

# MINUTES OF THE MEETING OF AILSWORTH PARISH COUNCIL

ON MONDAY 28<sup>TH</sup> JUNE 2021 AT 7.30PM

Held at the Cedar Centre, Castor due to meetings returning to face to face and with some Covid-19 restrictions still in place.

Present were Councillors Dr M Ellershaw, Mr S Langston-Jones, Mr R Moon, Mrs A Perkins, Mrs J Pickett Clerk Miss J Rice.

Members of the public 3: Cllr N Boyce (Chairman, Castor Parish Council), Mr J Hodder, Mr J Elson (Nature Group)

21/35	<b>APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk.</b> Apologies were received from Cllr Samways. Cllr Phillips was absent.	
21/36	<b>DECLARATIONS OF INTEREST</b>	
	<b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary.</b> (Members should disclose any personal, prejudicial or pecuniary interests in the business to be discussed and are reminded that the disclosure of a Disclosable <i>Pecuniary</i> Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Cllr Langston-Jones declared an interest in item 48.6.	
21/37	<b>PUBLIC PARTICIPATION</b>	
	Arrangements were made for the public to join the meeting in person if there is room according to Covid restrictions. A max of 15 minutes was permitted for members of the public to address the meeting on any item on the agenda. The members of the public were happy to wait until their item of interest to be invited to speak then.	
21/38	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
	<b>To confirm as correct the record of the minutes of the annual meeting held on Monday 24<sup>th</sup> May 2021 and Chairman to sign.</b> The minutes were agreed as a true record and duly signed by the Chairman.	
21/39	<b>MATTERS ARISING from previous meeting.</b> There were none.	
21/40	<b>REPORT FROM NEWLY APPOINTED WARD COUNCILLOR S. FAROOQ</b> Cllr Farooq did not attend the meeting and there was no report.	
21/41	<b>GOVERNANCE AND FINANCE</b>	
	41.1	<b>To note the AGAR audit notice of public rights to inspect the accounts is displayed and the period for inspection is from 14/6/21 to 23/7/21.</b> This was noted. There had been no requests for information to date.
	41.2	<b>To note bank account statement and reconciliation to date and check quarterly financial report sufficient. Invoices signed.</b> It was agreed that a quarterly finance report against budget is sufficient and the Chairman will sign the invoices. A quarterly internal check will still also take place. <b>Action Clerk</b>
	41.3	<b>To note email accounts .gov.uk with PCC request logged and agree expenditure to create new ones.</b> The Clerk explained the drawn out process to date of getting the one gov.uk account held by PCC and adding more accounts for Councillors. Costs will be obtained and a report submitted for approval. <b>Action Clerk</b>
21/42	<b>PARISH PROJECTS</b>	
	42.1	<b>To receive and note notes of Re-Wilding Working Group meeting and resolve any issues.</b> Mr J Elson reported that the wild area is growing well and there has been positive feedback from residents and no complaints. Suggestions were taken from the recent Climate Action Group meeting there and will be considered. It was agreed that a form to request free trees/coppice pack from the Woodland Trust will be submitted by a member of the group for a small, wooded area on the Recreation Ground. Other ideas on more benches and trees were discussed and agreed to be investigated with a budget of £1000 for rustic, story-telling seating resolved. Costs for trees to be brought back to the next meeting. PECT contact to be provided by Cllr Boyce. <b>Action WG members</b> Information on a trim trail will also be sought and brought back to the meeting. <b>Action Cllr Perkins.</b> An overall future development plan for the Recreation Ground will be needed before more can be done. The situation regarding removal of the shelter has not progressed and will be chased. <b>Action Clerk</b>
	42.2	<b>To receive update from Langdyke Trust project ideas and resolve any further action.</b>

