

# AILSWORTH PARISH COUNCIL

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; ailsworthcouncil@yahoo.co.uk

Dear Councillors,

Due to the continuing pandemic situation and following a recent change in legislation, Parish Council meetings are permitted to be held remotely. You are therefore requested to remotely "attend" the Parish Council meeting of Ailsworth Parish Council on **Monday 19<sup>th</sup> October 2020** at 7.30pm. A link will be sent via email on the day for you to join the meeting by video conferencing/Zoom.

Yours sincerely,

*Jenny Rice*

Jenny Rice, Clerk and Responsible Finance Officer

## AGENDA

<b>20/90</b>	<b>APOLOGIES FOR ABSENCE</b>	
	To receive and note apologies received and if accepted by the Clerk.	
<b>20/91</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose <b>any interests</b> (pecuniary, personal or other) in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business).	
<b>20/92</b>	<b>PUBLIC PARTICIPATION</b>	
	A maximum of 15 minutes is permitted for members of the public to address the meeting.	
	<b>IF A MEMBER OF THE PUBLIC WISHES TO ATTEND THE MEETING, PLEASE USE THE DETAILS ON THE WEBSITE TO JOIN VIA ZOOM AND/OR CONTACT THE CLERK FOR HELP OR TO RECEIVE A PHONE CALL TO JOIN VIA PHONE OR SUBMIT ANY QUESTIONS VIA EMAIL BY 7PM ON THE DAY.</b>	
	<b>Tennis Club representative to attend to answer questions on the application for a grant from the Parish Council to support the club's plans to move and expand.</b>	
<b>20/93</b>	<b>MINUTES OF THE LAST MEETING on 21<sup>st</sup> September 2020 (previously circulated)</b>	
<b>20/94</b>	<b>MATTERS ARISING.</b> Update on open-air cinema event, website has been updated in line with regulations, Cycle West planning application supported, signs put up in bus shelter and defibrillator to be repainted with Crown sponsored paint	
<b>20/95</b>	<b>GOVERNANCE AND TRAINING MATTERS</b>	
	<b>95.1</b>	To receive feedback on the annual asset management checks, Cllr Samways benches and goal posts, Cllr Phillips bus shelter, Cllr Ellershaw notice board, Cllr Perkins information board and telephone kiosk, Cllr Moon village sign.
	<b>95.2</b>	To note basic councillor training opportunities still available, including new finance and budget preparation training dates, previously circulated, and agree new bookings.
	<b>95.3</b>	To note latest advice on holding face to face meetings and decide on future arrangements.
	<b>95.4</b>	To note outstanding Councillor vacancy and resolve to consider what if any action is required.
	<b>95.5</b>	To receive update on new Unity Bank application
<b>20/96</b>	<b>RECREATION GROUND/VILLAGE GREEN/BUS SHELTER</b>	
	<b>96.1</b>	To receive feedback on possible repainting of the MUGA shelter and/or replacing it with new benches.
	<b>96.2</b>	To receive update on data from the bus questionnaire to include the Doctor's surgery situation for representation to PCC.
<b>20/97</b>	<b>FINANCE</b>	
	<b>97.1</b>	To receive and note bank balances and quarterly finance reports/bank reconciliation – attached
	<b>97.2</b>	To receive feedback from councillor quarterly internal audit control checks
	<b>97.3</b>	To receive and agree project ideas for next year's budget, to include Good Neighbour Scheme, plus agree finance meeting to prepare a budget.
<b>20/98</b>	<b>COMMUNITY ENGAGEMENT AND JCAP</b>	
	<b>98.1</b>	To agree terms of reference for JPLG
	<b>98.2</b>	To consider and agree any new JPLG in December agenda items, water meter/billing
	<b>98.3</b>	To note files from NP website transferred to APC website however more work is needed.
	<b>98.4</b>	To note action regarding Doctor's surgery and quick response and resolve any further action necessary.
	<b>98.5</b>	To receive feedback from recent meeting with Nene Park Trust and note next meeting date of 3 <sup>rd</sup> December.
<b>20/99</b>	<b>PROJECTS</b>	

