

AILS WORTH PARISH COUNCIL
DRAFT MINUTES FOR THE MEETING HELD ON MONDAY 10th APRIL 2017
IN THE METHODIST CHAPEL AT 7.30PM.

Present: Mrs J Pickett (Chair), Mr J Judge, Mr D Goy, Dr M Ellershaw, Mr R Ingram

Clerk: Miss J Rice

Members of the public: Mr J Hodder, Mr and Mrs A and K Davis, Mr J Heitman, Mr J Ferguson, Mrs A Pounsett

Questions from the floor; Members of the Neighbourhood Plan Group provided an update on the process. The draft plans having been agreed by the Parish Council were submitted to Peterborough City Council on 3/4/17 for the Regulation 16 examination stage led by Mr Machen PCC planning. He has been urged to prioritise our plans favourably with a view to getting the process underway asap. APC to send a similar letter. The end of grant report is due and repayment of unused monies to be repaid to Groundwork UK. A meeting with HCA is being arranged.

Other attendees to the meeting were there to discuss the revised plans submitted for 5 Andrew Close. Mr Ferguson outlined his reasons for resubmitting revised plans, and again stated he was trying his best to meet all criteria. Mr and Mrs Davis have sent objections and they had previously been circulated. Mr Heitman stated the location drawings were not shown as correct. These were discussed with Mr Ferguson, who confirmed that a request from planning for updated information had been received and he had submitted revised drawings accordingly, including gradient of land and a conservatory on Mr J Heitman's plot. Mr Ferguson said that his rear extension only affected 4 houses and is very close to the permitted development size if he wished to resubmit.

1. Apologies; Mr R Perkins (pre-booked engagement), Cllr J Holdich (meeting) and Cllr P Hiller (funeral)

2. Minutes from the last meeting on 13/3/2017. These were agreed to be a true record, proposed by Mr J Judge, seconded by Mr D Goy and signed by the Chair.

3. Matters arising; none

4. Declarations of interest. Councillors are urged to check their information is correct on the PCC website.

5. Council reports

5.1 Recreation ground

The tree works recommended in the recent survey have all been completed and paid for.

5.2 Planning

5.2a 17/00420/HHFUL single storey rear extension to existing property at 5 Andrew Close. Councillors discussed this after residents had put forward views. It was agreed to send overall support as the front street scene is not unduly unaffected. Concerns from individuals are understood though and planning are to be asked to fully consider the changes that have been sent in and the impact on neighbouring properties.

5.2b 17/00529/CTR 2-3m crown reduction to magnolia at 26 Helpston Road. No concerns raised as this is now very large in front of the house.

5.2c Shed at 4 Normangate. We have now been included in the planning compliance process for updates and they have conducted a site survey. The shed has since been removed and the base should soon be too. The cutting of the hedge and grass along the front needs to be monitored.

5.3 Village Information Board/Village Sign/bus shelter

5.3a The new information board is ready to be fixed on to the new base board being made.

5.3b The village sign project needs further discussion and it was agreed to ask Glynn Mould to meet us on site again with CPC to look at options if the Castor side stays exactly the same design.

5.3c There's a rota of Councillors/Clerk to open and close the bus shelter due to holidays.

5.4 Village groups;

5.4a The Village Hall committee sent in thanks for the donation towards baubles for the Christmas tree.

5.4b School have requested money towards resources in their outdoor area and it was agreed to donate £200.

5.4c The Toddler Singing Group have requested money towards new plates/cups and new musical instruments and it was agreed to donate £200.

5.4d The Evergreens group have requested money towards new tableware and new games and it was agreed to donate £100.

5.4e The PRP group are waiting for the process and providing updates and communication to the community via the Facebook Community page. Mr R Perkins provided some recent research information on land registration.

5.5 Village Hall No progress known re new windows as yet

5.6 Parish Land and Allotments;

5.6a The vacant plot has been allocated to a new tenant from Main St. All allotments are occupied now and in good order.

5.6b The signed agreement for Station Road field allotment will be chased as needed for audit purposes. The half year rent has been paid.

5.6c A report was received of youths messing about near/in a shed late on Saturday evening although no damage appears to have been made. An email will be circulated to all tenants to be vigilant.

5.7 Footpaths and Rights of Way;

5.7a Potholes/road repairs have been mended since they were reported again.

5.7b The issue of the gate at the phone mast has been re-referred to the City Cllr. however no response as yet.

5.7c Requests for particular areas needing a clean have been sent in to PCc as Amey are conducting a clean up event in the villages soon.

5.7d The very large amount of flytipping dumped in Station Road field was reported then cleared by the landowner. A barrier has now been put in the entrance and a warning/suggestion was sent to the tenant of the field allotment nearby.

5.8 Neighbourhood planning update. See above, questions from the floor. It was agreed by all present to repay the £603.50 grant money that was not used.

5.9 The mobility scooter has been lent to a resident however is not working properly. It was agreed to look in to how much a service would cost. A disclaimer is needed before lending out permanently.

6. Finance:

6.1 Accounts Status: Current account £ Deposit accounts £3013.33 Reward saver £5443.99 £5000 growth bond, ends August 2017.

6.2 Income: £567 Station Road allotment rent paid by A Harrison Smith 25/3/17.

6.3 Payments: Neighbourhood plan (non grant) Wingivers £219 plus vat, NP data capture £130 paid 31/3/17, chapel donation £200 paid 22/3/17, tree survey/works £1290.62 plus vat and new trees £154.39 plus vat paid 31/3/17 and recent councillor training £70 paid 31/3/17.

6.4 Expenses: It was agreed to pay these forthcoming invoices

6.4a Future grass cutting invoices

6.4b Burial ground fees to be paid in April after precept received

6.4c Fixing costs for new board

6.4d CAPALC subscription fees

6.4e Internal auditor fees

6.4f End of grant repayment of monies £603.50

6.4g Clerk's pay £216.65 plus £24 home office costs payable 30/4/17

Proposed by Dr M Ellershaw and seconded by Mr D Goy

6.5 External audit/annual return papers have been received. Internal audit preparations underway.

7. Parish News/website.

A police report on crime to be included in the Parish News plus a piece about the 2 Civic awards our Chairperson has received – community involvement and lifetime achievement. She was congratulated by all – a presentation at the town hall is next week.

A second claim for ongoing website costs has been made from the transparency fund.

Mr D Goy offered to be trained up on the website in order for a back-up person and for additional help.

8. Report from meetings attended/upcoming meetings; Councillors gave feedback on the recent training they attended, saying it was worthwhile, and helpful notes will be circulated.

9. Correspondence. There is another outreach training session for Councillors/Chairs. Details circulated.

It was agreed to try circulating general correspondence where possible by email, rather than printing it all and circulating in a file. The bike permanently chained to the railings opposite the shops will be investigated.

10. Review of standing orders. We will check whether we have the most up to date copy and then circulate.

Current copy given for initial reading.

For circulation;

- Weekly planning sheets
- Connect – update from the Office of the Police and Crime Commissioner
- Rural crime update March 2017

Meeting closed at 9.30pm

Next meetings are 8th May 2017; the Annual General Meeting (AGM) at 7.15pm followed by the Parish Council meeting at 7.30pm