

AILSWORTH PARISH COUNCIL

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; ailsworthcouncil@yahoo.co.uk

Dear Councillors,

Due to the continuing pandemic lockdown situation and following a recent change in legislation, Parish Council meetings are permitted to be held remotely. You are therefore requested to remotely "attend" the Parish Council meeting of Ailsworth Parish Council on **Monday 20th April 2020** at 7.30pm. A link will be sent via email for you to join the meeting by video conferencing/Zoom following a trial of Zoom on Thursday 16th April.

Yours sincerely,

Jenny Rice

Jenny Rice, Clerk and Responsible Finance Officer

AGENDA

| | | |
|--------------|--|---|
| | INTRODUCTION TO THE REMOTE MEETING AND A CHECK THAT ALL ARE HAPPY AND CLEAR WITH HOW IT IS BEING RUN AND HOW SPEAKING/VOTING IS CONDUCTED. | |
| 20/1 | APOLOGIES FOR ABSENCE | |
| | To receive and note apologies accepted by the Clerk. | |
| 20/2 | DECLARATIONS OF INTEREST | |
| | To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business). | |
| 20/3 | PUBLIC PARTICIPATION | |
| | A maximum of 15 minutes is permitted for members of the public to address the meeting. IF A MEMBER OF THE PUBLIC WISHES TO ATTEND THE MEETING, PLEASE CONTACT THE CLERK TO BE SENT A LINK TO JOIN VIA ZOOM OR TO RECEIVE A PHONE CALL TO JOIN VIA PHONE OR SUBMIT ANY QUESTIONS VIA EMAIL BY 7PM ON THE DAY. | |
| 20/4 | MINUTES OF THE LAST MEETING (previously circulated) | |
| | To confirm as a correct record and sign electronically (exceptionally at this time due to the pandemic) the minutes of the meeting held on Monday 16 th March 2020 (prev circ) | |
| 20/5 | MATTERS ARISING | |
| 20/6 | GOVERNANCE MATTERS | |
| | 6.1 | To note delegation of authority policy to cease with the introduction of new regulations allowing remote meetings. If at any time the remote meetings are unmanageable or workable then the delegation policy is automatically re-instated. |
| | 6.2 | To receive and note communication on parish council meetings and AGAR accounting extended period of notice for public. |
| | 6.3 | To receive and agree changes to the asset list, herewith, and insurance feedback. |
| | 6.4 | To receive and agree revised financial regulations |
| 20/7 | RECREATION GROUND/VILLAGE GREEN | |
| | 7.1 | To receive update on play/MUGA area usage in lockdown period, to discuss any issues and agree any actions. |
| | 7.2 | To note equipment checks report and feedback on matting |
| | 7.3 | To receive quote for re-painting MUGA shelter |
| 20/8 | BUS SHELTER | |
| | 8.1 | To review situation on condition of bus shelter |
| 20/9 | COMMUNITY ENGAGEMENT | |
| | 9.1 | To note Castor & Ailsworth- Covid-19 volunteer scheme operating well and receive their request for a donation for expenses. To receive any feedback on the parish council role and issues with the Good Neighbour Scheme overlap and agree any actions to take. |
| | 9.2 | To note correspondence from residents on offering help to the village scheme and the offer of help made with information regarding grants available. |
| | 9.3 | To discuss any further action necessary by the parish council in the current crisis situation. |
| 20/10 | PROJECTS | |
| | 10.1 | To receive ideas on logo design and agree use |
| | 10.2 | To receive update if any on wild meadow project on village green |
| | 10.3 | To note an all parishes meeting on 18 th May Langdyke Trust invite, if going ahead. |

| | | |
|--------------|---|---|
| | | |
| 20/11 | VILLAGE GROUPS | |
| | a) To receive and note correspondence with the tennis club. b) To note VE day celebrations are postponed but that wreath still to be put out next month. c) To note village hall, Cedar centre, Chapel and Church all closed due to Coronavirus lockdown restrictions. d) To note reply from CycleWest project planning application/PC comments e) To note grant request form and agree payment of £100 to Evergreens | |
| 20/12 | PARISH LAND AND ALLOTMENTS | |
| | 12.1 | To receive update on allotments and resolve any actions needed |
| | 12.2 | To receive request for a tap at the top end and resolve action to take |
| 20/13 | PLANNING APPLICATIONS | |
| | 13.1 | 20/00199 part demolish existing s/s extension and build replacement s/s orangery and install 2 velux and replacement windows at 41 Main St. Response sent |
| | 13.2 | 20/00198 111 Peterborough Road footpath 1 tree of heaven crown thin and raise. Permitted 18/3/2020 |
| | 13.3 | 20/00365/HHFUL 2 storey rear extension with 2 rooflights to be installed into rear roof elevation. Response sent |
| | 13.4 | 20/00212/HHFUL proposed construction of a s/s rear extension. Response sent. |
| 20/14 | FOOTPATHS AND RIGHTS OF WAY | |
| | 14.1 | To receive any feedback on issues on Station Road/breaches of restrictions/road closure request |
| | 14.2 | To receive information on TROs and resolve any action |
| 20/15 | COMMUNICATION/WEBSITE/PARISH NEWS Agree any communication necessary including report of last year from the Chairman in the absence of the Annual Parish meeting. | |
| 20/16 | DEFIBRILLATOR – to receive feedback on monthly checks, ownership and insurance. | |
| 20/17 | CLERK REPORT –receive and note correspondence not previously circulated and decide any items to bring back to future meeting a) To receive and note communications from PCC/Cambs County Council/CAPALC and resolve any further action needed. | |
| 20/18 | FINANCE a) To receive end of year receipts and payments finance report. b) To receive feedback on audit report from and response to internal auditor c) To review and agree AGAR bank reconciliation and exemption certificate to be signed | |
| 20/19 | ORDERS FOR PAYMENT | |
| | To agree payments to be made as follows; | |
| | 19.1 | HMRC employer tax for February and March, deducted below |
| | | £3.60 |
| | 19.2 | Clerk pay £243.10 plus home office £27(increased) -PAYE payable 30/4/20 |
| | | £259.30 |
| | 19.3 | CAPALC fees incl DPO fee |
| | | £328.39 |
| | 19.4 | Burial fees to be paid |
| | | £1358.98 |
| | 19.5 | J Rice ink cartridge subs increased and shared pm |
| | | £4 |
| | 19.6 | Donation to Evergreens |
| | | £100 |
| | 19.7 | Donation to Covid-19 group |
| | | tba |
| | To note | Receipts |
| | 19.8 | Grant from PCC received 14/4/2020 |
| | | £509.62 |
| 20/20 | DATE OF NEXT MEETING | |
| | To note that the date of the next (possibly remote) meeting is Monday 18 th May at 7.30pm and this is normally the Annual meeting of the Parish Council. | |