

# AILSWORTH PARISH COUNCIL

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; ailsworthcouncil@yahoo.co.uk

Dear Councillors,

Due to the continuing pandemic lockdown situation and following a recent change in legislation, Parish Council meetings are permitted to be held remotely. You are therefore requested to remotely "attend" the Parish Council meeting of Ailsworth Parish Council on **Monday 20<sup>th</sup> July 2020** at 7.30pm. A link will be sent via email on the day for you to join the meeting by video conferencing/Zoom.

Yours sincerely,

*Jenny Rice*

Jenny Rice, Clerk and Responsible Finance Officer

## AGENDA

<b>20/57</b>	<b>APOLOGIES FOR ABSENCE</b>	
	To receive and note apologies received and if accepted by the Clerk.	
<b>20/58</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose <b>any interests</b> (pecuniary, personal or other) in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business).	
<b>20/59</b>	<b>PUBLIC PARTICIPATION</b>	
	A maximum of 15 minutes is permitted for members of the public to address the meeting. <b>IF A MEMBER OF THE PUBLIC WISHES TO ATTEND THE MEETING, PLEASE USE THE LINK ON THE WEBSITE TO JOIN VIA ZOOM AND/OR CONTACT THE CLERK FOR HELP OR TO RECEIVE A PHONE CALL TO JOIN VIA PHONE OR SUBMIT ANY QUESTIONS VIA EMAIL BY 7PM ON THE DAY.</b>	
<b>20/60</b>	<b>MINUTES OF THE LAST MEETING on 15<sup>th</sup> June 2020 (previously circulated)</b>	
<b>20/61</b>	<b>MATTERS ARISING.</b> Free Active Holiday Camps, feedback from school	
<b>20/62</b>	<b>GOVERNANCE MATTERS</b>	
	<b>62.1</b>	To receive and agree to adopt the model grievance and disciplinary policies, herewith
	<b>62.2</b>	To receive and review information from the website provider regarding making the website accessibility compliant.
	<b>62.3</b>	To receive revised risk assessment and checklist for carrying out an annual check of assets for insurance purposes and asset management as per financial regulations, herewith
	<b>62.4</b>	To review the asset register values for insurance renewal purposes – due 1 <sup>st</sup> October, herewith
	<b>62.5</b>	To review insurance policy renewal and resolve action
	<b>62.6</b>	To note Cllr Perkins booked on Councillor Training course in August.
	<b>62.6</b>	To receive and note new code of conduct consultation, deadline 17/8/2020, herewith
	<b>62.7</b>	To note staff appraisal policy needed and pay review with national pay award due from 1/4/2020 and request for clerk hours review.
<b>20/63</b>	<b>RECREATION GROUND/VILLAGE GREEN/BUS SHELTER</b>	
	<b>63.1</b>	To review the re-opening of the play area at the recreation ground and discuss any issues and resolve to purchase new signs if necessary, prev circulated.
	<b>63.2</b>	To receive feedback on minor repairs needed on play equipment and signs at the gym equipment and resolve action.
	<b>63.3</b>	To receive quote for re-painting MUGA shelter if available and agree a plan of action
	<b>63.4</b>	To receive information on the request for use of the recreation ground for an open-air cinema evening and resolve to agree or refuse the use, prev circulated.
	<b>63.5</b>	To receive update on bus questionnaires data and resolve/review action
	<b>63.6</b>	To receive complaints about football teams playing at the rec ground in breach of current regulations regarding outdoor team sports and resolve action.
<b>20/64</b>	<b>FINANCE</b>	
	<b>64.1</b>	To note AGAR reporting forms have been acknowledged and noted so no further action required after public notice to audit period expires.
	<b>64.2</b>	To receive and note the quarterly finance report on expenditure vs budget and bank reconciliation, herewith.
	<b>64.3</b>	To receive and note the quarterly internal control checks feedback. To follow
	<b>64.4</b>	To receive information on changing bank account from Santander as no online dual authorisation available
<b>20/65</b>	<b>COM</b>	<b>MUNITY ENGAGEMENT AND JCAP</b>

