

AILSWORTH PARISH COUNCIL

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MINUTES OF THE MEETING HELD ON MONDAY 18TH NOVEMBER 2019

PUBLIC TIME An opportunity for members of the public to address the meeting and ask questions about items on the agenda or raise issues of concern.

Mrs S McGill attended the meeting to highlight her concern at the loss of the public bus service, saying it often affects the vulnerable, disabled and teenagers. Mrs McGill said it might be worth a company considering a different route to serve the community ie a service to the hospital and to Sainsbury's. She thinks pressure should be put on the City Council to provide a regular service still. Councillors thanked her for attending - it will be discussed below.

1. **Apologies;** Reasons for absence and apologies noted and accepted from Cllr M Samways.

2. **To receive and agree minutes of the last meeting on 21st October 2019.** The minutes were received and agreed as a true record and signed by the chair.

3. **Matters arising;** none

4. **Declarations of interest.** Members must declare if they have any pecuniary, or personal or prejudicial interest, in any items on the agenda. No new declarations of interest.

5. **Council reports** were received as follows;

5.1 **Recreation Ground/Village Green/ bus shelter**

5.1a **To receive update on play equipment order and installation.** The Clerk advised that it has been confirmed that an order will be placed by PCC as soon as the S106 monies are confirmed.

5.1b **To receive and note Remembrance display feedback.** It was noted that a great display was once again provided by Mr and Mrs Judge and the council thank them for this. The wreath will be taken later to the church for display. Additional Christmas decorations will be bought if necessary up to a maximum spend of £100.

5.1c **To receive and note tree survey feedback.** The surveyor has confirmed that the horse chestnut tree on the green is ok for now but does need monitoring as it has bleeding canker. The quote for the tree survey in the recreation ground is being confirmed although they have been good value in the past.

5.1d **To receive updated information on the bus service provider.** It is confirmed that the Delaine bus service through the village is to cease as of 20/12/19 and Call Connect will start a new service from 2/1/20. The school bus will continue as it is a different service. Councillors were concerned at this change and resolved to compile a questionnaire for all residents to complete about the bus service and give their feedback. Information will be presented to the City Council to take relevant action.

5.2 **Community engagement**

5.2a **To discuss Joint Community Action Plan /CANPlan working group and Peterborough Local Plan.** Mr John Hodder gave an update on the new Joint Parish Liaison Group and the joint NP website. It is noted that a reply to Athene about the domain name is required before 27th November. Clerk to liaise with CPC about it. It was confirmed that letters have gone to Vogal and Hereward Homes about their site plans and we await feedback.

5.2b **To receive update on a statement for GPPR on the NP website.** It was noted that Cllr Davies of CPC was looking into this.

5.2c **To review joint "live" issues,** including litter pick feedback, next meeting agenda items, shared "Landsman", Communication and Engagement Action Plan update, trim trail progress, Good Neighbour Scheme update and Operation London Bridge update.

The litter pick was a success however more specific routes as previously would have been beneficial.

The suggested agenda items for the next joint meeting will be decided at the December meeting.

A Good Neighbour Scheme update was given in that charity status and trustees have been appointed and it will soon be launched in full.

Operation London Bridge It was confirmed that this will be led by the church with some limited input from Parish Councils. Any further protocols will be observed and considered.

5.2d **To note receipt of agreed Ts of R.** The agreed terms of reference for the JPLG have been received.

5.2e **To consider and decide on a visit from PCC Care team** to explain the services on offer. It was resolved to change this to the January meeting as December needs to be a shorter meeting.

5.3 **Planning**

5.3a Noted 18/02078/HHFUL demolition of existing ground floor rear extension and construction of replacement ground floor extension, first floor rear extension, cladding of external walls and replacement roof tiles at 3 Maffit Road. Appeal dismissed.

This was discussed and concerns were raised on how the public session on planning could be better controlled especially when there was a potential conflict of interest. The Clerk advised that a speaking in public policy could be

Signed by Chair_____

adopted and a maximum time of 15 minutes could be agreed for the public time at a meeting and divided evenly between the members of public who wish to speak. It was agreed to do this as part of the standing orders policy.

