

MINUTES OF THE AILSWORTH PARISH COUNCIL MEETING

ON MONDAY 18th JANUARY 2021 AT 7.30pm

(Held by Zoom video conferencing due to the ongoing pandemic and restrictions on meeting in person)

Present were Councillors Mrs J Pickett (Chairman) Dr M Ellershaw (Vice Chairman), Mr M Samways, Mr R Moon, Mrs A Perkins, J Phillips at 8pm

Clerk Miss J Rice.

Members of the public 4: Cllr N Boyce (Chairman, Castor Parish Council), Mr J Hodder, City Council Leader Cllr J Holdich, N Warnock, Census Engagement Manager, PCC

20/146	APOLOGIES FOR ABSENCE	
	The Clerk received and accepted apologies from Cllr Phillips regarding the first part of the meeting due to work commitments.	
20/147	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests (pecuniary, personal or other) in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business). Cllr Samways declared an interest in item 157.1 planning application and did not take part in the discussion.	
20/148	PUBLIC PARTICIPATION	
	A maximum of 15 minutes is permitted for members of the public to address the meeting. Zoom meeting details were published on the agenda and on the website. Nicola Warnock attended the meeting to share information on the Census 2021. N Warnock gave a slide presentation on the Census process for this year. Census Day is 21/3/21 and it is a mainly online process this time, with facilities to do it by phone or post if preferred. There will be help available and a helpline live from 2/2/21. Households will shortly get a postcard and then a pack 2 weeks later. She would like communities to assist in the communication and encourage all residents to take part, recognising the importance of this survey. Latest date to complete is 4/5/21. There are temporary jobs on offer which will be shared. All residents can follow the Facebook page for more information @census2021 and an entry will go in the Village Tribune. Also, the local covid newsletter group should be contacted to possibly put it in there plus facebook pages and website. Action Clerk/N Warnock to liaise. Cllr Holdich explained that it is a very demanding time for all City Council staff.	
20/149	MINUTES OF THE LAST MEETING on 21st December 2020 (previously circulated)	
	The minutes of the meeting were agreed as a true record and will be signed when the pandemic allows. Action Clerk/Chairman	
20/150	MATTERS ARISING: The following items were reported as an update. Link to Castor NP has been put on the website. Potholes in Helpston have been reported. Food van planned for village is postponed due to lockdown.	
20/151	RECREATION GROUND/VILLAGE GREEN/BUS SHELTER	
	151.1	To note confirmation sent to PCC to re-home the "shelter" in spring if possible. The Clerk has confirmed to PCC that the "shelter" is available for any other group/park to have. The recreation ground will be reviewed with a view to renovate the play equipment and other areas. Action Cllrs.
	151.2	To note hedge cutting to take place around recreation ground and allotments in Jan/Feb. The Clerk confirmed that the hedge cutting is booked in for the same price.
	151.3	To note tree survey by PCC requested. The Clerk confirmed that a quote for the tree survey is a lot higher than last year and will be queried before confirming.
20/152	VILLAGE GROUPS, COMMUNITY ENGAGEMENT AND JCAP	
	152.1	To note and resolve to agree or not grant application from school for laptops/tablets resources for greater online provision during pandemic. Plus old laptop wiped and donated. The Councillors voted unanimously to award a grant toward the provision of laptops as per the application. The amount will be £850 as per the remainder of the budget and as requested. It was further agreed to donate the old Council laptop once cleared of data as required. Action Clerk
	152.2	To receive update on works at the village shop and agree any help needed. Cllr Perkins confirmed she continues to liaise with Leila and provide support where possible. Works are continuing slowly due to weather conditions.
	152.3	To agree JCAP and JPLG actions as per Mr Hodder's email, C/F from previous meeting. All Councillors agreed to the revised JCAP and JPLG actions circulated by J Hodder. Any agenda items for the next joint meeting to be confirmed to him also. PCC need to be told the NP website has ceased so that links can be corrected on their site. Action Clerk

