

# AILSWORTH PARISH COUNCIL

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; ailsworthcouncil@yahoo.co.uk

Dear Councillors,

You are requested to attend the Parish Council meeting of Ailsworth Parish Council at The Chapel in Main St, Ailsworth on **Monday 16<sup>th</sup> March 2020** at 7.30pm.

Yours sincerely,

*Jenny Rice*

Jenny Rice, Clerk and Responsible Finance Officer

## A G E N D A

<b>19/1</b>	<b>APOLOGIES FOR ABSENCE</b>	
	To receive and note apologies accepted by the Clerk.	
<b>19/2</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business).	
<b>19/3</b>	<b>PUBLIC PARTICIPATION</b>	
	A maximum of 15 minutes is permitted for members of the public to address the meeting.	
<b>19/4</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
	To confirm and sign as a correct record the minutes of the meeting held on Monday 20 <sup>th</sup> January 2020 (prev circ)	
<b>19/5</b>	<b>MATTERS ARISING</b>	
<b>19/6</b>	<b>GOVERNANCE MATTERS</b>	
	<b>6.1</b>	To receive, note and agree Health and Safety policy, previously circulated
	<b>6.2</b>	To receive, note and agree Data Breach policy, previously circulated
	<b>6.3</b>	To agree FOI model publication scheme circulated
	<b>6.4</b>	To agree changes to risk assessment
	<b>6.5</b>	To agree changes to assets list
	<b>6.6</b>	C/F To discuss and agree formalising a 1 and 3 year plan
	<b>6.7</b>	Councillor vacancies – resolve action needed
<b>19/7</b>	<b>RECREATION GROUND/VILLAGE GREEN</b>	
	<b>7.1</b>	To receive update on play equipment and new bin installation
	<b>7.2</b>	To receive update on tree works carried out
	<b>7.3</b>	To note hedge cutting carried out and invoice paid
	<b>7.4</b>	To receive information on equipment checks
<b>19/8</b>	<b>BUS SHELTER</b>	
	<b>8.1</b>	To agree donation for opening and closing
	<b>8.2</b>	To note new lock bought
	<b>8.3</b>	To review data from questionnaires and resolve next steps
	<b>8.4</b>	To review use of bus shelter and letter, ref correspondence
<b>19/9</b>	<b>COMMUNITY ENGAGEMENT</b>	
	<b>9.1</b>	To note civic award presented to Mr John Hodder, nominated by Ailsworth Parish Council
	<b>9.2</b>	To note update on Good Neighbour scheme
	<b>9.3</b>	To review items for the next joint meeting agenda
	<b>9.4</b>	To note update on NP website/JCAPWG
<b>19/10</b>	<b>PROJECTS</b>	
	<b>10.1</b>	To note communication re climate change project, with PCC, and resolve next steps
	<b>10.2</b>	To receive ideas on logo design and agree use
	<b>10.3</b>	To receive update on speed restrictions project, white gates, rumble strips and roundels
	<b>10.4</b>	To receive update on footpath alongside Station Road
<b>19/11</b>	<b>VILLAGE GROUPS</b>	
	a) Receive and note Cycle West project, communication, circulated and resolve action	
	b) Receive Tennis Club communication, circulated and resolve action	
	c) Receive Village Hall update	
	d) Decide on VE Day judge	

<b>19/12</b>	<b>PARISH LAND AND ALLOTMENTS</b>	
	<b>12.1</b>	To note receipt of summary and confirm adequate
	<b>12.2</b>	To note Station Road rent due by 31/3 and reminder sent
	<b>12.3</b>	To note New Close rent paid 2 <sup>nd</sup> instalment £150 15/2/20
	<b>12.4</b>	To note concerns at allotments and resolve action to take
	<b>12.6</b>	To review flytipping situation and decide on action
	<b>12.7</b>	To review situation re plot not tended to
<b>19/13</b>	<b>PLANNING APPLICATIONS</b>	
	<b>13.1</b>	19/01740/HH Single storey front, rear and side extension, with new front access from highway utilising existing drop kerb at 2 Singerfire Road. Permitted 28/2/2020.
	<b>13.2</b>	20/00199 part demolish existing s/s extension and build replacement s/s orangery and install 2 velux and replacement windows at 41 Main St
	<b>13.3</b>	20/00198 111 Peterborough Road footpath 1 tree of heaven crown thin and raise
	<b>13.4</b>	Proposed new indoor and outdoor playbarn in Southorpe – resolve on any action
<b>19/14</b>	<b>FOOTPATHS AND RIGHTS OF WAY</b>	
	<b>14.1</b>	To note and review action on verge parking problems
	<b>14.2</b>	To review situation of cars parking on Station Road verge
	<b>14.3</b>	To review pothole situation
<b>19/15</b>	<b>FEEDBACK FROM MEETINGS, MEETINGS COMING UP to note and COMMUNICATION/WEBSITE/PARISH NEWS</b>	
<b>19/16</b>	<b>DEFIBRILLATOR</b> – resolve to check situation regarding monthly checks and take approp action	
<b>19/17</b>	<b>CLERK REPORT</b> –receive and note correspondence not previously circulated and decide any items to bring back to future meeting a) To note Cilca training dates 5/3, 2/4 7/5, 4/6, 9/7, 3/9 b) To note communication re John Holdich and decide on any action c) To note communication on Coronavirus and decide on action d) To note communication from CAPALC on becoming a corporation e) To note communication on the Great British Spring Clean f) To note address being changed on Land Reg document g) To note funding opps, bright ideas	
<b>19/18</b>	<b>FINANCE</b> a) Receive finance report to date on income and expenditure b) To resolve to request internal auditor Mr C Brown to perform the full year internal audit	
<b>19/19</b>	<b>ORDERS FOR PAYMENT</b>	
	To agree payments to be made as follows;	
	<b>19.1</b>	HMRC employer tax for February, deducted below £1.80
	<b>19.2</b>	AWA/Wave water bill for 7/12 to 6/2 payable by 22/3 £9.10
	<b>19.3</b>	Bus shelter donation for locking and unlocking
	<b>19.4</b>	Clerk pay £243.10 plus home office £18 -PAYE 1.80 payable 31/3/20 £259.30
	<b>19.5</b>	CAPALC fees incl DPO fee £328.39
	<b>19.6</b>	J Rice for paper bought £3.50
	<b>19.7</b>	J Rice ink cartridge subs shared £7.99
	<b>19.8</b>	J Rice mileage £10.80
	<b>19.9</b>	Tree works £438.04
	To ratify payment made between meetings, previously agreed:-	
	<b>19.9</b>	Hedge cutting £480
	<b>19.10</b>	Tree survey £360
	<b>19.11</b>	Donation to VE Day event £750
	<b>To note</b>	<b>Receipts</b>
		Deposit account interest received 20/2/2020 £18.84
		Allotment rent received 15/2/2020 £150
<b>19/20</b>	<b>DATE OF NEXT MEETING</b>	
	To note that the date of the next meeting is Monday 20th April 2020 at 7.15pm (the Annual Parish meeting) and the Annual Council meeting is 18 <sup>th</sup> May 2020 for election of the chair.	