

# AILSWORTH PARISH COUNCIL

## DRAFT MINUTES FOR THE MEETING HELD ON MONDAY 19<sup>TH</sup> MARCH 2018 IN THE METHODIST CHAPEL AT 7.30PM.

**Present:** Mrs J Pickett (Chair), Mr J Judge, Mr D Goy, Mr R Perkins

**Clerk:** Miss J Rice

**Members of the public:** Mr J Hodder (Neighbourhood Planning/Joint Working Party), Mr D Shaw (Castor Parish Council)

**Questions from the floor;** Mr J Hodder gave feedback from the Joint Working Party set up post Neighbourhood Planning to address other common village issues. Actions had been carried out after the initial meeting and the group were seeking agreement on the working party Two Parishes, one community proposal document and recommendations. Also payment for the website at £220.50 for APC's % share. These were all agreed by those present. There are some practical post NP issues regarding the website upkeep and files storage to sort out. Action J Rice/J Hodder

**1. Apologies;** Dr M Ellershaw, Mr J Howard (CPC), Cllr J Holdich and Cllr P Hiller

**2. Minutes from the last meeting** on 12<sup>th</sup> February 2018 – these were proposed by Mr J Judge, seconded by Mr D Goy and signed as correct by the Chair.

**3. Matters arising**

**4. Declarations of interest.** None

**5. Council reports**

**5.1 Recreation ground**

**5.1a** The new hedge whips and bird and bat boxes are all installed and paid for.

**5.1b** The overflowing clothes bank was reported and recycling payment is due soon.

**5.1c** The hedges have been cut and paid for.

**5.1d** Quotes for new goal posts have been received (c £1300) and it was agreed to ask PCC to visit the site and confirm location and size required. Action Clerk

**5.1e** Bio-Diversity grant opportunity. The deadline was too close for the recent work however future bio-diversity grants are available and this will be considered next time.

**5.2 Planning**

**5.2a** Post Neighbourhood planning – approval following the joint meeting with CPC on 17/1/18 - see above.

**5.2b** The grant 5 end of grant repayment of monies not spent was completed and paid.

**5.2c 17/02123/FUL** Demolition of existing single storey shop, construction of new shop with two bed flat above and part demolition of rear house extension and construction of additional storey including the removal of chimney to house at 109 Peterborough Road. This has been permitted with conditions.

**5.2d 18/00067/FUL** s/s rear extension at 32 Main St, Medical Surgery. This decision is pending.

**5.2e** Peterborough Local Plan proposed submission consultation document, comments sent.

**5.2f** Planning enforcement case – confirmation of compliance at Drakes Orchard.

**5.2g 18/00415/HHFUL** s/s rear extension at 5 Maffit Road. No concerns.

**5.3 Village Information Board/Village Sign/bus shelter**

No update on the village sign. This will be queried for progress and a visit. Action R Perkins  
The light is still not working in the bus shelter and has been chased up.

It was agreed to give £200 to T McGinn for the locking and unlocking of the bus shelter.

**5.4 Village groups**

**5.4a** The Chapel requested a donation towards window repairs and a new notice board. It was agreed to give them £250 from S137 money. Action Clerk

**5.5 Village Hall** No update

**5.6 Parish Land and Allotments**

**5.6a** All vacant plots are now taken up.

**5.6b** New Close allotment payment made. Reminder for Station Road rent due 31/3/18 sent.

**5.7 Roads, Footpaths and Rights of Way;**

**5.7a** Speed restrictions measures project ongoing – in conjunction with PCC. 20mph village speed limit still being discussed with CPC.

**5.7b** Parking on Main St has been reported to Road Safety Officers at PCC and they have surveyed the area and are due to report back.

**5.7c** Lamp post replacement for LEDs project still ongoing.

**5.7d** Sutton Cross was vandalised again however arrangements were swiftly made to repair it successfully.

**5.7e** A complaint has been received regarding the eroding of the verges due to cars and vans parked on them. A communication will be sent to highways/road safety asking what options there are to “protect” them and find alternatives if possible. Action J Judge

**5.7f** The potholes in Maffit Road have been reported again. They are graded for size and urgency and allocated to a programme of works.

**5.7g** Flytipping of a gas cylinder has been reported however as it is in a ditch it is the responsibility of the Environment Agency. Action Clerk

**5.7h** The possibility of using a widened layby opposite the shops for extra parking has been raised with the planners.

## **6. Finance:**

**6.1 Accounts Status:** Current account balance £16777.90 Deposit account £3023.75 Reward saver £5451.82 and £5161.73 Business bond

**6.2 Income:** £150 New Close rent received 25/1/18, £1510.49 vat reclaim received 11/1/18, £7.83 reward saver acct interest received 22/2/18

**6.3 Payments:** £400 plus vat hedge cutting paid 19/1/18, grass cutting invoice no 208400 £310 plus vat paid 7/2/18, J Judge hedging £64 plus vat paid 11/2/18, J Judge mileage £16.80 paid 11/2/18, Groundwork UK grant 5 repayment £410.45 paid 1/3/18

**6.4 Expenses:** It was agreed to pay these forthcoming invoices;

**6.4a** Future grass cutting invoices

**6.4b** Bus shelter “payment” £200

**6.4c** J Rice stationery (paper) £2.71 plus vat

**6.4d** J Pickett stationery (cartridge)£39.95

**6.4e** Donation to Chapel £250

**6.4f** Anglian water bill – to be queried first

**6.4f** Clerks pay £226.78 plus £24 home office payable 31/3/18

Proposed by Mr R Perkins and seconded by Mr D Goy. **Action Clerk to pay**

**6.5** The end of year audit is due 31/3/18. Mr C Brown has agreed to be the internal auditor. The finance regulations, asses register and risk assessments will be C/F. Action Clerk

**6.6** Precept forms completed and sent off.

**7** Councillor vacancy. We have one applicant who will be contacted again. All 7 parish council seats are up for election In May Action Clerk

**8. Parish News/website.** It was decided not to use the individual email option on our website and await option for a gov.uk one and review.

**9. Report from meetings attended –** Parish Council Liaison meeting 14/3/18. Feedback was given on the Voluntary Services supporting communities and the presentation information will be circulated.Action Clerk

**10. Correspondence;** For circulation

- Planning sheets
- Clerks and Councils Direct magazine
- Data protection new law information
- Police and Crime Commissioner news
- Speed signs purchase option
- CAPALC update

**Meeting closed at 9.30pm**

**Next meeting is 16<sup>th</sup> April 2018 ANNUAL PARISH MEETING at 7.15pm  
followed by The Parish Council meeting at 7.30pm**