

AILS WORTH PARISH COUNCIL

DRAFT MINUTES FOR THE MEETING HELD ON MONDAY 15th JULY 2019 IN THE METHODIST CHAPEL AT 7.30PM.

Present: Councillors Mrs J Pickett (Chair), Dr M Ellershaw (Vice chair), Mr M Samways, Mrs A Perkins, Mr D Goy, Mr J Phillips

Clerk: Miss J Rice

Members of the public: Mrs S McGill (arrived later)

Questions from the floor; Mrs S McGill addressed the meeting and remarked that she was unhappy with some housing planning decisions made recently. These were recently mainly in Castor, however wanted the Parish Council to be mindful of the effect some decisions make on the street scene through the villages and to think carefully about planning responses so as to not change the overall village appearance, which she feels is changing for the worse. It was explained that the council does look very carefully at all applications and that any resident can also comment on a planning application, anywhere in the village.

1. To receive and note apologies None

2. To receive and agree minutes from the last meeting on 17th June 2019. The minutes of the last meeting were agreed as a true record and signed as correct by the Chair.

3. Matters arising; Community Funding information to be obtained from Chair of CPC

4. Declarations of interest; none declared

5. Council received reports on;

5.1 Recreation Ground/Village Green/ bus shelter

5.1a New play equipment. Council are waiting for a complete price including fitting from the PCC before making a decision on what to install.

5.1b Village green Wildflower meadow project progress. There has been a meeting with Langdyke Trust and varieties of flowers and suitable locations are being further researched. It may be better sited across the path.

5.1c Preschool planting project update. Plants are sown but not yet planted. Maybe start earlier next year.

5.1d Possible removal of MUGA shelter roof. The request has gone to PCC who are reporting back asap as to the feasibility of removing it and making good without damage that prevents it being reinstated in the future.

It was noted that anti-social behaviour had slightly improved in that area, however there was an incident of people running over residents' cars which has been reported to the police.

5.1e Regular litter picks. A discussion took place about jobs and checks that need doing regularly around the village. Many are done by residents but it was thought that a more formal list of tasks that councillors could be responsible for would be helpful. Clerk to draw up a list of areas/jobs and circulate for approval.

5.2 Planning;

5.2a Joint Community Action Plan /CANPlan working group. Actions necessary to fulfil recommendations. This will be carried forward to the next meeting.

5.2b Statement for GPPR on the NP website as a combination of ours from website.

Information and statements from our website were provided to Cllr Goy who will try to get agreement on a suitable statement for the NP website.

5.2c Feedback from the joint meeting and agree changes to the JCAP and approve funding for update on the NP website.

Minutes of the joint meeting were available and will be circulated. It was reported that this had been a useful meeting and that more dates should be planned asap. (Quarterly dates were agreed later in the meeting, to be suggested to CPC). The revised JCAP had been circulated and all accepted the changes and agreed to the revised plan and any costs to update the website.

5.2d It was noted that 19/00186/HHFUL addition of 2 pitched roof dormers to the front elevation, first floor rear extension, reinstatement of full driveway including 1.3m high cock and hen stone wall to stone boundary at 103 Peterborough Road was permitted on 19/6/19

5.2e It was noted that 18/02078/HHFUL demolition of existing ground floor rear extension and construction of replacement ground floor extension, first floor rear extension, cladding of external walls and replacement roof tiles at 3 Maffit Road is still waiting the appeal decision

5.3 Councillor vacancy and procedure for co-option if appropriate.

It was noted that there had not been 10 requests for an election and so the vacancy can be filled by co-option. Areas of responsibility linked to 5.1e will be assessed in order to see if there are skills gaps and try to recruit accordingly. Vacancy notices will be displayed and the position advertised.

5.4 Village groups.

5.4a New form for grant, previously circulated.

The new form was accepted after a couple of alterations are made. It will then be put on the website.

5.4b Tennis Club request for donation.

The tennis club had confirmed that they need the money now to fund solicitor and planning costs in preparation for the sale of the land at the current location. The council agreed that whilst they still support it, they would like more information on the exact project timeline and details to ensure the project is robust enough so as not to waste the donation. Obtaining outline planning rather than full planning permission will be suggested.

5.5 **Village fete** involvement and resolve on a plan for future years.

The fete stand was well received, however, it was agreed that we would try to spend more time preparing for it next year. As some of our projects are joint with CPC it is logical that we should have a joint or connecting stands. An early agenda item will be diarised so as to get full commitment and time to spend in preparation and on the day.

5.6 **Parish Land and Allotments;**

5.6a Review and agree allotment tenancy agreement and rental amounts for this year.

It was agreed to keep the allotment rent unchanged this year and the agreement terms and conditions the same except for adding in a GDPR consent form.

5.6b It was noted that 2 allotment vacancies remain and these are obviously getting overgrown. The plots will be advertised in Parish News again and on the facebook page.

5.7 **Footpaths and Rights of Way;**

5.7a Receive update on speed restrictions project update/20mph limit

No reply has been received from PCC and so the project is no further forward. A reminder will be sent to them.

5.7b Footpaths communication from City Council, previously circulated, was noted. They have acted on the farmer reinstating the edge of the fields, where the field is ploughed too far, eradicating the footpath.

5.7c To consider and resolve to nominate a Councillor to act as footpaths liaison warden.

It was agreed that Councillor Samways would be the new point of contact for footpaths, who will act as liaison and warden to those who report and/or see problems. It was noted that the chevron signs on the approach bends to the village from Sutton are covered by bushes and will be reported.

6. **Finance**

6.1 Current bank balances were noted as £17825.67 current account, savings accounts remain unchanged.

It was further noted that the new bank signatories application is still being processed as more information was needed. It was reported that the requirement for 2 signatures on cheques cannot be transferred to on-line banking as the facility to get 2 signatories to authorise on line payments is not available with Santander. This has not been reported by auditors and so will continue with clerk set up only until further review.

It was noted that provision for a new clerk laptop/chromebook will be needed in the budget next year.

6.2 Income of 27/6/19 of £785.05 vat reclaim was noted.

6,3 Payments of AWA bill £38.53 paid 22/6/19 and CGM grass cutting invoice 221862 £155 plus vat paid 22/6/19 were noted.

6.4 Payment of forthcoming expenses was agreed;

6.4a Future CGM grass cutting invoice(s)

6.4b Clerk's (revised) pay £243.10 plus £24 home office payable 31/7/19 and 31/8/19

6.4c Laptop repair

6.5 April – June 2019 income/expenditure against budget report was circulated and discussed. It was noted that speed project costs had not been incurred yet and despite a request for it, no invoice as yet has been received for the village sign.

7. **New communication** for Parish News, website/Facebook page was decided and the social media policy was reviewed and agreed with the addition of Instagram included. It will be uploaded to the website and facebook page. Communication included Operation London Bridge protocol document, which was noted, and Local Transport Plan consultation which had been circulated.

8. Forthcoming meeting dates were noted as

the 16th September 2019 unless it is decided that a meeting is needed in August = tbc