	<b>65.1</b>	To receive update on both the Castor & Ailsworth- Covid-19 volunteer scheme and Good Neighbours Scheme and agree any actions APC need to take.	
	<b>65.2</b>	To note the agreed communication from councils was put on community facebook page to formally recognise and thank the Covid19 volunteer group and agree any other communication necessary via notice board, facebook or website and consider entries in the Village Tribune.	
	<b>65.3</b>	To receive feedback from the recent litter picking event	
	<b>65.4</b>	To agree changes to the JCAP and ref email from John Hodder/John Haste re NP website	
<b>20/66</b>	<b>PROJECTS</b>		
	<b>66.1</b>	To receive final logo design and agree use	
	<b>66.2</b>	To receive information and update on the Langdyke Trust All Parishes Nature Recovery Plan project and agree actions.	
<b>20/67</b>	<b>VILLAGE GROUPS</b> ; to receive any relevant updates		
<b>20/68</b>	<b>PARISH LAND AND ALLOTMENTS</b>		
	<b>68.1</b>	To receive quotes for installing one or more taps at the Ailsworth allotments to improve the water supply at the far end and resolve which contractor to use.	
	<b>68.2</b>	To note rent due for Station Road and New Close field allotments	
	<b>68.3</b>	To note rental agreement and review terms/rent payments for coming year, herewith	
	<b>68.4</b>	To note request to have gate locked down Station Road as accessed by campers	
<b>20/69</b>	<b>PLANNING APPLICATIONS previously circulated</b>		
	<b>69.1</b>	20/00212/HHFUL proposed construction of a s/s rear extension at 3 Main St. Awaiting decision	
	<b>69.2</b>	20/00634/HHFUL proposed domestic Car Port within the existing curtilage of the property at 15 Main St. Response sent, Awaiting decision.	
	<b>69.3</b>	20/00679/HHFUL proposed reroofing of existing utility and addition of bin store at 11 Helpston Road, deadline 30/6/2020. No concerns.	
	<b>69.4</b>	20/00812/CTR Laburnum tree, crown by 2m, deadline 21/7 at 15 Helpston Road.	
	<b>69.5</b>	20/00681/HHFUL demolition of single storey rear snug and rebuilding of snug. Transformation of and uplifting of external appearance at 3 Maffit Road, deadline now 22/7/2020.	
<b>20/70</b>	<b>FOOTPATHS AND RIGHTS OF WAY</b>		
	<b>70.1</b>	To receive feedback from meeting with NPT and resolve any actions, prev circ	
	<b>70.2</b>	To review Speedwatch scheme feedback on location	
	<b>70.3</b>	To note feedback from P Tebb, PCC, for reduced verges in Main St for parking, prev circ, and resolve action	
	<b>70.4</b>	To review speed restriction measures now on order, prev circulated, further complaint of speeding	
	<b>70.5</b>	To note report that footpath south of bypass to Sutton has been rotavated by the farmer and resolve action.	
<b>20/71</b>	<b>CLERK REPORT</b>		
	a)	To receive information from PCC on School Streets and improved cycling/walking provision for school children.	
	b)	To receive feedback from the Parish Forum 19/6/2020 on the future of the Liaison meeting, prev circ	
<b>20/72</b>	<b>ORDERS FOR PAYMENT</b>		
	To <b>agree payments</b> to be made as follows;		
	<b>72.1</b>	CGM invoice no 231054 for a cut on 5/6/20	£186
	<b>72.2</b>	HMRC employer tax for June - due to tax code change	£39.60
	<b>72.3</b>	Clerk pay £243.10 plus home office £27 - PAYE payable 31/7/2020 and 31/8/2020	£230.50 (July) August tbd when PAYE known
	<b>72.4</b>	Zoom subscription shared pm J Rice paid	£3.20
	<b>72.5</b>	J Rice ink cartridge subs increased and shared pm J Rice paid	£4
	<b>72.6</b>	J Rice mileage Jun/July	£19.80
	<b>72.7</b>	J Rice stationery files and paper	£10
	<b>72.8</b>	Future grass cutting bills as per contract	tbc
	<b>72.9</b>	NCALC CiLCA % share of training	£107.50
	<b>72.10</b>	Covid group	£168.24
<b>20/73</b>	To note	<b>Receipts.</b> Savings account interest £48.59	<b>Receipts</b> £48.59
	<b>DATE OF NEXT MEETING</b> To note that the date of the next (possibly remote) meeting is Monday 21 <sup>st</sup> September at 7.30pm (no meeting in August unless an extra one is deemed necessary.)		