

AILSWORTH PARISH COUNCIL

DRAFT MINUTES FOR THE MEETING HELD ON MONDAY 12th OCTOBER 2015 IN THE METHODIST CHAPEL AT 7.30PM.

Present: Mrs J Pickett (Chair), Mr R Perkins, Mrs C Murrell, Mr J Judge **Clerk:** Miss J Rice

Members of the public: Mr J Hodder, Mr S Damani, Ms M Ellershaw, Mr T Richardson

Questions from the floor; Mrs M Ellershaw explained that she was there about the Councillor vacancy.

1. Those present were updated about the defibrillator project. A paper was circulated and has already been presented to the Castor Parish Council meeting. The Council agreed to fund the annual payment of £126, the £100 annual calling system, electrician costs and conservation area check. Halls are match funding the box collections, Evergreens have donated £100 and CASPRA £1k. Door drop agreed to be delivered by Councillors around the villages. The kiosk needs painting (and also the post box – which will be investigated separately.) It was also agreed to underwrite the project in case of a shortfall or unforeseen costs. Collection boxes and donations to continue until end of October. Messages will appear on Community Facebook page to raise awareness. There will be two training dates for the public using the defibrillator – one in December and one in January.

2. An update on the Neighbourhood plan was given. The Expression of Interest form and grant application have both been sent off for Ailsworth and Castor similarly. The questionnaires have been returned and is looking like a 40+% response rate which is excellent. These will be analysed in due course and results publicised. The content group is still looking for volunteers to get involved.

1. Apologies; Mr R Ingram (family situation), Cllr J Holdich, Cllr D Lamb, (both at other meetings) Mr D Edwards (away)

2. Minutes from the last meeting on 7th September 2015, and also the minutes of the extraordinary meeting on 1st October: These were agreed as a true record, proposed by Mrs C Murrell, seconded by Mr J Judge and signed as correct by the Chair.

3. Matters arising: None

4. Declarations of interest: None declared.

5. Village Defibrillator. See above. Also, it was agreed that it is possible that a donation will be made from the Council's Section 137 money.

6. Website; The transparency code was revisited to check that the website covered all that is required. It was agreed to add in information on Councillors that represent the Council on external bodies or at public meetings. It was noted that the list of Parish Councillors on the PCC website is not up to date and this will be highlighted to them.

8. Council reports

8.1 Recreation ground;

8.1a The baby swing has been taken away for repair or replacement and not returned yet but the tower has now been repaired.

8.1b The type of gate shut sign was agreed and will be purchased, but only after a self-closing gate is investigated first.

8.2 Planning

8.2a The Article 4 Direction Orders will be on the agenda at the next PCC Planning and Environmental Protection meeting on 10/11/15.

8.2b 15/01530/CTR Removal of 1 blue spruce at 30 Main St. No concerns raised.

8.2c 15/00011/CONSUL Proposed adoption of telephone kiosk. No comments or objections. Agreed 22/9/15.

8.3 Neighbourhood plan update – see above.

8.4 Village groups;

8.4a The Ride and Stride event was good but not many took part. A de-briefing meeting is being held.

8.4b An update on Woodlands was given in that a notice of demolition has been displayed at the site by Phoenix. Nene Park Trust and PCC are working with them to get an acceptable outcome.

8.4c The Queen's 90th birthday celebration committee have asked both Parish Councils to underwrite the event to £1500 each. It was agreed to ask that we underwrite an amount that is pro-rata to our respective differing budget/village capacity sizes at an agreed 58/42%.

8.5 Village Hall; no update.

8.6 Parish Land and Allotments;

8.6a New Close field allotment agreement and rent has been received.

8.6b The allotment meter has been read and the water will be turned off at the end of October.

8.6c All allotment re-signed agreements and rent have been received and no vacancies exist.

8.7 Footpaths and Rights of Way;

8.7a The flashing speed sign data will be obtained, and discussed with the Road Safety Officer to see if obtaining a permanent one is a suitable option.

8.7b A 20mph speed limit on Station Road will be considered as part of the Moving Traffic Order at the end of this year.

8.7c The trees on Helpston Road have been trimmed well back. Traffic seems to be speeding even more down there though now.

8.7d Grooves on Station Road to assist water drainage have been put in.

8.7e Gate at mast. A further chase up email has been sent to another official at PCC however no reply.

8.8 Bus Shelter Two spare keys to the bus shelter gates are now held for convenience.

8.9. Trees and Bio-diversity

8.9a The tree watering rota is continuing as appropriate for the young trees.

8.9b We have been informed that Section 106 monies are due to us and have been requested. Possibilities for use are the defibrillator, new trees, or 20mph signs.

9. Finance:

9.1 Account Status: Current account £14552.42 Deposit accounts £2998.31 Reward saver £5408.55. £5000 growth bond

9.2 Income £107.61 to last meeting and £216.29 garden allotment rent, £300 New Close rent rec'd 30/9/15, Precept 2nd instalment £5992.01 rec'd 14/9/15. It was agreed to spend recycling money on planting bulbs in Station Rd.

9.3 Payments £220.83 plus vat paid 14/9/15 Came and Co insurance. Auditors £100 plus vat paid 21/9/15, CGM 189072 £465 plus vat paid 10/9/15 and 188758 £180 plus vat paid 28/9/15, plus £1 BT payphones for telephone kiosk paid 30/9/15.

9.4 Expenses: It was agreed to pay these forthcoming invoices;

9.4a CGM future invoice

9.4b J Rice parking/mileage £5.20

9.4c Website hosting fee £4.98 plus vat J Rice

9.4d W Mc Kenzie £45 laptop clearing/programme

9.4e R Perkins new bus shelter keys £5 plus vat

9.4f J Pickett £1.04 plus vat receipt book

9.4g Internal Auditor fee

9.4h Hercules Direct Marketing £390.33 plus vat

9.4i Clerk's pay £206.94 plus £24 home office costs payable 31/10/15

Proposed by Mrs C Murrell, seconded by Mr R Perkins

9.5 Budget/expenditure report Jul-Sep was circulated and no issues raised or questions. Councillors were asked to consider any new budget requirements for next year before the next meeting.

9.6 Annual return/report from external auditor/internal auditor. This has been received with no concerns, only a point to note about trust fund answers being N/A not No on one section.

It was agreed to ask Mr C Brown to carry out the ½ year internal audit.

10. Parish News Article re website and laptop to go in November copy.

11. The Parish Councillor vacancy still exists. A letter of application has been received as well as Mrs M Ellershaw. Ms M Ellershaw will put in a letter of application if she is still interested and the other applicant, Mr J Franklin, will be asked to attend the next meeting.

12. Report from meetings attended/upcoming meetings; The next Rural Police Panel meeting at Sutton will not take place as the whole rural policing structure is under review. The training course attended will be reported on at the next meeting. There is a Neighbourhood Planning meeting with City Councillors and both Parish Councils/Councillors on 28/10/15 in the Village Hall at 7.30pm. The next Parish Liaison meeting is 16/10/15 and the Annual Parish Conference is 18/11/15.

13. Correspondence. For circulation;

- Weekly planning sheets
- Parklife magazine
- Openness and transparency on personal interests - A guide for Councillors
- CAPALC AGM info
- Augean Site Open Day leaflet
- FIT News/Update
- Connect – update for the Police and Crime Commissioner
- PECT Forest for Peterborough do 29/10/15
- Crime report and new arrangements
- Neighbourhood Plan content group minutes
- Clerks and Councils Direct Magazine
- Queens 90th celebration event meeting notes

Meeting closed at 9.40pm

Next meeting is 9th November 2015 at 7.30pm in the Chapel