

MINUTES OF THE AILSWORTH PARISH COUNCIL MEETING

ON MONDAY 16th NOVEMBER 2020 AT 7.30pm

(Held by Zoom video conferencing due to the ongoing pandemic and restrictions on meeting in person)

Present were Councillors Mrs J Pickett (Chairman) Dr M Ellershaw (Vice Chairman), Mr M Samways, Mr R Moon, Mr J Phillips, Mrs A Perkins

Clerk Miss J Rice.

Members of the public 1: Mr J Hodder

20/110	APOLOGIES FOR ABSENCE	
	There were apologies for absence from City Councillor J Holdich.	
20/111	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests (pecuniary, personal or other) in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business). There were no declarations of interest made.	
20/112	PUBLIC PARTICIPATION Arrangements were made for the public to join the meeting if they wished. A maximum of 15 minutes was permitted for members of the public to address the meeting. There were no members of the public who wanted to speak at this time.	
20/113	MINUTES OF THE LAST MEETING on 19th October 2020 (previously circulated) Cllr Perkins stated that she had given her apologies for this meeting however they were received too late by the Clerk to be included.	
20/114	MATTERS ARISING: The Clerk said that the Bistro outlet would be checking the area for a suitable position and will confirm once it has decided.	
20/115	GOVERNANCE AND TRAINING MATTERS	
	115.1	To receive draft new Co-option policy and procedure and resolve to accept. Herewith. This was received and noted and all agreed to adopt. Action Clerk to put on the website.
	115.2	To receive applications for Councillor vacancy and resolve to appoint. Although there had been some interest no applications were received. Action all to think of suitable candidates and an approach will be made. Action Cllr Pickett
	115.3	To note National "Make a Change" campaign for Councillor recruits ahead of the May elections. This was noted and the Clerk agreed to look through it and get suitable material to use.
	115.4	To receive update on new Unity Bank application, money transferred ready. The Chairman confirmed that she has all the signatories' papers returned ready to be processed. Action Clerk to collect.
	115.5	To arrange training on Facebook to allow others to post/share etc The Clerk confirmed she had made other people admins and they can now post messages. If anyone is unsure how to, they should contact her to get help.
20/116	RECREATION GROUND/VILLAGE GREEN/BUS SHELTER	
	116.1	To note advice re play areas and outdoor gyms etc in new lockdown period. The Clerk confirmed what had been circulated - that the play area and the outdoor gym equipment are able to be used as they are well spaced, provided that current guidance is observed.
	116.2	To discuss whether to take on risk associated with all swings in place ref advice from Public Health/PCC, circulated. This was discussed following advice from PCC regarding the risk assessment for adults potentially standing too close and action required by Councils. It was resolved to leave it as it is for now as it is colder weather anyway and not in so much demand and review it in the spring.
	116.3	To receive feedback on possible repainting of the MUGA shelter and/or replacing it with new benches. Quotes to remove the "shelter", install a new bench or just re-paint it, were received and noted. There were mixed views on a course of action. It was decided to review the whole area and consider a project to improve and maybe add to the present equipment. It was recognised that this is expensive and time consuming. A survey to see what users want would be necessary but useful. It was resolved that more ideas would be thought of for the next meeting and to consult SKY youth group to get some feedback on current

Signed by Joan Pickett, Chairman _____

		shelter etc arrangements. The Clerk would also get a quote for removing the sides to leave just benches and it will be checked for graffiti. Action All/Cllr Perkins/Cllr Samways/Clerk
	116.4	To receive update on data from the bus questionnaire to include the Doctor's surgery situation for representation to PCC and agree to continue with this or not. The whole subject of the bus service and the Doctors surgery was discussed. The bus questionnaire data is one year old now and has not yet been sent to PCC as things have changed. An alternative route on occasions was suggested. There are issues with the Call Connect service due to social distancing. It was agreed to add this as an agenda item to the next Parish Councils joint meeting. Action J Hodder
20/117	FINANCE	
	117.1	To receive and note monthly bank reconciliation, herewith. The finance position, report and bank reconciliation was received and noted with no questions.
	117.2	To note and agree projects for inclusion in budget setting – sub-committee meeting to be held to then finalise at December's Council meeting. To consider and note any other factors to be included. The Clerk confirmed again what had been considered previously ie the Good Neighbours , Parish Recovery Plan, climate change, play area and it was resolved to include these plus an increase in grants due to the current situation. Action Sub-committee
	117.3	To discuss the need for a half year audit this year and resolve decision. The Clerk said that a detailed audit of every transaction is not needed and that spot checks of payments can be done at the end of the year plus other audit requirements. Action Clerk to confirm.
20/118	COM	MUNITY ENGAGEMENT AND JCAP
	118.1	To review Section 7 of the NP Implementation Plan and agree any suggested changes. It was decided that the Chairman and the Clerk will breakdown the review and ask Councillors for comments on what has already happened. Consideration to be given to the sites being approached, the infill already via planning applications. Action Chairman/Clerk
	118.2	To agree the agenda items for the December JPLG meeting, draft circulated by J Hodder. These were discussed and with the changes from this meeting, all agreed.
	118.3	To agree cessation of NP website with Athene. No renewal has yet been received but it is thought all the relevant files have been removed and the PCC has been written to about updating the links. It was agreed the hosting will not be continued.
	118.4	To note community page response to Covid-19 new lockdown and agree any necessary actions. The village scheme is still operating and have issued a further update. The Good Neighbours – Rural Peterborough is being launched with a leaflet drop soon. Posters will be displayed in due course. Action Chairman
	118.5	To note Nene Park Trust survey completed re communication. NPT have issued a newsletter and it has been shared on Facebook. (Cllr Phillips left the meeting due to internet problems.)
20/119	PROJECTS	
	119.1	To receive latest information and update on the Langdyke Trust All Parishes Nature Recovery Plan project following a recent meeting. Cllr Ellershaw had circulated some feedback from the recent meetings and highlighted some information that is needed. There are plans in place and should be an overall draft plan coming out soon. It was thought that a catalogued archive of important maps and files would be useful for all to know what is held by Councillors and in the cabinet. Action Clerk to investigate costs to get done.
	119.2	To review position with Council logo and agree design and production asap, C/F. Cllr Perkins said she has resent the photo to Cllr Phillips and she thought he was getting logo ideas sorted. C/F to the next meeting.
20/120	VILLAGE GROUPS	
		a) To discuss and agree terms and possibility of a loan to the Tennis Club as requested. It was resolved to add this to the joint meeting agenda to ensure that a consistent approach can be taken if appropriate. It was agreed by all in principle that a preferential loan could be given. b) To note defibrillator procedure incident and resolve to display new notice. Also, to note publicity for Crown Paint sponsor.