Signed by the Chairman \_\_\_\_\_

		Cllr Ellershaw is meeting with Richard Astle soon and will enquire re the £2500 grant available from Fitzwilliam Estate. The Clerk has a form to be completed to update the group on progress and actions and any resources needed. <b>Action Clerk to send to Cllr Ellershaw and Cllr Pickett for completion.</b>
	<b>42.3</b>	<b>To review progress with Nominating an Asset of Community Value process, circulated and resolve action.</b> The Clerk stated she has not had time to do these forms for each one. Help from Cllr Shaw will be sought. Just the buildings will be done for now ie both shops, Chapel and Medical Centre. <b>Action Clerk.</b> There is also a Heritage Asset list to be completed and a briefing on 7/7/21 about it that Cllr Pickett will attend. A working party with Protect Rural Peterborough may look at the list afterwards. <b>Action Cllr Pickett.</b>
<b>21/43</b>	<b>JOINT COMMUNITY ACTION PLAN/NEIGHBOURHOOD PLAN/JOINT PARISH LIAISON GROUP (JPLG)</b>	
	<b>43.1</b>	<b>To receive feedback from JPLG and resolve any issues to carry forward.</b> The action plan will be checked and agreed at the next meeting. The notes of the last meeting were agreed. The Climate Change Action Group has requested suitable dates for a meeting and Cllr Pickett and Ellershaw will reply and agree a list of actions from the list produced for the meeting. A joint Parish Council policy statement is needed. <b>Action Cllrs Pickett and Ellershaw</b>
<b>21/44</b>	<b>FOOTPATHS, RIGHTS OF WAY, VERGES</b>	
	<b>44.1</b>	<b>To review notes from meeting with James Collingridge, PCC, re verges and review actions outstanding.</b> The list of actions was circulated and will be checked and confirmed and feedback to James sent. <b>Action Clerk</b>
<b>21/45</b>	<b>ALLOTMENTS AND PARISH LAND</b>	
	<b>45.1</b>	<b>To review tenancy agreement of Station Road field allotment ref footpaths around edge.</b> It was agreed that the margins should be maintained but it is not currently printed in the terms and conditions. Tenant to be advised for future tenancies. <b>Action Clerk</b>
	<b>45.2</b>	<b>To receive feedback on hedge ownership and resident's request to cut the hedge along Station Road in front of houses.</b> This is an action for PCC to establish ownership.
	<b>45.3</b>	<b>To review progress with New Close water/meter and issue with gate raised.</b> The new meter has been installed. A new gate post is to be installed by PCC and they will align the gate.
	<b>45.4</b>	<b>To receive and note feedback from allotments site inspection.</b> The inspection reported one allotment needing attention and this has been addressed and there is a plan in place.
	<b>45.5</b>	<b>To receive and note feedback from operational meeting with Nene Park Trust and resolve any issues.</b> The notes were circulated and feedback given. No real issues for APC however the parking will be monitored following increased charges at the paying car parks.
	<b>45.6</b>	<b>To note request to change address/contact name on title registrations to be sent to Land Registry.</b> The Clerk has prepared the forms and will sign up for an alert system for changes/approaches on land.
	<b>45.7</b>	To receive sign idea for recreation ground and agree expenditure and design. The Clerk had prepared a draft sign which was not fully available yet and it was agreed to circulate a draft and purchase one A2 and one A3 sign. Email address may need to be changed. <b>Action Clerk</b>
<b>21/46</b>	<b>DONATIONS TO LOCAL GROUPS</b>	
	<b>46.1</b>	<b>To note further information submitted in support of request for a donation from Cub and Scout Group and resolve response, circulated.</b> It was agreed to give £400 towards the equipment listed and for receipts/details to be provided. <b>Action Clerk.</b>
<b>21/47</b>	<b>ROAD SAFETY WORKING GROUP</b>	
	<b>47.1</b>	<b>To receive and note update and feedback from working group and agree any actions/expenditure, including new MVAS and start of Speedwatch when road markings repainted.</b> There are enough volunteers for Speedwatch and training will start soon. The pole and location for a new MVAS is still to be confirmed by Highways. <b>Action RSWG/Clerk to chase</b>
	<b>47.2</b>	<b>To note amendment orders placed for other measures and receive update on progress.</b> There are still outstanding actions and the traffic order being addressed, despite more chasing up by the Clerk and it was agreed to involve Cllr Farooq. <b>Action Clerk</b>