	<b>99.1</b>	To receive latest information and update on the Langdyke Trust All Parishes Nature Recovery Plan project following a recent meeting.	
	<b>99.2</b>	To review position with Council logo and agree design and production.	
<b>20/100</b>	<b>VILLAGE GROUPS</b>		
	a)	To review response to Cedar Centre after application for a donation and agree action, previously circulated.	
	b)	To review detailed application from tennis club for a donation and agree response, previously circulated.	
<b>20/101</b>	<b>PARISH LAND AND ALLOTMENTS</b>		
	<b>101.1</b>	To note rent received for New Close field allotment.	
	<b>101.2</b>	To revisit request from M Howard for £500 donation towards fencing for her and the New Close fencing in light of planning enforcement enquiry resolved.	
	<b>101.3</b>	To receive details from CPC on supposed water usage at New Close and resolve action, previously circulated.	
	<b>101.4</b>	To note all allotments bar one renewed and vacant plot being allocated.	
<b>20/102</b>	<b>PLANNING APPLICATIONS previously circulated</b>		
	<b>102.1</b>	20/01305/CTR removal of 2 sycamore trees at Sycamore House, 1A Maffit Road	
	<b>102.2</b>	To receive, note and consider planning white paper response, following advice from Cllr Shaw	
	<b>102.3</b>	To note outcome of enforcement query regarding the cutting of hedges north of New Close field.	
<b>20/103</b>	<b>FOOTPATHS, RIGHTS OF WAY, VERGES AND SPEED CONTROLS</b>		
	<b>103.1</b>	To review situation regarding the introduction of a new Speedwatch scheme following a request for volunteers and resolve action.	
	<b>103.2</b>	To receive update on further speed restriction measures on order ie roundels, rumble strips and review flashing sign in Helpston Road following requests for an update.	
<b>20/104</b>	<b>CLERK REPORT</b>		
	a)	To consider entry in village tribune to C/F from previous meeting	
	b)	To receive information regarding residents call for cctv again and resolve to revisit or not. Wireless option visit.	
	c)	To receive correspondence from new food outlet/bistro and request for position in village, previously circulated.	
<b>20/105</b>	<b>ORDERS FOR PAYMENT</b>		
	To note and <b>agree payments</b> to be made as follows;		
	<b>105.1</b>	To note CGM invoice no 233017 paid 23/9/2020 for work on 3/8/2020	£186 paid
	<b>105.2</b>	CGM invoice 233931 for work on 25/8 and 7/9	£372
	<b>105.3</b>	HMRC employer tax	£tbc when pay agreed
	<b>105.4</b>	Clerk pay £tba plus home office £27 - PAYE payable 31/10/2020	£tbc
	<b>105.5</b>	Clerk backpay due April to October	£tbc
	<b>105.6</b>	Reimburse Zoom subscription shared pm J Rice paid October	£3.20
	<b>105.7</b>	Reimburse J Rice ink cartridge subs and shared per council pm J Rice paid October	£4
	<b>105.8</b>	J Rice mileage October	£nil
	<b>105.9</b>	Donations	tbd
	<b>105.10</b>	Future grass cutting bills as per contract	tbc
	<b>105.11</b>	Website accessibility changes by Adam Curtis	£150
	<b>105.12</b>	Wreath purchased by Clerk - Reimburse	£30
	<b>105.13</b>	Councillor training costs	tbc
	<b>105.14</b>	Allotment water bill	tbc
<b>20/106</b>	To note	<b>Receipts.</b> New Close field allotment rent instalment Garden allotments rent, various dates and amounts	<b>Receipts</b> <b>£150</b>
<b>20/107</b>	<b>CLOSED SESSION to discuss Clerk appraisal. To receive feedback from Staffing Committee and proposals put forward re contract to agree. Members of the public are excluded due to the confidential nature.</b>		
<b>20/108</b>	<b>END OF CLOSED SESSION. Public to be included. Summary to be given from closed session.</b>		
<b>20/109</b>	<b>DATE OF NEXT MEETING</b> To note that the date of the next (probably remote) meeting is Monday 16 <sup>th</sup> November at 7.30pm		