

AILSWORTH PARISH COUNCIL

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; ailsworthcouncil@yahoo.co.uk

Dear Councillors,

Due to the continuing pandemic situation and following a recent change in legislation, Parish Council meetings are permitted to be held remotely. You are therefore requested to remotely "attend" the Parish Council meeting of Ailsworth Parish Council on **Monday 21st September 2020** at 7.30pm. A link will be sent via email on the day for you to join the meeting by video conferencing/Zoom.

Yours sincerely,

Jenny Rice

Jenny Rice, Clerk and Responsible Finance Officer

AGENDA

20/74	APOLOGIES FOR ABSENCE	
	To receive and note apologies received and if accepted by the Clerk.	
20/75	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests (pecuniary, personal or other) in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business).	
20/76	PUBLIC PARTICIPATION	
	A maximum of 15 minutes is permitted for members of the public to address the meeting. IF A MEMBER OF THE PUBLIC WISHES TO ATTEND THE MEETING, PLEASE USE THE DETAILS ON THE WEBSITE TO JOIN VIA ZOOM AND/OR CONTACT THE CLERK FOR HELP OR TO RECEIVE A PHONE CALL TO JOIN VIA PHONE OR SUBMIT ANY QUESTIONS VIA EMAIL BY 7PM ON THE DAY. Tennis Club representative to attend to update the council on the Tennis Club's plans	
20/77	MINUTES OF THE LAST MEETING on 20th July 2020 (previously circulated)	
20/78	MATTERS ARISING. Update on open-air cinema event	
20/79	GOVERNANCE AND TRAINING MATTERS	
	79.1	To receive draft staffing committee terms of reference and staff appraisal policy and agree, plus agree first meeting, herewith
	79.2	To receive and review update from the website provider regarding making the website accessibility compliant by 24/9/2020.
	79.3	To receive feedback on asset checks performed as part of annual checks agreed at the last meeting and agree any revised values for insurance purposes.
	79.4	To review insurance policy renewal and resolve action.
	79.5	To note clerk payscale rates all increased by 2.75%. Increment to be agreed by full council or staffing committee.
	79.6	To note basic training opportunities for councillors on 17/10/2020 9.30-15.30 and code of conduct training 26/10 7-9pm plus others circulated 14/9/2020 and book for those that have not done training and receive feedback on recent training attended.
20/80	RECREATION GROUND/VILLAGE GREEN/BUS SHELTER	
	80.1	To review the play area at the recreation ground and discuss any issues. To note new signs in place and PCC performing weekly checks.
	80.2	To receive feedback on minor repairs and painting needed on play equipment and resolve action.
	80.3	To review bus service situation and bus questionnaires data C/F and resolve action.
	80.4	To review bus shelter condition and if any covid-19 measures required
	80.5	To consider repainting of the village defibrillator/phone box
	80.6	To receive feedback on survey of horse chestnut tree on green, previously circulated
20/81	FINANCE	
	81.1	To receive and note bank balances and finance reports/bank reconciliation
	81.2	To note new bank account assessment confirm Unity Trust as specialised option and resolve action.
	81.3	To consider project ideas for next year's budget
	81.4	To consider and agree purchase of wreath for remembrance Sunday on bus shelter
20/82	COM MUNITY ENGAGEMENT AND JCAP	
	82.1	To receive latest information on both the Castor & Ailsworth- Covid-19 volunteer scheme and Good Neighbours Scheme and agree any actions APC need to take.

