
	<b>64.5</b>	21/00779/HHFUL demolition of garage and outbuildings. Build s/s/side extension and 2 storey rear extension, erect replacement porch and detached garage at 9 Maffit Road, deadline 13/7/21 extended to 27 <sup>th</sup> July with revised application, deadline requested. It was agreed that there were no objections to this application. <b>Action Clerk to send</b>
	<b>64.6</b>	21/01030/CTR fell conifer at 33 Helpston Road, deadline 27/7/21, extension requested. Response needed. It was agreed that there were no objections to this application. <b>Action Clerk to send</b>
	<b>64.7</b>	21/00791/HHFUL proposed 2 storey rear extensions and garage extension to the front at 27 Maffit Road. Deadline 15/7 extension requested. The Councillors agreed to the Conservation Officer comments on roof lines, poor design and the detrimental effect on neighbours due to the size and proximity of the extension and garage plus not meeting the requirements of the Neighbourhood Plan or Local Plan. Concerns were raised over the expected loss of trees even though it stated no loss of trees, there were other possible inaccuracies in the application and so it was thought it needs to be pointed out that the trees need protecting. The foul sewage drainage capacity needs checking out too. <b>Action Clerk to send response along these lines.</b>
	<b>64.8</b>	<b>Helpston Neighbourhood Plan consultation until 12/8/21. Resolve any response.</b> The Clerk had not circulated this and so it will be done asap and any comments sent by the deadline. <b>Action Clerk/Cllrs</b>

21/65	<b>COMMUNICATIONS/WEBSITE/FACEBOOK, TRIBUNE AND PARISH NEWS</b> <b>To agree communications and entries by deadline for Sept/Oct Village Tribune</b> Cllr Samways agreed to write an article that can be used for both the Village Tribune and Parish Magazine, deadline 13/8/21 to include the recreation ground and consultation with residents over ideas for development of the land/area. <b>Action Cllr Samways</b>		
21/66	<b>CLERK REPORT/COMMUNICATION</b> a) <b>Tennis Club project plans event on 18/8/21 4-7pm, information circulated.</b> This was noted and has been advertised on Facebook. b) <b>Local Energy Advice Partnership (LEAP) project re-started, information posted on FB.</b> This was noted. c) <b>Chapel future unclear. Bench at front to be relocated to green.</b> It was noted that the Chapel will be available for use from September onwards until it is known what its future is. The bench will possibly be relocated to the green if ownership and agreement can be established.		
21/67	<b>BOUNDARY COMMISSION CONSULTATION</b> <b>To review correspondence in respect of the changes and agree PC response.</b> It was agreed that the Council supports the Boundary Commission review and a response will be submitted although it could be too late now as the deadline is 2/8/21. Individual responses had been encouraged by the Clerk and Chairman prior to the meeting.		
21/68	<b>ORDERS FOR PAYMENT; Payments were agreed to be made as follows;</b>		
	68.1	Clerk pay £272.16 plus home office £27 - PAYE £28.20 payable 31/7/21 and 31/8/21	£270.76 and tbc
	68.2	Reimburse Zoom subscription and ink shared pm J Rice paid June, July and August	£11.73 and £15
	68.3	J Rice mileage June, July	£20.70
	68.4	Future CGM invoices – have been chased up twice	tbc
	68.5	Employer HMRC payment, deducted from clerk salary, July and August	£28.20 and tbc
	68.6	New signs for the recreation ground	£103.20 less delivery if collected
	68.7	Cedar centre hire charges 28/6/21, 2/8/21 and share of 30/9/21	£60
	68.8	Domaine renewal not paid previously due to gov.uk	£8.34
	68.9	<b>Receipts/ transfers.</b> Nature Recovery donation from Fitzwilliam Estate received	£1050
21/69	<b>DATE OF NEXT MEETING</b> It was noted that the next Parish Council meeting is on 20 <sup>th</sup> September 2021 at 7.30pm venue is The Methodist Chapel. Joint PC informal meeting now on 30 <sup>th</sup> September 2021 at 7.30pm in Cedar Centre.		