Signed by the Chairman \_\_\_\_\_

<b>21/48</b>	<b>PLANNING APPLICATIONS</b> previously circulated. The following Parish Council responses to new applications were agreed and others noted.	
	<b>48.1</b>	<b>20/01026/FUL Construction of dual use cycle/pedestrian path and associated earthworks from Sutton village across the meadows to the Nene Valley Railway station at Stibbington including cattle grids, a new 3m wide timber cycle/footbridge over field drain and new flight of steps with wheeling channel to the across the River Nene. Deadline 18/2/21. Decision pending. Referred to Planning Committee. Noted that decision is due on 29/6/21.</b>
	<b>48.2</b>	<b>21/00421/FUL Temporary change of use of ground floor from vacant dwelling to storage for retail use – retrospective at 109 Peterborough Road. PC response sent and decision pending.</b> The Parish Council is aware of the conflicting opinions and sensitivities surrounding this application and its progress. Its position is that it supports a shop in the village and will help the situation as and whenever it is appropriate to do so. An update on the discharge of conditions and progress on the works plus the temporary change of use application will be requested from the Planning Dept. <b>Action Clerk</b>
	<b>48.3</b>	<b>To note site visit due from Tree Services to review trees removed and replacements, plus note re tree stump safety.</b> The Clerk has requested replacements where possible and this is the Tree Services policy. The feedback on the stump left in Maffit Road is that it is safe and not now an issue. It was agreed that Councillors concur with this.
	<b>48.4</b>	<b>New; 21/00688/HHFUL single story rear extension at 5 Maffit Road, deadline 30/6/21.</b> It was agreed to send no objections to this application. <b>Action Clerk</b>
	<b>48.5</b>	<b>New; 21/00503/HHFUL external wall insulation to outside walls at 9 Main St, deadline extended to 29/6/21.</b> It was agreed to send no objections to this application. <b>Action Clerk</b>
	<b>48.6</b>	<b>New; 21/00779/HHFUL demolition of garage and outbuildings. Build s/s/side extension and 2 story rear extension, erect replacement porch and detached garage at 9 Maffit Road, deadline 13/7/21.</b> It was agreed to send no objections to this application. <b>Action Clerk</b>
<b>21/49</b>	<b>COMMUNICATIONS/WEBSITE/FACEBOOK, TRIBUNE AND PARISH NEWS</b> To agree communications and entries. No entry has been submitted for the most recent Village Tribune. <b>Action Cllr Samways</b> for the next issue to be agreed at the next meeting.	
<b>21/50</b>	<b>CLERK REPORT/CORRESPONDENCE</b> a) <b>To receive invite to Police and Crime Commissioner briefing on 21/7 6-8pm and agree attendance.</b> No-one was available to attend this. b) <b>To receive information on Energy Bill call for support and agree response.</b> This will be circulated for responses and the Clerk will respond. <b>Action All</b> c) <b>To receive information re Chapel future and agree a way forward.</b> The Clerk had spoken to the Chapel officers and they reported a lack of action and plan to open in the near future but will keep us updated. Meetings to continue at the Cedar Centre for the time being. The Clerk reported that she had received a letter of complaint from a resident about communication that the resident had received over the planning application and works associated with the paper shop, however it was decided not appropriate for the Parish Council to deal with. The resident could attend a meeting and report concerns in public time on the agenda item. The contents were noted and the Parish Council's impartial position confirmed.	
<b>21/51</b>	<b>ORDERS FOR PAYMENT; All payments were agreed to be made as follows; and ASAP DUE TO DATE OF MEETING</b>	
	<b>51.1</b>	Clerk pay £272.16 plus home office £27 - PAYE £4.40 payable 30/6/2021. £294.76
	<b>51.2</b>	Clerk extra hours May 10@£12 ph £120
	<b>51.3</b>	Reimburse Zoom subscription and ink shared pm J Rice paid May £3.91 and £5
	<b>51.4</b>	Reimbursement of SLCC subs share £40
	<b>51.5</b>	J Rice mileage May £10.35
	<b>51.6</b>	Future CGM invoice Tbc and chased up
	<b>51.7</b>	Donations as agreed at meeting £400
	<b>51.8</b>	Employer HMRC payment, deducted from clerk salary £4.40
	<b>51.9</b>	Wave water bill £82.51
	<b>51.10</b>	New gate post at New Close field £245
	<b>51.11</b>	<b>Receipts/ transfers.</b> None
<b>21/52</b>	<b>DATE OF NEXT MEETING</b> It was noted that the next Parish Council meeting is on 19 <sup>th</sup> July 2021 at 7pm or 7.30pm at the Cedar Centre, tbc	

Signed by the Chairman \_\_\_\_\_