	82.2	To agree draft summary of recent joint parish liaison group regarding closure of NP website and providing link for information or own website and agree action necessary. Email from J Hodder refers	
	82.3	To agree the draft JCAP revisions and review section 7.4 of NP Email from J Hodder refers	
	82.4	To receive information and concerns regarding doctor's surgery and agree action	
20/83	PROJECTS		
	83.1	To receive information and update on the Langdyke Trust All Parishes Nature Recovery Plan project and agree actions.	
20/84	VILLAGE GROUPS	To receive request from Cedar Centre for a donation and resolve response.	
20/85	PARISH LAND AND ALLOTMENTS		
	85.1	To note new taps installed at allotments and thank you received from Mr and Mrs Murrell and rat control action taken. No new issues reported.	
	85.2	To note rent received for Station Road field allotment and New Close field allotment rent due.	
	85.3	To note rental renewals agreements all sent out with 5% increase as agreed.	
	85.4	To receive request from allotment holder for a skip to tidy all the rubbish.	
	85.5	To receive request from M Howard for £500 donation towards fencing for her/New Close	
	85.6	To receive details from CPC on water usage at New Close, awaiting, will forward	
20/86	PLANNING APPLICATIONS previously circulated		
	86.1	20/00212/HHFUL proposed construction of a s/s rear extension at 3 Main St. Permitted 3/8/2020	
	86.2	20/00634/HHFUL proposed domestic Car Port within the existing curtilage of the property at 15 Main St. Permitted 6/8/2020	
	86.3	20/00679/HHFUL proposed reroofing of existing utility and addition of bin store at 11 Helpston Road, deadline 30/6/2020. Permitted 5/8/2020	
	86.4	20/00812/CTR Laburnum tree, crown by 2m, deadline 21/7 at 15 Helpston Road. Permitted 29/7/2020	
	86.5	20/00681/HHFUL demolition of single storey rear snug and rebuilding of snug. Transformation of and uplifting of external appearance at 3 Maffit Road. Permitted 2/9/2020	
	86.6	To consider sending response to Cycle West planning application	
	86.7	To receive, note and consider planning white paper response	
20/70	FOOTPATHS, RIGHTS OF WAY, VERGES AND SPEED CONTROLS		
	70.1	To receive feedback from meeting with NPT including volunteer opportunities and contact details shared and resolve any actions, prev circ	
	70.2	To review introduction of new speed limit of 20mph and a new Speedwatch scheme following joint meeting and resolve action.	
	70.3	To receive request to order new 20mph signs for bins and report that 2 posts have 20 on one side and 30 on the other. Also embossed sign on road needs changing.	
	70.4	To receive update on speed restriction measures on order ie roundels, rumble strips and review flashing sign in Helpston Road.	
	70.5	To note feedback from P Tebb, PCC, for reduced verges in Main St for parking, prev circ, and resolve action – C/F from previous meeting.	
	70.6	To receive update on footpath south of bypass to Sutton rotavated by the farmer and resolve action.	
	70.7	To receive feedback on problems with parking outside allotments on Station Road verges opposite business premises.	
	70.8	To receive details of complaints regarding hedge cutting around horse fields and resolve action, circulated	
20/71	CLERK REPORT		
	a)	To receive information on remote Local Councils conference on 23/10/2020 and take any bookings.	
	b)	To receive feedback from the latest Parish Forums and receive dates of next ones, also survey on why attendance is low and ideas.	
	c)	To consider entry in village tribune to C/F for next meeting	
	d)	To receive information regarding residents call for cctv again	
20/72	ORDERS FOR PAYMENT		
	To agree payments to be made as follows;		
	72.1	CGM invoice no 231861 paid 10/8/2020 for work on 30/6/2020	£186 paid
	72.2	HMRC employer tax	£tbc when pay agreed
	72.3	Councillor training 13/20 th August	£75

	72.4	Clerk pay £tba plus home office £27 - PAYE payable 30/9/2020	£tbc
	72.5	Clerk backpay due April to August/September	£tbc
	72.6	Reimburse Zoom subscription shared pm J Rice paid Aug and Sept	£6.40
	72.7	Reimburse J Rice ink cartridge subs increased and shared pm J Rice paid Aug and Sept	£8
	72.8	J Rice mileage Aug/Sep	£19.80
	72.9	Insurance premium due	£317.84
	72.10	Able Group rat control paid	£165.60 paid
	72.11	Donations	tbd
	72.12	Future grass cutting bills as per contract	tbc
	72.13	SLCC CiLCA % share of registration	£76.09
	72.14	Allotment taps install PAID 5/9/2020 plus leak at New Close	£480.23 paid
	72.15	Share of cost of covid signs for play area	£30
	72.16	Website contract for maintenance costs	£135
	72.17	Wreath	TBD
20/73	To note	Receipts. Station Road rent	Receipts £567
DATE OF NEXT MEETING To note that the date of the next (possibly remote) meeting is Monday 19 th October at 7.30pm			