

AILS WORTH PARISH COUNCIL

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DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 21st OCTOBER 2019

Present: Councillors Mrs J Pickett (Chair), Dr M Ellershaw (Vice Chair), Mr D Goy, Mr M Samways, Mr J Phillips.

Clerk: Miss J Rice

Members of the public: Mr J Hodder, Mr A and Mrs S Nash, Mrs K Trundle

PUBLIC TIME An opportunity for members of the public to address the meeting and ask questions about items on the agenda or raise issues of concern.

Mrs K Trundle explained that she would like a vacant allotment plot if possible to grow flowers on one part and potatoes on the other. The flowers would be for village events. Council supported her request and there is a vacant plot. Clerk to confirm.

Mr and Mrs Nash circulated a brief report on climate change. They stated they want to set up a local group to look at what the village and organisations can do to tackle the climate change emergency. They'd like support from the Parish Council, some financial, to promote the group and attend an event to encourage members, advertised via websites and facebook. Clerk to obtain more information from the Councils who have already declared their own emergency and will make it a joint PC meeting agenda item.

1. To receive, note reasons for absence and accept apologies.

Apologies and reasons for absence from Mrs A Perkins and Cllr J Holdich were accepted and noted.

2. To receive and agree minutes of the last meeting on 16th September 2019.

Minutes of the last meeting were agreed by all.

3. Matters arising; None

4. Declarations of interest. Members must declare if they have any pecuniary, or personal or prejudicial interest, in any items on the agenda. None declared.

5. To receive Council reports on;

5.1 Recreation Ground/Village Green/ bus shelter

5.1a To receive update on play equipment new price and resolve what to purchase

Councillors all agreed to go with the new quote for a tower and spinning pole. Clerk to order the items and also to ask for the surface matting at the end of the slide checked too and a request for a "spruce up" of other equipment.

5.1b To receive and note the village green Wildflower meadow project progress and update Castor PC for their consideration.

There is no progress on this, except the discussion at the last joint PC meeting and it was resolved to start early next year, tying it up with the climate change project where possible,

5.1c To note MUGA shelter roof removal and hear any feedback/problems as a result

Councillors reported feedback from residents via the facebook page and an email from a resident saying they thought it was a backward step. Councillors agreed that with the advice from the police, the evidence of drug dealing and taking and neighbouring residents complaints that it was still the right thing to do. It was resolved to work with CPC and PCC Youth Worker to try to address the issue of appropriate space and activities for youths. Clerk to reply.

5.1d To note poppy remembrance wreath and VE day commemoration wreaths bought.

Clerk reported that 2 wreaths were bought together. One will be placed in the war memorial/bus shelter and the other kept for VE Day remembrance/celebrations.

5.2 Community engagement

5.2a To discuss Joint Community Action Plan /CANPlan working group and Peterborough Local Plan

And 5.2c To note joint meeting feedback and joint "live" issues, including litter pick and bids for old village sign.

Mr J Hodder had circulated draft notes of the recent joint meeting and they were received and accepted. All agreed it was a very useful, productive meeting. A letter needs to be sent to Vogal to ask what their plans are in terms of the business site. Clerk to do this. The tennis club plans are known as the site is hoping to be sold for development of 2 houses.

The litter pick is confirmed as 7/11/19 and has been advertised. Hi Vis jackets and pickers are being sourced.

5.2b To receive update on a statement for GPPR on the NP website from Athene

Athene not able to "share" due to individual responsibility and so is now back to us to produce and agree with CPC. Mr D Goy to arrange.

5.2c above

5.2d To receive and agree draft terms of reference for new liaison group, circulated by John Hodder

Councillors agreed these.

Planning applications – listed below

5.2e To note 18/02078/HHFUL demolition of existing ground floor rear extension and construction of replacement ground floor extension, first floor rear extension, cladding of external walls and replacement roof tiles at 3 Maffit Road. Noted that planning decision is still pending on appeal.

5.2f 19/01254/CTR 54 Main St fell sycamore and relocate, fell sycamore and silver birch.

Noted that permitted on 23/9/19

5.2g 19/01114/CTR and 07/0007/TPO crown lift walnut and fell rowan at 2a Maffit Road. Permitted.

5.2h 19/01486/CTR crown lift on cherry tree over highway near 2 Main St. No objections but will respond to say there are others needing doing along there.

5.2i 19/01501/HHFUL Proposed demolition of conservatory and single storey rear extension at 14 Casworth Way. Deadline 7/11/19 and before our next meeting and so plans were viewed at this meeting. No concerns raised.

5.3 To receive list of jobs and responsibilities and review/amend as necessary.

Councillors reviewed the list and allocated names to areas of responsibility. This will be condensed and displayed on the board and website to enable residents to be aware of the range of duties and responsibilities and work done by the Parish Council.

5.4 To review situation regarding councillor vacancy and procedure for co-option if appropriate

No-one has come forward as yet. Councillors to keep it in mind and promote where they can.