Signed by Joan Pickett, Chairman _____

	<p>The Clerk confirmed that information had been received that day from CHT via Chris Murrell and that she will endeavour to look to see what and how it would be best circulated.</p> <p>c) To note works starting at village shop and discuss and resolve options to help the temporary shop situation. The Parish Council has been asked about support for the provision of temporary working arrangements for the Paper Shop during building works. It was agreed this should be supported as far as possible and consideration to the Chapel will be investigated and a conversation with Leela. Action Cllr Perkins</p>		
20/121	PARISH LAND AND ALLOTMENTS		
	121.2	<p>To receive any further details from CPC on water usage at New Close and resolve action. To note further meter reading attempts unsuccessful. To also note APC water used by horses in CPC field.</p> <p>The Clerk stated that no reply has been received as yet to the request for evidence of the water bill calculations sent from CPC. She asked for copies of invoices and raised the problem with readings being accurate but so far has had no reply. There is also an issue around any standing charge not being appropriate for APC to pay.</p>	
20/122	PLANNING APPLICATIONS previously circulated. These were all noted as follows:		
	122.1	20/01305/CTR removal of 2 sycamore trees at Sycamore House, 1A Maffit Road. Permitted 22/10/2020.	
	122.2	20/01384/CTR tree works at 9 Maffit Road. No objections to be sent as response.	
	122.3	Peterborough Minerals and Waste Plan consultation document, circulated. No comment.	
	122.4	Consultation on Augean extension of site, circulated. No objections.	
20/123	FOOTPATHS, RIGHTS OF WAY, VERGES AND SPEED CONTROLS		
	123.1	<p>To further review situation regarding the introduction of a new Speedwatch scheme following a request for volunteers and resolve action.</p> <p>The Clerk stated there were still only 8 volunteers despite an extra plea. It will be raised at the joint meeting.</p>	
	123.2	<p>To receive update on further speed restriction measures on order ie white gates (arrived and awaiting an implementation date) roundels, rumble strips and review flashing sign in Helpston Road following requests for an update. Confirmation of "Not suitable for HGV signs" location confirmed.</p> <p>The Clerk stated she had supplied information as requested but heard nothing further about a start date.</p>	
	123.3	<p>To note communication regarding the tree root damage issue in Main St addressed by PCC.</p> <p>This was noted.</p>	
	123.4	<p>To receive details of A47 Wansford to Sutton scheme update, deadline for feedback 19/11/2020</p> <p>This was received and noted with no objections or comments.</p>	
	123.5	<p>To note request for help with hedge cutting along Station Road – developer not passed to PCC</p> <p>It was agreed this is still in the hands of the developer to get the road adopted by the PCC.</p>	
20/124	CLERK REPORT		
	a)	To note £20 credit on Wave water bill due to delay in their response. This was noted.	
	b)	To note questionnaire about Councillor and Chairman expenses and resolve responses to send.	
	This was discussed and it was agreed that expenses relating to child-care and travel would be considered as appropriate to support and encourage applicants.		
	c)	To note Village Tribune details and resolve whether to input. It was agreed this is a good idea and Cllr Samways agreed to do this. Action Cllr Samways for the deadline of 3/12/2020	
20/125	ORDERS FOR PAYMENT		
	Payments were all agreed to be made as follows;		
	125.1	To note CGM invoice no 233931 paid 21/10/2020	£372
	125.2	CGM invoice for September/October	£186
	125.3	HMRC employer tax	£72.60
	125.4	Clerk pay £266.72 plus home office £27 - PAYE £72.60 payable 30/11/2020	£221.12
	125.5	Clerk overtime hours x 20 @ £11.76 (pay in December)	£235.20
	125.6	Reimburse Zoom subscription shared pm J Rice paid October	£3.20
	125.7	Reimburse J Rice ink cartridge subs and shared per council pm J Rice paid October	£4
	125.8	J Rice mileage November	£nil
	125.9	Allotment water bill paid	£141.71
20/126	To note	Receipts.	Receipts Nil
20/127	DATE OF NEXT MEETING It was noted that the date of the next remote meeting is Monday 21st December 2020 at 7.30pm and a date for the Finance sub-committee meeting will be arranged for December.		

Signed by Joan Pickett, Chairman _____