

AILS WORTH PARISH COUNCIL

DRAFT MINUTES FOR THE MEETING HELD ON MONDAY 20TH MAY 2019 IN THE METHODIST CHAPEL AT 7.30PM.

Present: Mrs J Pickett (Chair), Mr J Judge, Mr D Goy, Mr J Phillips, Mr M Samways, Mrs A Perkins and Dr M Ellershaw both arrived later at 7.34pm and 7.55pm respectively.

Clerk: Miss J Rice

Members of the public: Mr P and Mrs N Darling

1. To elect a Chairperson. Mrs J Pickett was nominated and all those present agreed and so Mrs J Pickett was duly elected as Chair.
2. To elect a Vice-Chair. (This was done later as the only nominee was not yet present but arriving later.) Then Dr M Ellershaw was nominated and all present agreed and Dr Ellershaw was duly elected as Vice-Chair.

Questions from the floor; Mr P Darling explained changes to his revised planning application and apologised for the road closure due to gas being supplied to his house. He said he had taken into account comments on the design of his application and modified it to hopefully gain planning permission this time. The Council thanked him for compromising.

3. To receive and note apologies Dr M Ellershaw and Mrs A Perkins for being late due to personal commitments elsewhere.

4. To receive and agree minutes from the last meeting on 15th April 2019 and last year's annual meeting minutes. The minutes of the last meeting were proposed by Mr J Judge, seconded by Mr D Goy and signed as correct by the Chair. The Annual meeting minutes have an omission in that M Samways was present but not listed. These will be amended.

5. Matters arising;

6. Declarations of interest. Mr J Phillips declared an interest in 8.2b

7. To review and agree standing orders. The clerk agreed to obtain the most up to date model standing orders and code of conduct before circulating for agreement at the next meeting.

8. To receive Council reports on

8.1 Recreation Ground/Village Green/ bus shelter

8.1a To note meeting to be held with PCC about the equipment at the recreational ground

It was agreed that a meeting for Wednesday at 11am with PCC would be requested. It was also noted that there were nuisance motor bikes riding around the rec on Saturday night and will be reported to the police.

8.1b To discuss the village green Wildflower meadow project progress

It was noted and agreed that no further update was available and would be chased up.

8.1c To review outcome of meeting to discuss Saturday bus service

It was noted that at that meeting there was no support for a Saturday bus service due to the additional costs involved, the risk of Delaine pulling out and people have made alternative arrangements already so demand could be reduced.

8.1d To note Preschool planting project update. This is progressing and CGM will be notified of the plants to ensure they mow around them.

8.2 Planning;

8.2a To discuss Joint Community Action Plan /CANPlan working group, joint meeting. It was agreed that 'google form' could be tried to obtain mutual dates for a meeting as previous efforts failed with CPC. It was further agreed to contact fete organisers to ensure a stall is booked for a joint display from both parish councils and the joint APC and CPC meeting is held around 2 weeks beforehand. No further actions as awaiting approval of recommendations by PCs at a joint meeting.

8.2b 19/00186/HHFUL addition of 2 pitched roof dormers to the front elevation, first floor rear extension, reinstatement of full driveway including 1.3m high cock and hen stone wall to stone boundary at 103 Peterborough Road.

It was noted that there is now a revised application. The council reviewed the changes and all agreed that there are no concerns or objections to the re-consultation application.

8.2c To note 18/02078/HHFUL demolition of existing ground floor rear extension and construction of replacement ground floor extension, first floor rear extension, cladding of external walls and replacement roof tiles at 3 Maffit Road has gone to an appeal panel. This was noted.

8.3 To note new Village Sign project update and payment made.

It was agreed to hold an unveiling and blessing of the new sign after it is put up on Saturday and this will be arranged. The payment for the base has been made and the sign will be paid for by both parish councils as previously agreed. If a suitable, public place cannot be found for the old sign, consideration will be given to it being in the village fete silent auction.

- 8.4** To discuss and decide on request for a donation towards a memorial bench near coffee shop
This was discussed and whilst Council thought it a good idea from a space and dedication point of view, there were reservations about health and safety with the increased need for crossing of road activity. Also, it is not APC land to make decisions about and would need to refer to PCC. It was suggested that the paper shop might be an option too. It was agreed to feed this back.
- 8.5** To discuss and decide on donation to Community Heart Beat for Defibrillator maintenance £100
It was agreed to donate £100 from S137 monies.
- 8.6 To note Parish Land and Allotments** updates on;
- 8.6a** Hedge trimming communication. It was noted that a communication was sent to remind tenants not to trim the hedges between April and October due to nesting birds. The Clerk will amend the tenancy agreement to reflect this.
- 8.6b** New Close. It was noted that the tenant will review the work needed and feedback what the council could pay towards, following our offer of a new gate and contribution to renewed boundary fencing.
- 8.6c** Vacancies. It was noted that there are 2 plot vacancies and these will be advertised.
- 8.7** To note **Footpaths and Rights of Way** updates on
- 8.7a** Speed restrictions project update/20mph limit w/e/f 15th April. It was noted that new 20mph speed signs are still not in place. No update has been received on these or the other measures and so this has been chased up. It will be reviewed at the next meeting.
- 8.7b** Gate at the mast site progress. No update has been received other than the change in where the gates will be positioned. Review at next meeting.
- 8.7c** Footpath communication from Council to PCC
There is ongoing communication regarding the erosion of the footpaths around fields and it is gradually improving the situation with flattened edges appearing. Review at next meeting.
- 9.** To discuss **Facebook page** progress and use. It was noted that this has just gone live and so can be used by the admins to upload useful information.
- 10. Finance**
- 10.1 To receive budget report. This was circulated, discussed and current finance situation noted.
- 10.2 Noted; Income of 2 years bank interest £81.51, £77.43 and ½ precept amount £7025 received 26/4/19.
- 10.3 Noted; Payments for grass cutting CGM inv no 221148 £310 plus vat 13/5/19 and invoice from Glendale £387.50 plus vat paid 14/5/19
- 10.4 The following expenses were agreed to be paid in between meetings. Proposed by Mr M Samways and seconded by Dr M Ellershaw. New bank signatories will be applied for now M J Judge has retired as of this meeting,
- 10.4a Future CGM grass cutting invoice(s)
- 10.4b Clerk's revised pay as per new salary scales £243.10 plus home office £24
- 10.4c CAPALC fees £250.27 and burial ground payment £2408.80
- 10.4d Chapel rent. Agreed a revised donation of £220 pa for increased numbers of meetings and higher prices of heating.
- 10.4e Auditor fees £75
- 10.4f Laptop repair, bill not received yet
- 10.4g Website domain renewal fee £7.19
- 10.5 To note and approve **Annual return** Governance, accounting and note internal audit statements
Statements were read out, noted and all approved and then signed by the Chair and RFO.
11. Communication for Parish News articles were agreed. Also annual return on website and notice board.
12. Forthcoming meetings at the recreation ground and blessing of the new village sign noted.
- No interest in training on Code of Conduct and Declarations of interest on 10/6.
13. New correspondence; CAPALC VE day plans to be carried forward to the next meeting.

Date of next meeting is the 17th June 2019 at 7.30pm