5.5 To receive reports and consider requests from village groups.

5.5a VE Celebrations donation request update following receipt of more information and request to stagger payment over 2 budgetary years to allow appropriate budgeting.

Councillors reviewed the request, and it was resolved to donate the £750 this financial year and £750 in April 2020. It was resolved to name a judge nearer the time.

5.5b Tennis Club request for donation update

Councillors noted that the Chairman of the tennis club says they will provide a specific request once they decide on the club's direction.

5.5c Village Hall AGM Councillors noted that the AGM has taken place and reported that the windows have been done but more work is required and there is a potential floor problem to be sorted. There was also news of a new WI group to meet in the hall.

5.6 Reports relating to Parish Land and Allotments;

5.6a To receive report on allotment tenancy agreements, vacancies and payments

The Clerk reported that nearly all of the allotment tenancy agreements and payments have been received. There was one vacancy but that is filled as of tonight.

5.6b To receive tenders for "Donkey Paddock" field allotment and agree the tenancy

The Clerk received one tender and it was agreed to accept to this tender. Clerk to confirm.

5.6c To receive request for a shed on garden allotment plot and decide to allow or not.

Councillors agreed to allow request for a shed on the allotments along back hedge.

5.6d To receive request for flower growing on vacant plot, for village events. Decide to allow or not. It was resolved to allow this – see above public time

5.6e To consider work necessary on chestnut tree on green.

Clerk reported that a survey by PCC will cost £50. Chair stated that all trees could be done at same time and requested a quote to be obtained for this. It was resolved to replace the dead tree in the donkey paddock with a different variety..

5.7 Reports relating to Footpaths and Rights of Way;

5.7a To receive update on speed restrictions project - 20mph limit and other measures.

The Clerk reported that she had pushed for an answer on this and PCC Highways have agreed to meet to discuss this on 7/11/19 at 2pm and to decide on speed restriction measures. The PCC have now got the 20mph signs and will be installed soon.

5.7b To receive and note information regarding gates at New Close public footpath

The Clerk reported that the kissing gate, despite being adjusted, is still not doing the job so it was resolved to pay the money previously agreed for New Close security up to £200 but not used.

5.7c To receive update on a barrier across path/exit onto Singerfire Road

The Clerk reported that this has been considered by PCC Highways however it was not feasible given the usage and level of risk.

5.7d To note update presentation on Highways England A47 dualling on 24/11/19 at Sutton PC

Councillors noted date for meeting and resolved to attend if they could. (It was since discovered that this date was wrongly communicated and it should have been 24/10/19)

5.8 To receive information from Mr and Mrs Nash on environmental/climate change – village contribution. Councillors heard the presentation of this project idea – see public time – and resolved to support the project asking to be kept updated as it builds in order to offer appropriate help.

5.9 Consider new PC logo ideas

Councillors resolved to adopt the village sign trimmed photo with the Ailsworth Parish Council name underneath as a logo. Mr D Goy to arrange.

5.10 Consider Civic award nomination guide and nominee

Councillors resolved to nominate a volunteer who has contributed significantly in a community project. Clerk to arrange.

6. Finance

6.1 Councillors noted bank balances of £21959.52 current account, £5409.27 and £8085.04 savings accounts and £5320.67 business bond

6.2 Councillors noted income received, £567 field allotment rent

6.3 Councillors noted payments made of CGM grass cutting, invoice number 224693, £155 plus vat paid 15/10/19

6.4 Councillors agreed payment of expenses as follows;

6.4a Future CGM grass cutting invoice(s) for September and October 2018

6.4b Clerk's pay £243.10 plus £24 home office payable 31/10/19

6.4c Poppy remembrance wreath and VE day wreath paid. Re-imburse Clerk £70

6.4d Clerk reported that the insurance is in place however a review of the insurance policy is needed still to ensure it covers needs and new assets. The insurance company has sent a list of cover to check

6.4e New Close field allotment upto £200

6.5 Councillors received the quarterly finance report on expenditure vs income against budget. The Clerk reported that the main variances are grass cutting and donations but these will be similar to expenditure last year once all payments have been made.

6.6 To decide to appoint internal auditor for half year audit

It was resolved to ask the previous internal auditor to perform the audit again.

7. Communication

7.1 To agree any new communication for Parish News, website/Facebook page.

The Parish News has been done already. Other communication to be as agreed in above.

7.2 It was noted that a new policy tab is now on the website and policies are loaded

8. To arrange Finance sub committee to prepare budget statement

It was resolved to hold a budget meeting after the November meeting when any new projects can be agreed.

9. To consider correspondence from CAPALC on Tree Charter project. It was resolved to make contact and establish if there is value in doing this.

10. To note forthcoming and feedback from events and meetings and attendance at Parish Conference 12/11/19 and correspondence on Review of Polling Districts.

There were no more takers for the parish conference. The review of polling districts will be checked by the chair. A meeting with Nene Park Trust was held recently and feedback given.

The date of the next meeting is 18th November 2019