

# AILSWORTH PARISH COUNCIL

## DRAFT MINUTES FOR THE MEETING HELD ON MONDAY 14<sup>th</sup> NOVEMBER 2016 IN THE METHODIST CHAPEL AT 7.30PM.

**Present:** Mrs J Pickett (Chair), Mr J Judge, Dr M Ellershaw, Mr R Perkins, Mr D Edwards, Cllr P Hiller

**Clerk:** Miss J Rice

**Members of the public:** Mrs A Pounsett (for Neighbourhood Plan update), Mr B Chillcott

**Questions from the floor;** The chair welcomed Cllr P Hiller, who had been invited to the meeting to meet members of the Council. Cllr Hiller handed out a paper he had prepared for Cabinet with information on the further draft Peterborough Local Plan which is out for public consultation. This includes the suggested development for 2500 dwellings north of the A47 bypass and he welcomed feedback. It was stressed that both his and Cllr J Holdich's support was needed and more attendance at the meetings is encouraged. He stressed that the sites are subject to the normal planning procedures, including transport and infrastructure summaries that meet set criteria. It was commented that the language contained in the Peterborough Local Plan is worrying, ie urban extension and single settlement and no mention of a garden village and he agreed this was misleading and could help get this changed. We told him we would prefer a sharing of smaller sites put forward from several villages - he was not aware of one we had put forward (Vogal). He stated other sites would have been appraised and not considered suitable. Also, concerns were put forward that there is no mention of the heritage sites, local archaeology or SSI in the local area despite Historic England asking for a full assessment of the area as part of the Neighbourhood plan process.

**1. Apologies;** Mr R Ingram (on holiday)

**2. Minutes from the last meeting** on 10<sup>th</sup> October 2016 and the Extraordinary meeting on 28<sup>th</sup> October 2016. These were agreed to be a true record, proposed by Dr M Ellershaw and seconded by Mr J Judge and signed by the Chair.

**3. Matters arising;** none

**4. Declarations of interest.** None

**5. Council reports**

**5.1 Recreation ground**

The shelter has been scratched with personal information and has been reported and chased up for action to be taken.

**5.2 Planning**

**5.2b** 16/01719/HHFUL proposed 2 storey front extension and loft conversion at 5 Andrew Close, revised application. Permitted 21/10/16 subject to materials being approved before use.

**5.3 Village Information Board/Village Sign/bus shelter.** All the information for a new board has been obtained and given to the supplier now and an order will be processed.

The Village Sign project outline needs to be prepared and information will be shared with Castor Parish Council as a way forward.

**5.4 Village groups;**

**5.4a** Youth project – meeting still to be arranged. There's a new PCC youth rep.

**5.4b** An official thanks from the tennis club for S106 monies has been received.

**5.4c** It was agreed to support a request from the Village Hall fundraising team doing the tree lighting event for new tree decorations. A £100 donation was agreed, plus lights and baubles in Ailsworth were agreed..

**5.4d** Further requests from village groups for donations is encouraged.

**5.5 Village Hall** It has been confirmed that agreement has been reached on the lease being extended for a further 20 years.

**5.6 Parish Land and Allotments;**

**5.6a** Allotment agreements and payments are all received, pending the new tenant that has recently filled a vacant plot. All plots are taken now.

**5.6b** Station Road field allotment agreement terms will be discussed at the next meeting to see if the notice period and term of tenancy needs to be changed. The payment is still outstanding.

**5.6c** Work on the new gate post will commence soon.

**5.6d** The abandoned car in Station Road was reported and cleared.

**5.7 Footpaths and Rights of Way;**

**5.7a** The 20mph speed restriction sign should be in place soon.

**5.7b** The repairs in Maffit Road have still not been completed and will be chased with PCC.

**5.7c** New road markings in Helpston Road failed to include the slow and 30 sign – this has been requested and will be scheduled as an extra job by PCC asap

**5.7d** The Peterborough Road hedges that were dangerously overgrown have been trimmed following representation to PCC.

**5.8 Neighbourhood planning update.** It was explained that the Steering Committee and Content groups are meeting at least 3 times a week with a Regulation 14 focus, with the help of the PCC project lead. Survey Monkey will be used to capture and record data/feedback, and work is continuing to provide more evidence based information on the natural environment to strengthen this area. The reg 14 process is waiting for the outcome of a full assessment request by Historic England.

The recent changes to the Neighbourhood plan advised by PCC as circulated were agreed by all present. The NP media spokespersons were agreed as Mr M Chillcott as first contact and Mrs A Pounsett as second.

Details of a public meeting concerning the Peterborough Local Plan on 22/11/16 has been published and will be used to gauge opinion on the proposed site of 2500 houses north of the bypass and what action the councils should take. It will be a show of hands majority on what response to make.

#### **6. Finance:**

**6.1 Accounts Status:** Current account £21425.83 Deposit accounts £3013.33 Reward saver £5428.01. £5000 growth bond, ends August 2017.

**6.2 Income:** £150 from Mrs Hill remaining allotment rent rec'd 25/10/16, NP grant 4 £3630 rec'd 28/10/16. Allotment rent £10.50 rec'd 3/11/16.

**6.3 Payments:** Back pay J Rice £58.20 paid 28/10/16, Clerk/chair training £9 paid 11/10/16, CGM invoices 202260 and 202130 £155 plus vat each, paid 7/11/16 by BACS.

**6.4 Expenses:** It was agreed to pay these forthcoming invoices;

**6.4a** Any future grass cutting

**6.4b** A Charlton £45 for gate post when done

**6.4c** Internal auditor fee 3.5 hours

**6.4d** NP grant 4 £48 to Hercules Marketing for printing of letters

**6.4e** Information board

**6.4f** Village Hall donation £100

**6.4g** Clerk's pay £216.64 plus £26.99 home office costs payable 30/11/16

Proposed by Mr D Edwards and seconded by Mr J Judge

**6.5 Internal half year audit** This has been completed and a response to findings will be sent.

**6.6** 2017/18 budget setting will be carried out at a sub-committee meeting. Projects identified include new trees and the new village sign.

**7. Trees** A walnut tree and another native tree will be ordered and planted soon.

**8. Parish News/website.** A police report on crime and a casual vacancy notice will be sent for inclusion in the next Parish News. The PCC website has been updated with current Councillor names.

**9. Report from meetings attended/upcoming meetings;** Public meeting regarding the Peterborough Local Plan on 22/11/16 7.30 School Hall.

**10. Correspondence.** Scrutiny of Rural Areas paper, library idea (discussed but not popular previously so not considered)

#### **For circulation;**

- Weekly planning sheets
- Rural crime report October 2016
- Clerks and Councils Direct magazine

**Meeting closed at 9.35pm**

**Next Parish Council meeting is 12<sup>th</sup> December 2016 at 7.30pm**