5.3b Noted 19/01486/CTR crown lift on cherry tree over highway near 2 Main St. Permitted 31/10/19

5.3c Noted 19/01329/CTR Various tree works at 25 Maffit Road. Permitted 10/10/19

5.3d Noted 19/01501/HHFUL Proposed demolition of conservatory and single storey rear extension at 14 Casworth Way. No concerns sent.

5.4 **To receive and agree amended list of Councillor jobs and responsibilities (for website and board)**

In light of the recent vacancy, it was resolved to amend this and re-circulate.

5.5 **To review situation regarding councillor vacancy and procedure for co-option if appropriate**

There are now 2 Councillor vacancies. The one vacancy has regularly been advertised in the Parish News and on the board and on Facebook. This will continue with some more urgency and Councillors are asked to think and approach residents who might be interested.

5.6 **To receive reports and consider requests from village groups.** there will be a parade

5.6a VE event group thanked the PC for the promise of a donation and arrangements made for payment.

5.6b To hear update and decide on actions necessary for council involvement in VE day

Progress is being made by the committee on the event and 2 bands are booked, and food is sorted via the pubs/BYO. A grass cut must be booked in just before the day.

5.7 Reports relating to **Parish Land and Allotments;**

5.7a To receive report on allotment tenancy agreements, vacancies and payments

All payments received now and no vacancies.

5.7b To receive update on tree survey request for trees in recreation ground, donkey paddock and on the green - see above, all included at 5.1c.

5.8 Reports relating to **Footpaths and Rights of Way;**

5.8a To receive update on speed restrictions project and decide on gates.

The project is progressing and orders are soon to be placed. A discussion took place about the style of gates and it was resolved to order the white, bar gate with village name on. PCC are doing the rumble strips and roundels.

5.8b To receive update on latest flytipping and process. It was noted that the new flytipping at Station Road was being investigated and rubbish is being left longer to gain evidence and detract further flytipping.

6. Finance

6.1 Noted current bank balances for all accounts. Current account £21263.54, savings accounts remain unchanged at total of £5320.67 business bond, £5409.27 deposit account and £8085.04 reward saver account.

6.2 Noted income received of £13.12 allotment rent 10/11/19

6.3 Noted no new payments.

6.4 To note and agree payment of expenses;

6.4a Future CGM grass cutting invoice if any

6.4b Clerk's pay £243.10 plus £24 home office payable 30/11/19

6.4c Internal auditor fee £45

6.4d £61.80 Athene NP website hosting fee when agreed

6.4e Travel expenses £16.20 A Perkins and £8.55 J Rice

6.4f Avast computer security payment £34.99 J Rice

6.4g Xmas decorations up to a max of £100

6.5 To review half year audit feedback. A report received and a response will be sent on the few points raised.

6.6 Noted Clerk arrangements; The clerk reported that a change to home office payments is due to be arranged now there are 3 PC jobs being done, she has jury service w/c 25/11 for 2 weeks so will endeavour to do hours but may be later than usual and she has a new PC job for Bainton.

6.7 To decide on projects to include in next year's budget before budget setting meeting

A discussion took place and Councillors talked about putting a path down Station Road. This will be discussed with Nene Park Trust. No other ideas were discussed but will be emailed before budget setting meeting.

7. Communication

7.1a To agree any new communication for Parish News, **website**/Facebook page.

The Parish News article has been done for December. Items for January to include a "Happy to chat" bench sign being on the green bench in future.

7.1b Communication noted regarding elections (NALC), National Community Energy Campaign, LEAP, Against scams advice, NHW DES scheme. Most communicated on facebook page too.

8. To note forthcoming and feedback from events and meetings. Cambs Conference 8/11 & Parish Conference 12/11 Feedback was given from these 2 events. Cllr Perkins brought ideas to be considered and Clerk will circulate the Planning Dept slides.

Date of next meeting is the 16th December 2019

with a different start time of 7pm for this meeting only

Signed by Chair_____