

AILSWORTH PARISH COUNCIL

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; ailsworthcouncil@yahoo.co.uk

A G E N D A

Dear Councillors,

Due to the end of legislation permitting remote meetings, Councillors are required to physically attend the **Annual Meeting of the Parish Council** on **MONDAY 24th MAY 2021 at 7.30pm, or immediately after the Annual Parish Meeting, at the Cedar Centre, Castor** when the following listed business will be transacted. There are strict Covid-19 regulations still in place regarding social distancing and sanitising and you are required to adhere to the additional guidance that has been sent to you.

Members of the public can attend the meeting, however numbers are limited and if the hall gets to capacity (20 people), then you could be refused entry and required to stand outside.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

A G E N D A

21/17	TO ELECT A CHAIRMAN	
	Current Chairman to take nominations and votes to resolve a Chairman. Once appointed, the Chairman to sign the Declaration of Acceptance and chair this meeting.	
21/18	TO ELECT A VICE CHAIRMAN	
21/19	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
21/20	APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk and if accepted.	
21/21	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting in person if there is room according to Covid restrictions. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.	
21/22	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as correct the record of the minutes of the meeting held on Monday 19th April 2021 and Chairman to sign.	
21/23	MATTERS ARISING from previous meeting. Letter sent to Councillor Holdich. Update on Council email addresses.	
21/24	GOVERNANCE AND FINANCE	
	24.1	To review Financial Regulations, herewith, and resolve to adopt
	24.2	To review Standing Orders, herewith, and resolve to adopt
	24.3	To review independent finance internal control checker(s) and resolve who to carry out the checks
	24.4	To review Council's annual risk assessment, herewith
	24.5	To receive and note internal audit report and resolve any actions, circulated
	24.6	To approve AGAR Governance Statement
	24.7	To approve AGAR Accounting Statements, herewith
	24.8	To approve Certificate of Exemption, previously circulated
	24.9	Chairman and Clerk to sign the Governance Statement and Chairman to sign Accounting Statement
	24.10	To agree dates for public to exercise rights to inspect accounts
	24.11	Chairman and RFO to sign Certificate of Exemption and agree submission of forms to external auditor
	24.12	To receive finance report for month and resolve any queries, herewith.
	24.13	To note audit recommendation for bus shelter payee to confirm self employed
	24.14	To note audit recommendation that chapel payment for hire be on headed paper and resolve action/process
21/25	PARISH PROJECTS	
	25.1	To review progress with the Nature Recovery Plan/working group and resolve new terms of reference, draft herewith
	25.2	To receive and note recirculated logo and resolve to adopt.
	25.3	To receive and note Good Neighbours Rural Peterborough Memorandum of Understanding, circulated, and Chairman to sign.
	25.4	To review Nomination an Asset of Community Value process, circulated and resolve action.
21/26	JOINT COMMUNITY ACTION PLAN/NEIGHBOURHOOD PLAN	

		To receive and note the draft agenda and agree any more items, plus format possibly zoom	
21/27	FOOTPATHS, RIGHTS OF WAY, VERGES		
	27.1	To review feedback from meeting with James Collingridge, PCC, re verges, options and resolve action.	
21/28	ALLOTMENTS AND PARISH LAND		
	28.1	To note draft hire form for regular use of recreation ground by private individuals, herewith	
	28.2	To receive any feedback from Housing Association on resident's request to cut the hedge along Station Road in front of houses.	
	28.3	To note another revised quote accepted from Plumbweb to go ahead as a matter of urgency in replacing meter and chambers at New Close field following meeting with CPC Chairman and no sharing of work.	
	28.4	Allotments update; communication sent out	
	28.5	Feedback from NPT ventures and agree any issues to discuss at next meeting	
21/29	DONATIONS TO LOCAL GROUPS		
	29.1	To note reply sent to Queen's Platinum Jubilee group re donation	
	29.1	To note request for a £100 donation towards defibrillator and resolve response	
	29.2	To note request for a donation from Cub and Scout Group and resolve response, circulated	
21/30	ROAD SAFETY WORKING GROUP		
	30.1	To receive and note update and feedback from working group and agree any actions/expenditure, including new MVAS and start of Speedwatch.	
	30.2	To note amendment orders placed for other measures. Mirror in Helpston Road not deemed necessary.	
21/31	PLANNING APPLICATIONS previously circulated		
	31.1	20/01026/FUL Construction of dual use cycle/pedestrian path and associated earthworks from Sutton village across the meadows to the Nene Valley Railway station at Stibbington including cattle grids, a new 3m wide timber cycle/footbridge over field drain and new flight of steps with wheeling channel to the across the River Nene. Deadline 18/2/21. Decision pending.	
	31.2	20/00173/TRE T2, T3 and T4 Lime trees to remove at The Limes, 3 Helpston Road. Deadline 12/3/21, asked for extension to 16/3/21, response sent. Permitted.	
	31.3	20/00032/HHFUL re-consultation as width of 2 story rear extension is reduced and window repositioned. Deadline 23/3/21. Notification that it has gone to Planning Committee. Permitted.	
	31.4	21/00304/HHFUL 2 storey rear extension at 24 Helpston Road. Deadline extended to 20/4/21. Permitted.	
	31.5	21/00419/CTR apple tree pruning at 47 Main St, deadline extended to 20/4/21. Permitted.	
	31.6	21/00512/CTR various tree works at 9 Maffit Road, deadline 29/4/21. Permitted. Tree Officer in contact.	
	31.7	21/00421/FUL Temporary change of use of ground floor from vacant dwelling to storage for retail use – retrospective at 109 Peterborough Road. Resolve PC response.	
	31.8	Previous application for tree removal by PCC, representation by residents and discuss and resolve tree replacement request, communication circulated.	
21/32	COMMUNICATIONS/WEBSITE/FACEBOOK, TRIBUNE AND PARISH NEWS To discuss and agree entries and if other communications needed. Resolve to invite S Farooq to a future meeting. Great British Spring Clean 28/5 to 13/6, with CPC?		
21/33	ORDERS FOR PAYMENT; To note and agree payments/ transfer to be made as follows;		
	33.1	Clerk pay £272.16 plus home office £27 - PAYE £4.20 payable 31/5/2021.	£294.96
	33.2	Reimburse Zoom subscription shared pm J Rice paid April	£3.91
	33.3	Reimburse J Rice ink cartridge subs share paid April and stationery share paper/files	£5, £2.84 and £5.21
	33.4	J Rice mileage April	£9.90
	33.5	Chapel rent	tbc
	33.6	GNS subscription	£518
	33.7	New meter/chamber	£390.77
	33.8	Internal audit fee	£150
	33.9	Domain name renewal, tbc	£8.34
	33.10	Future CGM invoice	tbc
	33.11	Donations as agreed at meeting	tbc
	33.12	Cedar Centre booking fee	£27
	33.13	Aragon tree services/works	£118.34
	33.14	Receipts/ transfers. Precept and grant from PCC	£6000
21/34	DATE OF NEXT MEETING To note that the next Parish Council meeting is due on 21 st June 2021 however tbc as Clerk not available. Resolve new date or minute taker		