	152.4	To receive feedback on Good Neighbours Trust - Rural Peterborough – and agree any action from APC required. The Clerk confirmed that the volunteer drivers opportunity is now ceased. Information on the Good Neighbour Scheme will be sent from the Co-Ordinator to all Clerks but no further action is required.
	152.5	To agree next steps on forming of new Traffic Working Group if Castor CPC agreed to it. Cllr Boyce confirmed that Castor PC agreed to the setting up of a new “Task and Finish Road Safety Working Group with at least one Councillor on the group. It was agreed to approach the volunteers for the Speedwatch scheme and others who had shown an interest to form the group. The APC Councillors agreed to rotate the attendance of a Councillor involved in the group. Action Clerk
	152.6	To note community grant applied for, as recommended by Cllr Boyce. The Clerk said she had made enquiries but had had nothing confirmed. Action Clerk to chase
	152.7	To note Climate Change new group formed and receive update. It was confirmed that a new, village Climate Change Group has been formed, and an update from A Nash stated that at present just the individual energy footprints were being looked at. It was recognised that this needs to have Parish Council involvement too and it will be put on the joint meeting agenda and the group approached. Action J Hodder/Clerk
20/153	FOOTPATHS, RIGHTS OF WAY, VERGES AND SPEED CONTROLS	
	153.1	To receive update on speed restrictions taking place in Helpston Road, Station Road and discuss possible purchase of new VAD as per details circulated. The Clerk confirmed that she now gets regular updates from Highways since chasing action more. Some old 30 signs have been sorted but the roundels need doing still. The white gate has been installed on Helpston Road however the Clerk had pointed out that it was not what was ordered, or where. It was agreed to wait until the new group is formed and/or the old flashing sign is replaced by PCC before ordering a new one. Action Cllrs to check and report back before Clerk queries with PCC
	153.2	To receive any further feedback from Lee Moore/PCC on footpaths/parking in Main St. and agree any actions. Cllr Ellershaw will contact Lewis Banks about progressing this with some photos asap. Action Cllr Ellershaw
	153.3	To review Station Road verges etc and agree actions if necessary. The issue of verges in Maffit Rd was raised by a resident and the use of large stones to protect them, this is discouraged. Some are there as passing places in narrow roads. Station Road verges are damaged mainly due to the wet weather, but NPT are aware and will contact the tenant. It is thought most verges recover but some action to protect them further may be necessary. This will be reviewed.
20/154	PARISH LAND AND ALLOTMENTS	
	154.1	To note update on water meter and water bill from CPC and agree appropriate action. It was reported that the meter was is to be removed when conditions improve, the meter read and then a usage bill confirmed. The meter may be repositioned and the possibility of a remote reading opportunity, will be investigated to avoid this happening again. Action Clerk to liaise with plumber and CPC
	154.2	To note New Close Field allotment rent paid and tenancy due in September, advert March 2021. The Clerk confirmed that the tenancy will be advertised in March. Action Clerk
20/155	PROJECTS	
	155.1	To agree list of Nature Recovery Plan projects/actions. Cllr Samways confirmed that the project and actions need to be confirmed in conjunction with Langdyke Trust/M Horne. There is an update meeting in February and Ailsworth has not got actions for spring to put forward as yet. This will be C/F to the February meeting. It was agreed that some residents would be approached to see if they were interested in being involved as some Councillor capacity is reduced due to the lockdown. Cllr Ellershaw will circulate a draft list of ideas. Action Clerk/Cllr Pickett
	155.2	To review position with Council logo and agree plan of action, C/F Cllr Phillips will circulate the draft with letterhead this week. Action Cllr Phillips
20/156	GOVERNANCE AND TRAINING	
	156.1	To review decision to use own email addresses for Councillor business, considering FOI requests. Cllr Moon attended Councillor training and it was strongly recommended that Councillors have council email addresses for Council business for GDPR/FOI purposes. This has been raised before and not agreed however a majority voted in favour this time and agreed that .gov.uk addresses be further investigated as a first choice. Action Clerk
	156.2	To receive and agree revised standing orders as amended by NALC – to follow. It was agreed that this will be carried over to the next meeting. Action Clerk
20/157	PLANNING APPLICATIONS previously circulated were discussed/noted/agreed.	

	157.1	20/01644/HHFUL proposed 2 storey side extension and conversion of loft house to include dormer windows at 43 Normangate. It was agreed to send "no objections". Action Clerk
	157.2	20/01625/CTR to reduce a Sycamore tree on front drive to the previous pruning points at 48 Main St. no objections sent – permitted 13/1/2021 – this was noted.
20/158	FINANCE/BUDGET	
	158.1	To receive and note monthly bank reconciliation and finance report, herewith. The Councillors noted the report and had no comments.
	158.2	To receive, note and resolve to agree final budget/precept figures with burial ground figures for 2021. The Clerk had circulated the budget which had altered slightly due to burial fees being slightly less than anticipated. The precept/grant amount remained as the previously reduced figure of £12000 from £14050 overall but this translates to more of a reduction in the net parish precept part. Forms to be sent. Action Clerk
	158.3	To note new bank account opened and update on current account switch. The Clerk confirmed the new account was open and she was in the process of closing the Santander one. Online payments will now be authorised by 2 signatories before they are processed.
20/159	CLERK REPORT a) To note new "kick start" fund available for Armed Forces Community new projects, circulated. The Clerk explained this new grant available and it was agreed that Cllr Pickett will approach a local Ex-Serviceman. Action Cllr Pickett	
20/160	ORDERS FOR PAYMENT	
	The following payments were agreed to be made;	
	160.1	Correction to ICO subscription payment reduced by paying by DD £35
	160.2	HMRC employer tax £18.80
	160.3	Clerk pay £266.72 plus home office £27 - PAYE £ payable 31/1/2021 £274.92
	160.4	Reimburse Zoom subscription shared pm J Rice paid December £3.20
	160.5	Reimburse J Rice ink cartridge subs and shared per council pm J Rice paid December £4
	160.6	J Rice mileage Nov/December £19.80
	160.7	Water bill CPC tbc £tbc
	160.8	Tree survey by Aragon £488.06 tbc
	160.9	Grant payment to the school £850
20/161		Receipt noted as follows; New Close allotment 2 nd instalment paid Receipts £150
20/162	DATE OF NEXT MEETING It was agreed that the date of the next remote meeting is Monday 15th March 2021 at 7.30pm Plus, a short meeting was arranged for 15th February 2021 . NPT meeting 18 th March 2021.	
20/163	To consider and set dates for Annual Parish Meeting (1st March to 1st June) and Annual Meeting of the Parish Council (in May), considering the pandemic situation. It was agreed to set the date for the APM at the March meeting for in May, once more on lockdown and meetings are known. The names of Councillors will be sent for an entry in the Village Tribune. Action Clerk	